

Brookville City Council
Regular Meeting
September 20, 2022

The Regular Meeting of the Brookville City Council was called to order by Mayor Letner at 7:30 p.m. on September 20, 2022. The meeting was held in the City Council Chambers and virtually using the Cisco Webex application. The Pledge of Allegiance was recited. Members Crane, Fowler, Requarth, Schreier, Wilder and Zimmerlin; Manager Keaton, Finance Director Brandt, Law Director Stephan, Fire Chief Fletcher, Police Chief Jerome and Clerk Duncan were present.

Roll Call by Clerk Duncan.

Motion by Zimmerlin, second by Fowler to adopt the Agenda as presented. All yeas, motion carried.

Motion by Zimmerlin, second by Fowler to approve the August 29, 2022 Special Meeting Minutes. All yeas, motion carried.

Motion by Requarth, second by Fowler to approve the September 6, 2022 Regular Meeting Minutes. Fowler yea, Zimmerlin abstain, Schreier yea, Wilder yea, Requarth yea, Crane yea, Letner yea. Motion carried with six yeas and one abstention.

Mayor Letner recognized Gita Patel as the September Citizen of the Month for her generosity and hospitality to the Brookville community.

Ms. Patel thanked Mayor Letner for recognizing her as Citizen of the Month, stating she is very grateful to be a part of the Brookville community for the last fifteen years and to call Brookville her home.

Mayor Letner recognized Constitution Week with a Proclamation, which he presented to Francis McGee Cromarte, Regent for the Daniel Cooper Chapter of the Daughters of the American Revolution.

Manager Keaton requested Council authorization for the Brookville High School Homecoming Parade scheduled for tomorrow. Lineup will begin at 5:30 p.m. on Carr Drive with the parade beginning at 6:30 p.m. The parade route will be Carr Dr. to Cusick, left on Market, left on Wolf Creek, right on Western to Blue Pride Dr. Council has a copy of their Special Event Permit, and both Chiefs have reviewed their request.

Motion by Schreier, second by Wilder to authorize the Brookville High School Homecoming Parade on September 21, 2022, beginning at 6:30 p.m. as presented. All yeas, motion carried.

Manager Keaton reported the current Ohio Department of Transportation Municipal Bridge Inspection Program ends on December 31, 2022. With the current available funding, ODOT is in the process of renewing this program for one more year through 2023. Proposed Resolution No. 22-27, that is on the Agenda this evening, renews this program for the McKinley Street bridge, which is required to be inspected annually by a certified engineer. ODOT's bridge inspection program began in 2014 and is for any municipality in Ohio with bridge inspection responsibilities and has a population of 50,000 or less. The City opted into the program in 2014 and these inspections are done at no charge. Following 2023, ODOT is hoping to go back to the three-year program for 2024, 2025, and 2026. Manager Keaton requested Council adopt proposed Resolution No. 22-27. The reason for the emergency legislation is to return the adopted Resolution to ODOT as soon as possible.

Motion by Zimmerlin, seconded by Requarth to read proposed Resolution No. 22-27. All yeas, motion carried.

Motion by Fowler, seconded by Requarth to accept the first reading, dispense with the second and third reading and adopt Resolution No. 22-27 entitled “A RESOLUTION TO RENEW THE MUNICIPAL BRIDGE INSPECTION PROGRAM FOR 2023, AND DECLARING IT AN EMERGENCY.” All yeas, motion carried.

Manager Keaton announced MetroNet is back in Brookville installing fiber both underground and on approved aerial poles.

Manager Keaton advised we recently completed our annual sewer root maintenance control. Preventative maintenance was performed on 2,486 feet of sewer lines.

Manager Keaton stated Council may have noticed various markings on the pavement on N. and S. Wolf Creek Street. CenterPoint Energy, formerly Vectren, is in the process of designing a gas system replacement project on Wolf Creek between Main and Gaines Streets. Manager Keaton advised the project is scheduled for 2024, and she requested they complete the project during the first quarter of 2024, as that is the same year that N. Wolf Creek Street gets resurfaced.

Manager Keaton reported the final walkthrough of the Sludge Press building is scheduled this week with the engineer and contractor. The area where we had to remove pavement for this project, has been paved.

Manager Keaton reminded everyone that the Pink Ribbon Girls Benefit Walk & Block Party is this Saturday on Market Street. Market Street will be closed to vehicle traffic from Walnut to Sycamore Streets, beginning at noon, to allow for vendors and the band to set up. The event runs from 5:00 p.m. until 10:00 p.m.

Manager Keaton stated it is that time of year where the Miami Valley Regional Planning Commission (MVRPC) is soliciting qualified member jurisdictions for new transportation projects using MVRPC regionally controlled federal funds. Applications are due October 6, 2022. Manager Keaton recommended the following projects:

- Funding for the Surface Transportation Program, or STP, is available in SFY2026-SFY2028. The maximum federal participation for the STP funded resurfacing program is 80%. Applicants are required to provide a minimum of 20% local match. Applicants providing greater than 20% local match will score bonus points in the overall ranking and scoring process. In 2019, we submitted an STP application for all of Westbrook Road and it was not approved for funding. Manager Keaton advised she requested Choice One to prepare estimates for resurfacing W. Westbrook Road, which Council has copies of. The preliminary estimate for W. Westbrook Road from Arlington to June Place, which would be Phase I to be completed in SFY 2026, is \$372,950, and the preliminary estimate for W. Westbrook Road from June Place to Wolf Creek, which would be Phase II to be completed in SFY 2027, is \$332,350. The City is responsible for all Preliminary Engineering costs.

| | <u>Local Match</u> | <u>Local Match</u> | <u>Local Match</u> |
|------------|--------------------|--------------------|--------------------|
| o Phase I | 20%-\$68,190 | 21%-\$71,599.50 | 25%-\$85,237.50 |
| o Phase II | 20%-\$60,670 | 21%-\$63,703.50 | 25%-\$75,837.50 |

- Funding for the Congestion Mitigation/Air Quality program is available in SFY2027-SFY2029. The maximum federal participation for the CMAQ funded program is 80%. CMAQ project solicitations take place every-other-year. Manager Keaton advised a project that she has been interested in for a while is to construct a pedestrian bridge over Wolf Creek that would run from the dead end of Karrland Drive to the Wolf Creek Recreation Trail in Golden Gate Park. The preliminary estimate for this project is \$275,000 - \$300,000.
- Funding for the Carbon Reduction program is available in SFY2024-SFY2028. MVRPC received \$1,500,000 of Carbon Reduction funding for a regional project to purchase and

install Level 2 electric vehicle chargers on public property. These funds will be 100% Federal with the required local matching funds being provided by MVRPC's allocation of Toll Revenue Credit. A requirement for this funding is to place charging stations on public grounds. The City parking lot in front of the City Garage on Arlington is an ideal location as the lot has an electric pole and is open 24-hours. If awarded, the City would enter into a contract with MVRPC for design, competitive bidding, and construction. The term of the contract is five-years, which is the life expectancy of the charging stations. Upon construction of the stations, the City will be the owner and provide maintenance. Upon the expiration of the five-year period, the City can choose to retain the equipment, or choose to have the equipment removed.

Manager Keaton opened the floor for discussion on these funding opportunities and advised a Resolution will be prepared for the next meeting as the adopted Resolution needs to be included with our application(s).

Member Requarth asked if the rate of inflation is included in the estimate on these projects?

Manager Keaton confirmed there is an inflation factor of almost 14% on the Engineer's estimate.

Member Zimmerlin commented we should do whatever we can to get this kind of money. Manager Keaton should have the discretion to do whatever is needed as it is a cost savings to the city.

Manager Keaton reported Council has been provided a map of the roads that are ranked by their eligibility for funding.

Discussion followed on the percentage we should apply for. The consensus is our match should be around 25-30%, with Manager Keaton's using her own discretion.

Member Fowler commented he is not interested in constructing a bridge right now when so many of our roads are deteriorating. Member Fowler stated he is interested in the vehicle charging station and asked if we would receive any revenue from this?

Manager Keaton replied the electricity would be metered and we would be reimbursed. A third party would run the charging station and we would receive the revenue from them.

Member Zimmerlin suggested placing a charging station at Golden Gate Park.

Manager Keaton advised the charging station has to be accessible for a minimum of twelve hours. In the winter, Golden Gate Park is not open for twelve hours. Manager Keaton stated the Municipal parking lot in front of the city garage is a good location due to its accessibility and visibility.

Discussion followed regarding the proposed projects. The consensus is to move forward with the STP applications and the Carbon Reduction Program.

Manager Keaton advised we can apply for four projects with the projects ranked. She will bring a Resolution to the October 4 Council meeting for approval. The applications are due on October 6.

Member Requarth inquired if we have a sign inspection program? He has observed several signs around town recently that are faded or turned in the wrong direction.

Manager Keaton replied she has been driving different areas and noting the signs that need to be replaced or repaired.

Member Fowler inquired if we have ever considered putting a sidewalk in around our maintenance buildings as many people walk through there to get to Golden Gate Park.

Manager Keaton replied she submitted a CDBG grant this summer to replace the gravel walk where the main drive comes and bends around Diamond 1. The concrete will extend all the way to the parking lot.

Finance Director Brandt advised proposed Resolution No. 22-28 is under New Business tonight. It is an annual Resolution that accepts the amounts and rates as determined by the Montgomery County Budget Commission. The adoption of this Resolution is a formal approval of the rates and yields for the inside millage for the City. It is required by the County Auditor in order to collect real estate tax. The Resolution needs to be filed by November 1, 2022.

Motion by Fowler, second by Zimmerlin to read proposed Resolution No. 22-28. All yeas, motion carried.

Motion by Requarth, second by Fowler to accept the first reading of Resolution No. 22-28. All yeas, motion carried.

Fire Chief Fletcher reported the Fire Department has received calls about hydrants open at Wellbaum Road and Route 40. Fire Chief Fletcher stated these are Montgomery County lines that need to be regularly flushed to keep the water fit for use.

Police Chief Jerome thanked Fire Chief Fletcher and the Fire Department for displaying the flag on the overpass during the procession to bring Officer Seara Burton's body home to Richmond, Indiana. It was a tremendous representation of the City of Brookville.

Police Chief Jerome reported this weekend will be busy with the Homecoming festivities, which include the Parade tomorrow, the game on Friday and the dance on Saturday. The Pink Ribbon Girls Benefit Walk and Block Party is also this Saturday night.

Police Chief Jerome reported other upcoming events are Ghostly Night Out on October 22 and the Veteran's Day luncheon on November 11.

Police Chief Jerome reported we have taken delivery of the new police cruiser. It will have to be marked and upfitted before it can be placed into service.

Mayor Letner commended the Police Chief and Fire Chief for representing the City of Brookville for fallen Officer Seara Burton. Their participation proves what Brookville is about.

Law Director Stephan had no report.

Mayor Letner thanked Gita Patel for being the Citizen of the Month, stating he had the honor of performing her wedding ceremony a few years ago.

Mayor Letner requested a motion to designate October 31, from 6:00 p.m. until 7:30 p.m. as Beggar's Night in the City of Brookville.

Motion by Schreier, second by Zimmerlin to designate October 31, from 6:00 p.m. until 7:30 p.m. as Beggar's Night in the City of Brookville. All yeas, motion carried.

Member Fowler reported new Park Trustee Loren Wilson attended her first Park Board meeting. Park Board scheduled a work session to begin planning for the Christmas in the Park event.

Member Schreier had no report as the September Planning Commission Meeting was cancelled.

Mayor Letner requested an Executive Session under O.R.C 121.22(G)(8) to consider confidential information of an applicant for economic development assistance under O.R.C. 5709.40 through 5709.43 finding that the Executive Session is necessary to protect the interest of the applicant.


Motion by Zimmerlin, second by Fowler to go into Executive Session under O.R.C. 121.22(G)(8) to consider confidential information of an applicant for economic development assistance under O.R.C. 5709.40 through 5709.43. All yeas. motion carried.

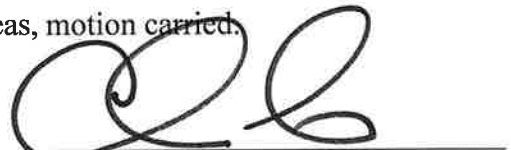
Mayor Letner also requested an Executive Session for O.R.C. 121.22(G)(1) to consider the appointment of an official.

Motion by Zimmerlin, second by Fowler to go into Executive Session under O.R.C. 121.22(G)(1) to consider the appointment of an official. All yeas, motion carried.

Motion by Fowler, second by Zimmerlin to go back into Regular Session. All yeas, motion carried.

Motion by Requarth, second by Fowler to adjourn. All yeas, motion carried.



Kimberly Duncan, Clerk

Charles Letner, Mayor