

Brookville City Council  
Regular Meeting  
May 3, 2022

The Regular Meeting of the Brookville City Council was called to order by Mayor Letner at 7:30 p.m. on May 3, 2022. The meeting was held in the City Council Chambers and virtually using the Cisco Webex application. The Pledge of Allegiance was recited. Members Crane, Fowler, Schreier, Requarth, Wilder and Zimmerlin; Manager Keaton, Finance Director Brandt, Law Director Stephan and Fire Chief Fletcher were present. Police Chief Jerome and Clerk Duncan were absent.

Roll Call by Finance Director Brandt.

Motion by Zimmerlin, second by Fowler to adopt the Agenda as presented. All yeas, motion carried.

Motion by Zimmerlin, second by Fowler to approve the April 19, 2022 Meeting Minutes with a correction. All yeas, motion carried.

Manager Keaton reported last year on Arbor Day, Miami Valley Regional Planning Commission and RETREET launched the Miami Valley TREEcovery Campaign, which is a multi-year effort to heal the landscape devastated by the 2019 Memorial Day tornadoes. Manager Keaton stated she is thrilled to report this past Saturday, 80 trained RETREET volunteers from the Dayton region planted 154 trees. The event was staged in Brookville at Trinity Lutheran Church, at the corner of Westbrook and Wolf Creek, due to the number of trees lost in our area. Manager Keaton thanked Pastor Ali for allowing us to use the church for this event, as our parks were very busy on that day. RETREET donated seven trees to the city to be planted in our parks. Owners of residential properties that were impacted by the tornadoes can still visit [www.retreet.org/mvte](http://www.retreet.org/mvte) to sign up for the Fall planting, which is scheduled for late October.

Manager Keaton stated she is pleased to announce we received notification last week that the Keep Montgomery County Beautiful Grant that we applied for, on behalf of the Leaf & Blossom Club, was awarded. The Leaf & Blossom Club received a \$1,000 grant to purchase flowers to fill our planters in our Downtown Business District.

Manager Keaton reported the City received notification that the Livable and Equitable Communities Steering Committee for The Dayton Foundation awarded Brookville a \$10,000 grant for the Livable & Age Friendly Communities Project. Eight communities received grants to begin the pursuit of the AARP Livable and Age-Friendly Communities designation. The City of Brookville, along with the other communities, will become part of the AARP Network of Age-Friendly State and Communities model where community leaders and residents work together to embark upon a multi-year planning effort focused on enhancing age-friendly, livable aspects of their community making it a great place for people of all ages to live.

Manager Keaton announced in recognition of Earth Day, DMAX recently donated 25 red oak saplings as a way to give back to our community. Manager Keaton thanked DMAX for their generosity.

Manager Keaton reported the City received a \$10,345 donation from The Dayton Foundation, through the Strausburg Foundation, and an anonymous donation of \$2,000 to extend electric service in Golden Gate Park.

Manager Keaton reported ODOT recently had an inmate collection crew out to pick up litter on our exit/entrance ramps.

Manager Keaton advised last August, Council adopted a Resolution that accepted the terms of the One Ohio Subdivision Settlement. The State of Ohio and local governments commenced litigation against McKesson, Cardinal Health and AmerisourceBergen for their role as distributors in the

opioid pharmaceutical supply chain. The One Ohio Subdivision Settlement was designed to resolve the pending claims throughout Ohio and to provide an effective means of distributing settlement funds. It is outlined in the One Ohio MOU, that the State of Ohio will be divided in 19 Regions, with each Region creating their own governance structure so it ensures all Local Governments have input and equitable representation regarding regional decisions. Proposed Resolution No. 22-08 before Council this evening approves and enters into a regional governance agreement and supports the designated Region 8 representative appointed to the One Ohio Recovery Foundation, Inc. Board. Montgomery County Commissioner Dodge is the state representative for Region 8. The City of Brookville's allocation is \$43,641 that will be distributed over 18 years.

Member Requarth asked if all 184 trees planted through the RETREET program were planted in the Brookville area?

Manager Keaton replied a little over 50 of those trees were planted in the Brookville area, the remainder included some areas in Dayton. Manager Keaton stated she was with the group that planted at one of the addresses in Dayton, and it was pleasing to see the joy on the people's faces when they were there planting the trees.

Member Fowler asked if we know how many trees were lost in Brookville?

Manager Keaton replied we kept track of the number of homes damaged by the tornado, but not the number of trees. Manager Keaton stated she knows there were many trees lost in the Terrace Park area.

Manager Keaton presented a request from the Class of 2022 for a Senior Parade on May 25 at 6:30 p.m. Lineup will begin at 6 p.m. and the parade will end by 7:30 p.m. The parade route would be Carr Drive to Cusick Avenue to Market Street to Western Avenue. Manager Keaton stated this is similar to what the seniors have done the past two years due to the shutdown at the schools.

Motion by Requarth, second by Fowler to approve the Class of 2022 Senior Parade on May 25 at 6:30 p.m., beginning on Carr Drive to Cusick Avenue to Market Street to Western Avenue as presented. All yeas, motion carried.

Finance Director Brandt presented the April 30, 2022 Fund Balance.

Mayor Letner asked for an explanation of the decrease of \$338,000 on the General Fund.

Finance Director Brandt replied that number is the difference between last year's beginning fund balance and this year's beginning fund balance. Overall, that is loss of income taxes and various other factors. That number has not changed on any of the monthly finance month reports this year. Finance Director Brandt stated as we end each year, with our expenses being higher than our revenues, that number will continue to be a negative number because we do not have enough revenue to cover our expenses.

Member Zimmerlin inquired whether the decrease in income tax is due to timing?

Finance Director Brandt replied that is correct. The remaining income tax due for April will come in May.

Motion by Zimmerlin, second by Requarth to accept the April 30, 2022 Fund Balance as presented. All yeas, motion carried.

Fire Chief Fletcher reported the Fire Department has been watching the weather closely today as it is the time of year to be weather aware at all times.

Fire Chief Fletcher reported the monthly tornado siren test was performed without issues. He reminded everyone the sirens are meant to warn people who are outside. Those inside should rely

on local television and radio stations, cable television systems, cell phone apps, and NOAA weather radio.

Fire Chief Fletcher reported the Fire Department responded to 147 incidents in the month of April, which is up 18 incidents from this same time last year. The Fire Department has responded to 635 incidents year to date, which has increased from 568 incidents during this same time period in 2021. The number of incidents this year are 81% EMS related and 19% fire related. Fire Chief Fletcher reported there were not many mutual aid calls during the month of April.

Fire Chief Fletcher reported the new fire engine should go into service next week and the ladder truck is not fully outfitted but can be used for limited service. It was used to respond to a fire incident at Rob's Restaurant last week.

Mayor Letner commented it was good to see our fire crews putting that truck in service on the incident at Rob's Restaurant.

Fire Chief Fletcher stated the Fire Department responded to Rob's Restaurant as a working fire due to the history of can lights in that building getting hot and causing small fires. This call was actually due to a new soft serve ice cream machine, which made so much smoke in the dining room, the hood system pulled it out through the roof ventilators.

Manager Keaton reported for the Police Department collected 285.5 pounds of pills on National Pill Take-Back Day. Manager Keaton thanked residents for using the drop-off facility on a daily basis because it keeps unwanted medications out of people that they are not prescribed for. Manager Keaton advised the drop-off facility is available at the Police Department Monday through Friday from 8:00 a.m. until 4:30 p.m.

Member Zimmerlin observed the number of citations issued year to date are down considerably from a year ago, and asked if that was a product of some of the new officers and training being conducted?

Member Requarth commented our citizens are just doing a good job.

Manager Keaton replied it is a combination of both those factors.

Law Director Stephan presented the Final Record Plan for the Replat of Lot 2631 in the Brookville Industrial Park, Section Two, which establishes a 1.5-acre lot to be sold by Green Tokai for the expansion of the Brookville Stor-N-Lock facility at 570 Albert Road. Planning Commission approved both the Special Use Permit for the expansion of the Brookville Stor-N-Lock facility and the Final Subdivision Record Plan. Law Director Stephan recommended that Council approve the Final Record Plan for the Replat of Lot 2631 in the Brookville Industrial Park, Section Two. This subdivision meets all the requirements for a Brookville subdivision.

Motion by Requarth, second by Fowler to approve the Final Subdivision Record Plan for replat of Lot 2631 in Brookville Industrial Park, Section Two as presented. All yeas, motion carried.

Mayor Letner thanked Manager Keaton and the volunteers who assisted with the RETREET program. Many trees were planted and it was good learning experience for all.

Mayor Letner reported he spent time with the Daughters of the American Revolution on Saturday during their posthumous recognition of Patriot Sebastian Heeter, a Revolutionary War soldier. The ceremony was held at the small cemetery on the corner of Providence Road and Clayton Road in Perry Township.

Mayor Letner recognized employees Kim Duncan, Angie Weiss and Alexa Staas for Administrative Professionals Day, stating they do a good job for the City of Brookville.

Motion by Schreier, second by Wilder to read proposed Ordinance No. 2022-03. Wilder yea, Requarth yea, Crane yea, Fowler nay, Zimmerlin yea, Schreier yea, Letner yea. Motion passed with six yeas and one nay.

Motion by Wilder, second by Crane to accept the first reading of proposed Ordinance No. 2022-03. Requarth yea, Crane yea, Fowler nay, Zimmerlin nay, Schreier yea, Wilder yea, Letner yea. Motion passed with five yeas and two nays.

Member Requarth inquired when Council would propose any changes to proposed Ordinance No. 2022-03?

Law Director Stephan replied at some point Council should have a discussion about proposed amendments and then make a motion to present any proposed amendments. Council could then vote on it and if it passes, the proposed Ordinance would be amended. If it does not pass, there would be no amendments. Law Director Stephan stated Council should have that discussion tonight or at the next Council meeting. Law Director Stephan advised he can address any language on proposed amendments.

Motion by Zimmerlin, second by Fowler to read proposed Resolution No. 22-08. All yeas, motion carried.

Motion by Schreier, second by Wilder to accept the first reading of proposed Resolution No. 22-08. All yeas, motion carried.

Member Fowler, Park Liaison, had no report.

Member Schreier, Planning Commission Liaison, reported at the April 21 meeting, Planning Commission approved the Final Subdivision Record Plan for replat of Lot 2631 in Brookville Industrial Park, Section Two and a Special Use Permit for El Diablo Grill to operate a food truck in the City of Brookville.

Motion by Fowler, second by Zimmerlin to adjourn. All yeas, motion carried.

  
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Kimberly Duncan, Clerk  
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Charles Letner, Mayor