

Brookville City Council
Regular Meeting
May 20, 2025

The Regular Meeting of the Brookville City Council was called to order by Mayor Letner at 7:30 p.m. on May 20, 2025. The meeting was held in the City Council Chambers. The Pledge of Allegiance was recited. Members Crane, Fowler, Piper, Schreier and Wilder; Manager Kuntz, Law Director Stephan, Finance Director Brandt, Fire Chief Fletcher, Police Chief Jerome and Clerk Duncan were present. Member Zimmerlin was absent.

Roll Call by Clerk Duncan.

Motion by Fowler, second by Schreier to accept the Agenda as presented. All yeas, motion carried.

Motion by Piper, second by Wilder to accept the May 6, 2025 Regular Meeting Minutes as presented. All yeas, motion carried.

Emil Liszniansky, of Envision Group, gave a presentation on analysis they have completed for the Comprehensive Land Use Plan Update. The analysis was done using input from the community, guidance from the steering committee and public forums. Mr. Liszniansky stated the initial analysis shows an aging population with 30% seniors, impacting housing needs and income levels and incremental residential growth prioritized over rapid development due to infrastructure limitations and community preferences. Industrial parks were identified as crucial for economic development, reducing tax burden on residents. The community survey indicated resistance to new housing; preference for single-family detached homes and senior housing. Concerns were raised about the quality of new homes and the need for design standards in future developments and an emphasis on affordable housing and lower maintenance options in city planning discussions.

Motion by Fowler, second by Wilder to go into Executive Session per O.R.C. 121.22(G)(1) to consider the appointment of a public employee or official. All yeas, motion carried.

Motion by Fowler, second by Wilder to go back into Regular Session. All yeas, motion carried.

Manager Kuntz reported at the last City Council meeting, City Council authorized, via a voice vote, to have Miami Valley Communications Council (“MVCC”) enter into an agreement to negotiate with Miami Valley Lighting on a new 10-year contract for the city. Staff is requesting that Council dispense with the second and third reading and adopt the proposed legislation on this issue, due to the time sensitivity of the legislation, which is due to MVCC by May 30.

Manager Kuntz stated another topic discussed at the previous meeting was gas aggregation. Prior to authorizing staff to move forward with entering into a 20-month agreement with Archer Energy for \$6.90 per MCF, beginning in October, there was a question about the difference between MCF’s and CCF’s. MCF is one thousand cubic feet of gas and CCF is 100 cubic feet of gas. MCF’s naturally are ten times larger. As stated at the previous meeting, our consultant Palmer Energy has recommended we move forward with the bid from Archer. This price will serve as a “price ceiling” and residents will continue to be able to opt in and out at their discretion, per billing cycle, if they find a better provider price with no change fees. Manager Kuntz requested Council dispense with the second and third reading and adopt the legislation on this issue in order to enter into the agreement in a timely manner.

Manager Kuntz reported Council was asked to review eight letters of interest for appointments to the city’s Charter Review Commission. One of the interested parties withdrew their name. Staff is requesting that City Council appoint their chosen residents to the Charter Review Commission, who will work with the City Manager and Law Director to review and make recommendations for

updates and edits of the City's Charter. The revised Charter will then be placed on a future ballot for consideration by registered voters of the City of Brookville.

Manager Kuntz reported the Montgomery County Office of Emergency Management has requested all area jurisdictions enter into a new Emergency Management Intergovernmental Agreement. This agreement requires the City of Brookville to pay \$ 898.35 for the second half of 2025 and \$1,796.70 for the entirety of 2026. This agreement will remain in effect indefinitely unless amended or altered at any time by a majority of the member jurisdictions. Staff requests the City Council approve proposed Resolution No. 25-07 and authorize the city manager to sign all documents associated with this agreement. Due to Montgomery County requesting signatures to the agreement in May, staff is requesting that City Council dispense with the second and third readings.

Manager Kuntz reported the Service Department has nearly finished the Main Street Water Main Project. Connections have been completed, and the ditch will be paved after it has had a few weeks to settle. Crews have been busy with additional tasks such as mowing, fertilizing, chipping, trimming, collecting refuse from city parks and patching streets as needed.

Manager Kuntz reported we have signed a soft bid with Cargill for 300 tons of salt at \$75.11 per ton.

Manager Kuntz reported we have received word that the city will be the recipient of a \$10,000 grant from the Dayton Foundation to be used for installing wi-fi and audio/visual equipment at the Christena Leiber Center.

Manager Kuntz reported the city's application for CDBG funding to improve and extend the sidewalks at the Leiber Center has been tentatively approved.

Manager Kuntz recognized the Police Department for their efforts in honor of National Police Week, which was last week.

Kuntz recognized the Service Department for their dedication in honor of National Public Works Week.

Manager Kuntz thanked Finance Director Brandt and the finance and administrative team for working hard to modernize our services and enable our customers to pay for permits online.

Finance Director Brandt presented the April 30, 2025 Fund Balance.

Motion by Piper, second by Schreier to approve the April 30, 2025 Fund Balance as presented. All yeas, motion carried.

Fire Chief Fletcher reported call volume has been down during the month of May. Fire crews have been busy inspecting the fire alarm system at the new DMAX location. The Fire Department recently passed a rigorous evaluation of their ladders and ladder truck.

Police Chief Fletcher reported the Police Department will escort the Ride to the Wall riders into Brookville tomorrow evening. Police Chief Jerome commended Brookville Schools on the 2025 high school graduation ceremony, held at the high school this past Sunday. The Lights, Sirens and Pizza event at the Brookville branch library was also well attended.

Law Director Stephan had no report.

Motion by Fowler, second by Wilder to read proposed Ordinance No. 2025-06. All yeas, motion carried.

Motion by Schreier, second by Fowler to accept the third reading and adopt Ordinance No. 2025-06 entitled "AN ORDINANCE AMENDING CHAPTER 1141 COMMUNITY CENTER DISTRICT OF THE CITY OF BROOKVILLE, OHIO." All yeas, motion carried.

Motion by Piper, second by Fowler to read proposed Ordinance No. 2025-07. All yeas, motion carried.

Motion by Wilder, second by Schreier to accept the third reading and adopt Ordinance No. 2025-07 entitled "AN ORDINANCE ESTABLISHING THE ZONING CLASSIFICATION OF LOTS 2798, 2799 AND 2800 OF THE CITY OF BROOKVILLE, OHIO. All yeas, motion carried.

Motion by Fowler, second by Piper to read proposed Ordinance No. 2025-10. All yeas, motion carried.

Motion by Fowler, second by Wilder to accept the third reading and adopt Ordinance No. 2025-10 entitled 'AN ORDINANCE APPROVING CONSTRUCTION OF STREET LIGHTING IMPROVEMENTS IN AND TO ADOPT ASSESSMENTS FOR ANNUAL LIGHTING CHARGES UPON LOTS LOCATED WITHIN ARLINGTON WOODS II SECTION ONE SUBDIVISION IN THE CITY OF BROOKVILLE, OHIO.' All yeas, motion carried.

Motion by Schreier, second by Wilder to read proposed Ordinance No. 2025-11. All yeas, motion carried.

Motion by Fowler, second by Wilder to accept the second reading of proposed Ordinance No. 2025-11. All yeas, motion carried.

Motion by Wilder, second by Schreier to read proposed Resolution No. 25-05. All yeas, motion carried.

Motion by Schreier, second by Piper to accept the third reading and adopt Resolution No. 25-05 entitled "A RESOLUTION APPROVING AMENDMENTS TO THE PUBLIC RECORDS POLICY OF THE CITY OF BROOKVILLE FOR COSTS ASSOCIATED WITH LAW ENFORCEMENT DASHBORD CAMERA VIDEOS AND/OR BODY CAMERA VIDEOS." All yeas, motion carried.

Motion by Wilder, second by Wilder to read proposed Resolution No. 25-06. All yeas, motion carried.

Motion by Schreier, second by Fowler to accept the third reading and adopt Resolution No. 25-06 entitled "A RESOLUTION APPROVING THE SOLID WASTE MANAGEMENT PLAN OF THE MONTGOMERY COUNTY SOLID WASTE DISTRICT". All yeas, motion carried.

Motion by Wilder, second by Schreier to read proposed Resolution No. 25-07. All yeas, motion carried.

Motion by Fowler, second by Wilder to accept the first reading, dispense with the second and third reading and adopt Resolution No. 25-07 entitled "A RESOLUTION AUTHORIZING AN AGREEMENT FOR THE PROVISION OF EMERGENCY MANAGEMENT SERVICES." All yeas, motion carried.

Motion by Wilder, second by Schreier to read proposed Ordinance No. 2025-12. All yeas, motion carried.

Motion by Piper, second by Wilder to accept the first reading, dispense with the second and third reading and adopt Ordinance No. 2025-12 entitled "AN ORDINANCE EXPRESSING THE CITY'S INTENT TO NEGOTIATE JOINTLY WITH OTHER CITIES IN THE REGION ON A ONE PRICE SCHEDULE UNDER WHICH ELECTRIC LIGHT SERVICES SHALL BE FURNISHED TO THE RESIDENTS OF THE CITY FOR THE PURPOSE OF STREET LIGHTING." All yeas, motion carried.

Motion by Fowler, second by Schreier to read proposed Ordinance No. 2025-13. All yeas, motion carried.

Motion by Fowler, second by Wilder to accept the first reading of proposed Ordinance No. 2025-13. All yeas, motion carried.

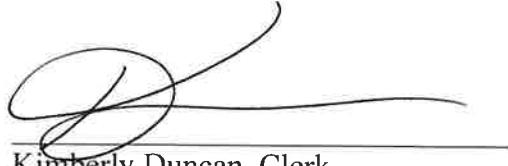
Mike Hughes, 278 Johnsville Brookville Road, stated his trash is often missed, and inquired about imposing penalties on the trash company for missed stops. Mr. Hughes stated potholes on Brookville Pyrmont need to be addressed by the city. Mr. Hughes commended Council for paying more attention to what the citizens want since the referendum and recall.

Member Schreier commented the Brookville High School commencement ceremony went well.

Member Piper wished everyone Happy Memorial Day and encouraged holiday safety.

Member Wilder thanked the Optimists and the Boy Scouts for putting out the flags for the Optimist Flag Program.

Motion by Fowler, second by Wilder to adjourn. All yeas, motion carried.



Kimberly Duncan, Clerk



Charles Leiner, Mayor