

Brookville City Council  
Regular Meeting  
January 4, 2022

The Regular Meeting of the Brookville City Council was called to order by Mayor Letner at 7:30 p.m. on January 4, 2022. The meeting was held in the City Council Chambers and virtually using the Cisco WebEx application. The Pledge of Allegiance was recited. Members Crane, Schreier, Requarth, Wilder and Zimmerlin; Manager Keaton, Finance Director Brandt, Law Director Stephan, Fire Chief Fletcher, Police Chief Jerome and Clerk Duncan were present. Member Fowler was absent.

Roll Call by Clerk Duncan.

Law Director Stephan administered the Oath of Office to Council Members Requarth, Schreier, Wilder and Zimmerlin, who were each elected to new terms beginning January 1, 2022.

Motion by Zimmerlin, second by Wilder to adopt the Agenda as presented. All yeas, motion carried.

Motion by Schreier, second by Requarth to appoint Member Zimmerlin to serve as Vice Mayor in 2022. Crane yea, Zimmerlin abstained, Schreier yea, Wilder yea, Requarth yea, Letner yea. Motion carried with five yeas and one abstention.

Motion by Zimmerlin, second by Requarth to appoint Member Schreier as a member of Planning Commission. Zimmerlin yea, Schreier abstained, Wilder yea, Requarth yea, Crane yea, Letner yea. Motion carried with five yeas and one abstention.

Motion by Requarth, second by Zimmerlin to approve the December 21, 2021 Regular Meeting Minutes. All yeas, motion carried.

Manager Keaton reported she received word last week that we were not approved for the federal Small, Rural, and Tribal Body-Worn Camera Program that we applied for in August, but we have been added to the program waitlist. To date, we have not received word on the State Body-Worn Camera grant that we applied for.

Member Schreier asked how the wait list works?

Manager Keaton replied the waitlist is if a recipient decides not to do the program, or if additional funds are added.

Member Zimmerlin asked what the time frame is for the State grant?

Manager Keaton replied she thought we would have an answer about both grants around the same time, but she has not heard anything yet.

Manager Keaton reported Brumbaugh Construction is scheduled to mobilize for the Hay Avenue Project in late January, early February.

Manager Keaton reported we will begin advertising for bids later this week for construction of the Sludge Press Building. A Pre-Bid Meeting is scheduled for January 18 and the Bid opening is scheduled for January 25.

Manager Keaton advised proposed Resolution No. 22-01 authorizes the City Manager to execute the Multi-Agency Radio Communication System Agreement. Manager Keaton advised she provided Council with an explanation as to why we are moving from a Tier 2 customer to a Tier 1 customer with MARCS.

Manager Keaton advised proposed Resolution No. 22-03 authorizes the City of Brookville to enter into a revised Agreement with Montgomery County to provide Emergency Preparedness,

Homeland Security and Emergency Management Services. The original Agreement with Montgomery County was adopted in 2004 and this Agreement was revised to ensure it is compliant with O.R.C. Section 5502.

Manager Keaton reported Mayor Letner is serving on the Emergency Management Executive Committee for 2021-2022.

Member Requarth asked where the upcoming project on Hay Avenue is located?

Manager Keaton replied it will be between Wolf Creek Street and Mulberry Street. Hay Avenue will be closed during the day but open in the evenings.

Finance Director Brandt presented the December 31, 2021 Fund Balance for Council review and approval.

Motion by Zimmerlin, second by Wilder to accept the December 31, 2021 Fund Balance as presented. All yeas, motion carried.

Fire Chief Fletcher reported he does not have an Operations Report yet with the record management system changeover. The legacy data will eventually be available but he cannot access that information yet. Overall, the Fire Department responded to seven more calls in 2021 than in 2020.

Fire Chief Fletcher reported the current COVID variant is extremely contagious and dominates everything that they do. Almost every other call recently has been COVID related. Fire Chief Fletcher stated he is wearing a mask tonight, despite being vaccinated and having his booster shot, as he does not want to be infected or infect someone else if he is unknowingly a carrier. Fire Chief Fletcher commented despite taking all the necessary precautions, he currently has six or seven staff members out with COVID related illness.

Fire Chief Fletcher reported the Fire Department responded to a structure fire on New Year's Day and were able to contain it very quickly, with no injuries.

Fire Chief Fletcher reported crews are installing tools and equipment on the new acquired engine and will start driver and operator training in January. The engine will go to the shop to be marked in February and the ladder truck will go to the body shop next week, provided he receives prior approval of the proper requisitions and purchase orders.

Member Requarth asked if all the alerts he received on New Year's Day around 5:00 p.m. happened at once?

Fire Chief Fletcher replied there was a computer glitch with Microsoft servers changing the date over to the new year. The info from all calls from a 20+ hour period was sent out at once.

Police Chief Jerome reported the Police Department responded to 695 incidents in 2021, which was 24 less than 2020. Citations were up 186 from last year and traffic stops were down 17 from last year.

Police Chief Jerome reported the cold weather has slowed things down a bit. The Police Department is using the time to get new people trained.

Police Chief Jerome reported they wrapped up their Christmas program and adopted seven families with the help of the school nurses. They were able to donate over \$900 to the food pantries and surprised random IGA patrons by paying for their groceries. Police Chief Jerome reported we were blessed to have three very generous donors this year that made this possible. Ritter and Pak-Rite, including their employees, along with Thrush and Sons, donated almost \$4,000.

Police Chief Jerome stated he looks forward to a reduction in crime and a healthy staff in 2022.

Law Director Stephan reported General Motors, LLC had an option to purchase 53.567 acres on W. Campus in the Brookville Retail & Industrial Campus adjacent to the 74.529-acre parcel where General Motors constructed the DMAX facility. Planning Commission and City Council approved a rezoning of this 53.567 property to 1-2 from HS and approved a new subdivision plat for this property in 2021. Law Director Stephan stated he has been advised that General Motors did complete the purchase of this 53.567-acre property in December of 2021. The City has not received any plans for the use of this property, but it is promising that General Motors has made this investment in additional land in the City of Brookville.

Mayor Letner reported the Citizen of the Month Award will be presented at the next meeting as the recipient's family was unable to attend tonight's meeting.

Mayor Letner invited everyone to attend the Community Prayer Breakfast on January 13 at 7:30 a.m. The breakfast will be held at the Brookville School Board Office at 75 June Place.

Motion by Zimmerlin, second by Schreier to read proposed Resolution No. 21-35. All yeas, motion carried.

Motion by Requarth, second by Wilder to accept the second reading of proposed Resolution No. 21-35. All yeas, motion carried.

Motion by Zimmerlin, second by Schreier to read proposed Resolution No. 22-01. All yeas, motion carried.

Motion by Requarth, second by Schreier to accept the first reading, dispense with the second and third reading and adopt Resolution No. 22-01 entitled "A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE THE MULTI-AGENCY RADIO COMMUNICATION SYSTEM (MARCS) SERVICE AGREEMENT WITH THE OHIO DEPARTMENT OF ADMINISTRATIVE SERVICES, OFFICE OF INFORMATION TECHNOLOGY AND DECLARING IT AN EMERGENCY." All yeas, motion carried.

Motion by Zimmerlin, second by Wilder to read proposed Resolution No. 22-02. All yeas, motion carried.

Motion by Zimmerlin second by Wilder to accept the first reading of proposed Resolution No. 22-02. All yeas, motion carried.

Motion by Zimmerlin, second by Requarth to read proposed Resolution No. 22-03. All yeas, motion carried.

Motion by Zimmerlin, second by Schreier to accept the first reading, dispense with the second and third reading and adopt Resolution No. 22-03 entitled "A RESOLUTION AUTHORIZING A REVISED AGREEMENT WITH MONTGOMERY COUNTY TO PROVIDE EMERGENCY PREPAREDNESS, HOMELAND SECURITY AND EMERGENCY MANAGEMENT SERVICES FOR THE CITY OF BROOKVILLE, OHIO AND DECLARING IT AN EMERGENCY." All yeas, motion carried.

Member Schreier, Planning Commission Liaison, had no report.

Motion by Zimmerlin, second by Wilder to adjourn. All yeas, motion carried.

Kimberly Duncan, Clerk

Charles Letner, Mayor