

Brookville City Council
Regular Meeting
October 21, 2025

The Regular Meeting of the Brookville City Council was called to order by Vice Mayor Piper at 7:30 p.m. on October 21, 2025. The meeting was held in the City Council Chambers. The Pledge of Allegiance was recited. Members Fowler, Schreier, Wilder; Manager Kuntz, Finance Director Brandt, Law Director Stephan and Fire Chief Fletcher were present. Mayor Letner, Member Crane, Police Chief Jerome and Clerk Duncan were absent.

Roll Call by Finance Director Brandt.

Motion by Schreier, second by Wilder to accept the Agenda as presented. All yeas, motion carried.

Vice Mayor Piper called for a motion to accept the minutes with a correction to the roll call and correction on the motion to adjourn.

Motion by Schreier, second by Fowler to accept the October 7, 2025 Regular Meeting Minutes with two corrections. All yeas, motion carried.

Manager Kuntz reported residents will soon begin receiving letters from Constellation, the new electric provider, regarding the electrical aggregation program. Residents are automatically enrolled in the aggregation program unless they choose to opt out.

Manager Kuntz reported the legal advertisement for the City Council and Planning Commission vacancy has been published in on the Staff published in the newspaper, on the city's website and social media pages. Interested residents should submit a letter of interest to the Clerk of Council no later than noon on October 31. City Council will interview the candidates prior to their regularly scheduled November 4 meeting.

Manager Kuntz reported Envision Group will be presenting the revised draft of the proposed Comprehensive Land Use Plan Update at the Planning Commission meeting on November 20 for the board's feedback. After incorporating the Planning Commission's feedback, Envision will schedule the final public hearing with the Planning Commission and City Council. The public will be welcome to attend the public hearing and provide comments at that time.

Manager Kuntz advised staff will hold their annual Budget Workshop with City Council at the December 2 Council meeting.

Manager Kuntz thanked the Brookville Fire Department, especially Captain Ferguson, for all the fire department's work during Fire Protection Month, which is annually in October. Captain Ferguson recently gave a fire safety presentation at all the Brookville Local Schools elementary classrooms. Manager Kuntz stated this presentation can leave a lasting impression on the community's youth. The Fire Department's continued work to educating the community at large about fire safety is very much appreciated.

Manager Kuntz also thanked the Brookville Police Department for their recent community outreach programs, which included two Coffee with a Cop events, a Back-to-School Coloring Contest for Brookville elementary students and the annual Ghostly Night Out event at Golden Gate Park. The Veterans Day Lunch at Rob's Restaurant has been scheduled for November 11 from 11:00 a.m. until 2:00 p.m. Manager Kuntz stated the Police Department's dedication to reaching out and making positive connections with people all of all ages is another reason why people love to live in the Brookville community.

Manager Kuntz reported leaf pickup season has begun. The Service Department will pick up leaves for several weeks, per their normal routine. This is a great public service that many communities have recently eliminated due to budget constraints. We are thankful that we are able to continue this service through the Service Department's hard work.

Manager Kuntz announced Beggar's Nights is Friday, October 31 from 6:00 p.m. until 7:30 in Brookville. This is a rain or shine event and will not be rescheduled. Manager Kuntz reported the Brookville Optimist Club's annual Pumpkin Walk has been rescheduled to October 8 due to Halloween falling on a Friday this year.

Finance Director Brandt presented the Fund Balance report for month ending September 30, 2025.

Motion by Fowler, second by Schreier to accept the Fund Balance of September 30, 2025 as presented. All yeas, motion carried.

Fire Chief Fletcher had no report.

Law Director Stephan had no report.

Vice Mayor Piper congratulated the Brookville Lady Devils Volleyball Team on their second SWBL title and announced the Brookville Boys and Girls Cross Country Teams will be competing at the regional competition this weekend. Vice Mayor Piper announced the Brookville High School Marching Band recently earned a superior ranking and qualified to compete in the state competition. The Brookville High School Boys Soccer Team will compete in tournament play tonight. Vice Mayor Piper recognized each group for their accomplishments and wished them the very best in any upcoming competitions.

Motion by Schreier, second by Wilder to read proposed Resolution No. 25-13. All yeas, motion carried.

Motion by Fowler, second by Wilder to accept the third reading of proposed Resolution No. 25-13 entitled "A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR." All yeas, motion carried.

Motion by Fowler, second by Schreier to read proposed Ordinance No. 2025-14. All yeas, motion carried.

Motion by Fowler, second by Schreier to accept the third reading of proposed Ordinance No. 2025-14 entitled "AN ORDINANCE AMENDING THE CODE OF ORDINANCES PART 9, TITLE 3, SECTION 935.14 (c)(1) FIXING THE USER FEES TO ALL SEWER CUSTOMERS IN THE CITY OF BROOKVILLE, OHIO." All yeas, motion carried.


Motion by Wilder, second by Fowler to read proposed Ordinance No. 2025-15. All yeas, motion carried.

Motion by Schreier, second by Wilder to accept the second reading of proposed Ordinance No. 2025-15. All yeas, motion carried.

Member Schreier asked Manager Kuntz to clarify that Beggar's Night will not be changed due to conflicts with high school sporting events.

Manager Kuntz confirmed Beggar's Night will be held as scheduled by the Mayors and Manager Association on October 31, 2025 from 6:00 p.m. until 8:00 p.m.

Motion by Fowler, second by Wilder to adjourn. All yeas, motion carried.



Kimberly Duncan, Clerk

Dennis Piper, Vice Mayor