

Brookville City Council
Regular Meeting
November 1, 2022

The Regular Meeting of the Brookville City Council was called to order by Mayor Letner at 7:30 p.m. on November 1, 2022. The meeting was held in the City Council Chambers and virtually using the Cisco Webex application. The Pledge of Allegiance was recited. Members Crane, Fowler, Schreier and Zimmerlin; Manager Keaton, Finance Director Brandt, Law Director Stephan, Fire Chief Fletcher, Police Chief Jerome and Clerk Duncan were present. Members Requarth and Wilder were absent.

Roll Call by Clerk Duncan.

Motion by Fowler, second by Zimmerlin to adopt the Agenda as presented. All yeas, motion carried.

Motion by Zimmerlin, second by Schreier to approve the October 18, 2022 Regular Meeting Minutes. Fowler abstain, Crane yea, Zimmerlin yea, Schreier yea, Letner yea. Motion carried with four yeas and one abstention.

Manager Keaton reported the Service Department recently replaced a broken shaft in the VLR tank at the WWTP. Manager Keaton advised when replacing a shaft, we have to hire a crane and an operator to lift the shaft and motor out and place the new motor and shaft. Manager Keaton commended the Service Department for their speed and efficiency in changing out the shaft. Manager Keaton advised we will have the old shaft repaired and keep it for a spare.

Manager Keaton reported the drinking fountain purchased by the Delta Theta Tau Sorority has been installed in front of Shelter 3 in Golden Gate Park. The fountain will be operational from April through mid-November.

Manager Keaton reported the Optimist Pumpkin Walk is this Saturday, November 5, from 6:00 p.m. until 8:30 p.m. Participants will gather at the back parking lot of Golden Gate Park to walk down the decorated bikeway to the Train Depot and back. Refreshments, a bonfire and hayrides will be available to the public.

Manager Keaton reminded everyone that Daylight Savings Time ends this Sunday morning.

Manager Keaton advised the Brookville Area Chamber of Commerce Annual Banquet is scheduled for November 11, 2022 at Meadowbrook Country Club in Clayton, Ohio. The Service Department will be presented with a dedication award at the banquet for their assistance to the Chamber of Commerce during the Brookville Community Picnic and for what they do behind the scenes for many community events. The deadline to order \$25.00 tickets is November 3, through the Chamber of Commerce website.

Manager Keaton reported we received a Walmart Community Grant in the amount of \$1,500 to be used for the purchase of displays, lights and supplies for the Christmas in the Park event.

Manager Keaton reported opening night for the Christmas in the Park event is Friday, December 2 from 6:00 p.m. until 8:00 p.m. This will be a drive-through event, with treat bags distributed to the first 225 children on opening night. The lights will be displayed nightly from December 2 through January 1.

Manager Keaton requested Council authorization for the City to pay the \$60 registration fee for Council, Planning Commission, Board of Zoning Appeals or staff members who are interested in attending the MVRPC Planning and Zoning Workshop. The workshop will be held on December 2 at Sinclair Community College. The last Planning and Zoning workshop was held in 2019, prior to COVID.

Member Fowler asked how many normally attend the workshop?

Manager Keaton stated less than five people.

Motion by Zimmerlin, second by Fowler to authorize the payment of the \$60 registration fee for Council, Planning Commission, Board of Zoning Appeals or staff who are interested in attending the MVRPC Planning and Zoning Workshop. All yeas, motion carried.

Manager Keaton reported bids were opened yesterday for the Westbrook Road Resurfacing Project. The engineer's estimate was \$140,196. We received three responsive bids and one unresponsive bid. Manager Keaton recommended that Council accept the lowest responsive bid of \$100,327.70 from Wagner Paving, Inc.

Motion by Zimmerlin, second by Fowler to accept the lowest responsive bid of \$100,327.70 from Wagner Paving, Inc. for the Westbrook Road Resurfacing Project. All yeas, motion carried.

Manager Keaton reported bids were opened today for the Main Street Water Main Replacement Project. The engineer's estimate was \$354,425. We received eight responsive bids and one unresponsive bid. Manager Keaton recommended that Council accept the lowest responsive bid of \$331,716 from Associated Excavating, Inc.

Motion by Schreier, second by Fowler to accept the lowest responsive bid of \$331,716 from Associated Excavating, Inc. for the Main Street Water Main Replacement Project. All yeas, motion carried.

Finance Director Brandt presented the October 31, 2022 Fund Balance.

Motion by Zimmerlin, second by Schreier to accept the October 31, 2022 Fund Balance as presented. All yeas, motion carried.

Finance Director Brandt advised a date needs to be set for the Budget Work Session. The consensus is to hold the Work Session on December 8 at 6:00 p.m.

Fire Chief Fletcher reported the month of October was an extremely busy month with fire calls. The Fire Department also responded to several fatal crashes. The new pumper pumped thousands of gallons in the month of October and performed very well.

Fire Chief Fletcher reported the drive through Beggar's Night event hosted by the Fire and Police Departments was well received and attended. The Fire Department plans to make this an annual event, with hot cider for the adults and a costume contest at the end of the evening.

Fire Chief Fletcher reminded everyone there is still a burn ban in place from 6:00 a.m. until 6:00 p.m. for the months October and November, and March through May.

Police Chief Jerome reported the Police Department presented their trick or treat safety programs at the schools and Beggar's Night went well with no issues.

Police Chief Jerome reported the Ghostly Night Out event was a huge success and thanked the Brookville Fire Department, Perry Township and Clayton Police Departments, Montgomery County Sheriff's Office and numerous others who participated in the event.

Police Chief Jerome reported the new cruiser should be in service by the end of the month.

Police Chief Jerome invited Council to help with the Veteran's Day lunch at Rob's Restaurant on November 11. Police Officers from all over the area, along with the students in the Criminal Justice Program at MVCTC will also help with the event. The annual Veteran's Day Assembly at the Brookville Middle School will be held prior to the luncheon.

Police Chief Jerome reported the Police Department will attend the Optimists Pumpkin Walk on November 5 and encouraged everyone to attend.

Law Director Stephan reported proposed Ordinance No. 2022-05 is before City Council for a first reading tonight. Proposed Ordinance No. 2022-05 will amend the General Business Zoning District to establish a new special use for mixed use development. The mixed-use development will include residential and business uses within the same structure or in close proximity within the same general business district. Planning Commission has reviewed this proposed Ordinance and directed that it be presented to City Council for a first reading. A public hearing on this proposed Ordinance will be held on December 6, 2022 at 8:00pm.

Motion by Zimmerlin, second by Fowler to read proposed Ordinance No. 2022-05. All yeas, motion carried.

Motion by Schreier, second by Zimmerlin to accept the first reading of proposed Ordinance No. 2022-05. All yeas, motion carried.

Law Director Stephan reported proposed Ordinance No. 2022-06 will accept the annexation of 59.401 acres to the City of Brookville. The 59.401-acre property is located at Upper Lewisburg-Salem Rd. and Brookville-Phillipsburg Rd. as depicted in the map attached to the proposed Ordinance. It is requested that City Council pass proposed Ordinance 2022-06 as an emergency so that city services can be immediately provided to this annexed territory as requested by the owner of the property.

Motion by Zimmerlin, second by Fowler to read proposed Ordinance No. 2022-06. All yeas, motion carried.

Motion by Fowler, second by Schreier to accept the first reading, dispense with the second and third reading and adopt Ordinance No. 2022-06 entitled "AN ORDINANCE ACCEPTING THE ANNEXATION OF 59.401 ACRES, MORE OR LESS, IN CLAY TOWNSHIP, MONTGOMERY COUNTY, OHIO TO THE CITY OF BROOKVILLE, OHIO AND DECLARING IT AN EMERGENCY." All yeas, motion carried.

Mayor Letner encouraged everyone to vote on November 8, 2022.

Member Fowler reported plans are underway for the Christmas in the Park event on December 2, 2022. Member Fowler thanked the Englewood Walmart store for the grant to help fund the event.

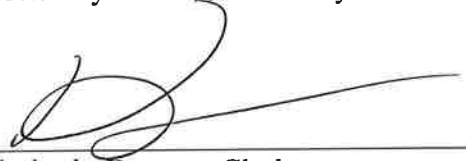
Member Schreier reported Planning Commission reviewed and recommended to Council proposed Ordinance 2022-05.


Missy Mears, of Perry Township Trustees encouraged everyone to vote for the fire levy on November 8, 2022.

Motion by Fowler, second by Zimmerlin to go into Executive Session per O.R.C 121.22(G)(1) to consider the employment of a public employee. All yeas, motion carried.

Motion by Fowler, second by Zimmerlin to go back into Regular Session. All yeas, motion carried.

Motion by Fowler, second by Zimmerlin to adjourn. All yeas, motion carried.



Kimberly Duncan, Clerk

Charles Letner, Mayor