

Brookville City Council
Regular Meeting
June 3, 2025

The Regular Meeting of the Brookville City Council was called to order by Mayor Letner at 7:30 p.m. on June 3, 2025. The meeting was held in the City Council Chambers. The Pledge of Allegiance was recited. Members Crane, Piper, Schreier, Wilder and Zimmerlin; Manager Kuntz, Law Director Stephan, Finance Director Brandt, Fire Chief Fletcher, Police Chief Jerome and Clerk Duncan were present. Member Fowler was absent.

Roll Call by Clerk Duncan.

Motion by Zimmerlin, second by Wilder to accept the Agenda as presented. All yeas, motion carried.

Motion by Piper, second by Zimmerlin to accept the May 20, 2025 Regular Meeting Minutes as presented. All yeas, motion carried.

Manager Kuntz reported he and other local city managers recently met with the Miami Valley Communications Council and representatives from Palmer Energy to go over the bid numbers and to listen to recommendations on the next steps. More information will be presented to Council as soon as it becomes available.

Manager Kuntz reported proposed Resolution No. 25-08 is before Council tonight, which authorizes staff to submit to the Ohio Water Pollution Control Loan Fund for the design of upgrades to the Wastewater Treatment Facility. This is the second phase of this project. Hazen and Sawyer Engineering is in the process of scheduling some additional fog and camera tests in targeted areas of the city where they believe there is a heavy amount of stormwater in the storm sewer system. Once these additional tests are completed, the final draft of the study report will be available. Manager Kuntz requested Council pass the proposed Resolution as an emergency due to the timing of the application for the funding agreement.

Manager Kuntz reported HB 96 has passed the House of Representatives and is currently being considered by the State Senate. If passed, this bill would limit the amount of carryover school districts would be permitted to have on an annual basis to \$30 million. There has been considerable debate on this bill and its unintended impact on local government agencies, specifically the reduction of levy resources collected by the county auditor in the event a school district exceeds this capped amount. Staff is highlighting this concern for the Council to discuss and to determine if there is a desire to voice their possible opposition on a more official platform to our local representatives at the state level.

Motion by Zimmerlin, second by Wilder to authorize staff to draft a letter to the Senate to voice their opposition to HB 96 in its current form. All yeas, motion carried.

Manager Kuntz reported with the warmer months upon us, the city has seen an increase in businesses soliciting in our neighborhoods. Our Codified Ordinances permit solicitation between the hours of 9:00 a.m. and 7:00 p.m. Solicitors are requested to register with the Police Department, but this is not required in the current statute. City staff completed some preliminary research on what some of our neighboring communities do to regulate solicitation. Some jurisdictions require a permit with photo ID and background checks of all individuals who will be in the neighborhoods soliciting and other communities prohibit for-profit companies from soliciting all together.

Discussion followed. Staff will further research possible soliciting regulations and present Council with options at a future meeting.

Manager Kuntz announced Service Department Foreman Jon Weist will celebrate his 40th work anniversary on June 6, 2025. Manager Kuntz recognized Jon for his four decades of committed service to the City of Brookville. Jon's extensive work experience and knowledge of the city's infrastructure proves invaluable daily. Manager Kuntz commended Jon's skills and commitment to the City of Brookville.

Finance Director Brandt reported the City's Commercial Property, Automobile and Liability Insurance coverage through The Ohio Plan renews on July 1 for one-year period. The renewal premium came in at \$99,561, which is a \$12,567 or 14.45% increase over our expiring policy. Our risk insurance includes Property, Liability, Automobile, Equipment Breakdown, Special property, Computer, Crime, Malicious Assailant, Cyber and Terrorism coverages. Our property values increased \$1,055,444, special scheduled equipment values increased \$118,009 and computer equipment values increased \$11,185.

Motion by Zimmerlin, second by Wilder to authorize the renewal of the City's Commercial Property, Automobile and Liability Insurance coverage through The Ohio Plan, beginning on July 1, 2025, for one-year period. All yeas, motion carried.

Finance Director Brandt reported the City's health insurance renewal rates with Anthem came back with a 6% increase in our health insurance premiums and a 5% increase for dental insurance premiums. This is keeping the current plan with Anthem. The City will continue to fund 85% of the monthly health insurance premium with the employee contributing 15% of the monthly premium and the City will contribute \$1,000 for single plans and \$2,000 for all other plans to employee HSA accounts. Vision insurance is not up for renewal at this time.

Motion Zimmerlin, second by Schreier to authorize the renewal of the City's health and dental insurance plans with Anthem as presented, with the City contributing \$1,000 for single plans and \$2,000 for all other plans to employee HSA accounts. All yeas, motion carried.

Fire Chief Fletcher presented the 2024 Annual Fire Department Report.

Fire Chief Fletcher recognized Fire Captain Ferguson for the life saving measures he took to provide medical assistance to an individual experiencing a cardiac arrest while attending a public event. Captain Ferguson was not on duty at the time, and his heroic actions allowed the individual to survive the event.

Police Chief Jerome reported reportable incidents and citations are up over this same time last year, which he attributed to pro-active policing. Upcoming community events are Cocoa with a Cop on June 18 at the library, Walk the Block with a Cop in Harper Creek on June 21, Cones with Cops on June 29 at What's the Scoop and a women's self-defense class on August 2.

Law Director Stephan had no report.

Mayor Letner thanked both the Police and Fire Chief for their help with the Ride to the Wall event. Mayor Letner also recognized local resident Tim Denlinger for riding over 7,000 miles in the event.

Mayor Letner thanked Brave Church for providing a meal and fellowship for Council and staff prior to tonight's meeting.

Motion by Zimmerlin, second by Schreier to read proposed Ordinance No. 2025-11. All yeas, motion carried.

Motion by Wilder, second by Schreier to accept the third reading and adopt Ordinance No. 2025-11 entitled "AN ORDINANCE AMENDING CHAPTER 1353 OF THE CODE OF ORDINANCES OF THE CITY OF BROOKVILLE, OHIO. All yeas, motion carried.

Motion by Zimmerlin, second by Piper to read proposed Ordinance No. 2025-13. All yeas, motion carried.

Motion by Schreier, second by Wilder to accept the second reading of proposed Ordinance No. 2025-13. All yeas, motion carried.


Motion by Zimmerlin, second by Piper to read proposed Resolution No. 25-08. All yeas, motion carried.

Motion by Schreier, second by Piper to accept the first reading, dispense with the second and third reading and adopt Resolution No. 25-08 entitled "A RESOLUTION AUTHORIZING THE CITY OF BROOKVILLE TO APPLY FOR, ACCEPT AND ENTER INTO A WATER POLLUTION CONTROL LOAN FUND (WPCLF) AGREEMENT ON BEHALF OF THE CITY OF BROOKVILLE FOR PLANNING, DESIGN AND/OR CONSTRUCTION OF WASTEWATER FACILITIES, AND DESIGNATING A DEDICATED REPAYMENT SOURCE FOR THE LOAN; AND DECLARING IT AN EMERGENCY." All yeas, motion carried.

Damian Kristof, Dayton Metro Library, Brookville Branch, invited everyone to the Brookville Public Library Craft Fair on June 14 from 10:00 a.m. until 4:00 p.m.

Member Wilder thanked Brave Church for the meal and congratulated Captain Ferguson on his commendation.

Motion by Fowler, second by Wilder to adjourn. All yeas, motion carried.



Kimberly Duncan, Clerk

Charles Letner, Mayor