

Brookville City Council  
Regular Meeting  
January 21, 2025

The Regular Meeting of the Brookville City Council was called to order by Mayor Letner at 7:30 p.m. on January 21, 2025. The meeting was held in the City Council Chambers. The Pledge of Allegiance was recited. Members Crane, Fowler, Piper, Schreier, Wilder and Zimmerlin; Manager Kuntz, Law Director Stephan, Finance Director Brandt, Fire Chief Fletcher, Police Chief Jerome and Clerk Duncan were present.

Roll Call by Clerk Duncan.

Motion by Zimmerlin, second by Fowler to accept the Agenda as presented. All yeas, motion carried.

Motion by Fowler, second by Piper to accept the January 7, 2025 Regular Meeting Minutes as presented. Crane yea, Fowler yea, Piper yea, Schreier yea, Wilder yea, Zimmerlin abstained, Letner yea. Motion carried with six yeas and one abstention.

Manager Kuntz requested Council assign the MVRPC membership designees for 2025.

Motion by Zimmerlin, second by Schreier to re-appoint Mayor Letner as MVRPC Board member and Manager Kuntz as the alternate; and Manager Kuntz as the member and Law Director Stephan as the alternate to the MVRPC Technical Advisory Committee. Crane yea, Fowler yea, Piper yea, Schreier yea, Wilder yea, Zimmerlin yea, Letner abstained. Motion carried with six yeas and one abstention.

Manager Kuntz reported AT&T recently withdrew their filing request with the state's Public Utility Commission to give AT&T the ability to require government entities to pay the cost of relocating and undergrounding of existing AT&T communications facilities located in a public right of way.

Manager Kuntz requested Council approve the adoption of the 2024 Montgomery County Natural Hazard Mitigation Plan. Adoption of this plan by each jurisdiction is required to remain eligible for future hazard mitigation funding offered by FEMA.

Motion by Fowler, second by Wilder to approve the adoption of the 2024 Montgomery County Natural Hazard Mitigation Plan. Formal adoption of this plan will be completed by Resolution at the next Council meeting.

Manager Kuntz reported that Park Board has scheduled the annual Park Clean-up Event for March 22, 2025 from 10:00 a.m. until noon. Additional details will be released as the event approaches.

Manager Kuntz reported the utility bills were sent out last week. Included with the utility bills was the Winter Newsletter insert. Unfortunately, there was a mix-up with the vendor and the incorrect copy was mailed out to residents. A digital copy of the correct newsletter is available on the City of Brookville website. Hard copies are available at the city offices and various businesses throughout the city.

Manager Kuntz announced the first public meeting for the Comprehensive Land Use Plan Update project is scheduled for Monday, January 27, from 6:00 p.m. until 7:30 p.m. at the Brookville High School auditorium. The city will also be participating in the Brookville Area Chamber of Commerce's State of the City/Townships event on February 19 from 7:00 p.m. until 9:00 p.m. at the Brookville High School auditorium.

Manager Kuntz presented a Special Event Use request for the Miami Valley Boy Scout Council's 2025 Spring Camporee. Park Board heard the request at their regularly scheduled January meeting. Fire Chief Fletcher has reviewed the application and had some minor comments. Police Chief Jerome had no comments. Both believe this will be a good program and they welcome it to the community.

Amanda Schaedig, Scout Program Director, answered general questions from Council regarding the event.

Motion by Zimmerlin, second by Fowler to approve the use of Golden Gate Park for the Miami Valley Boy Scout Council's 2025 Spring Camporee. All yeas, motion carried.

Finance Director Brandt requested Council approve the December 31, 2024 Fund Balance as presented.

Motion by Piper, second by Wilder to approve the December 31, 2024 Fund Balance as presented.

Finance Director Brandt requested Council authorization to transfer \$200,000 to the Street Fund, \$90,000 to the Note Retirement Fund and \$374,400 to the Bond Retirement Fund from the General Fund. With the exception of the Bond Retirement Fund, each transfer is only a portion of the full amount appropriated.

Finance Director Brandt reported the City of Vandalia will be at the city building on Friday, March 28 from 8:00 a.m. until 4:30 p.m. and again on Saturday, March 29 from 8:00 a.m. until noon to help residents with their local income tax filing.

Fire Chief Fletcher reported a recent vehicle accident caused significant damage to gas infrastructure on Albert Road, prompting concern for immediate residents. Due to the extreme cold, Fire Station 76 was opened as an emergency shelter during the repairs, but few people sought shelter. Fire Chief Fletcher advised he will be working with the gas company to address collision protection for the gas infrastructure in the future. Fire Chief Fletcher emphasized the advantages of enrolling in the hyper-reach notification system for events like this.

Police Chief Jerome reported the police department towing contract was recently updated to be in line with surrounding jurisdictions.

Police Chief Jerome reported an arrest was made on the recent Brookville Schools break-ins and commended his officers for their investigative techniques. Chief Jerome also thanked the public for their tips which contributed to solving this crime.

Law Director Stephan had no report.

Mayor Letner reported the annual Prayer Breakfast was well attended and thanked everyone who participated.

Mayor Letner stated he recently had the pleasure of presenting a proclamation to Brookhaven resident Marge Leverage in recognition of her 100<sup>th</sup> birthday.

Member Fowler stated he would like to re-visit installing flock cameras throughout the city for possible inclusion in the 2026 budget.

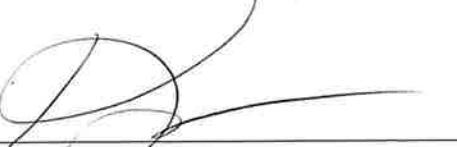
Bruce Garber, 434 Sycamore Street commented on the results of the recent special election and the November election. Mr. Garber stated he would have liked to hear more Council discussion regarding the recent TIFF legislation that was on the agenda.

Jared Ledford, 441 Meadow Glen, stated he appreciated all the work the Board of Elections did for the recent Special Election. Mr. Ledford stated it is time to get back to business as usual, and rally our residents come together as a community.

Motion by Fowler, second by Zimmerlin to go into Executive Session under O.R.C. 121.22 (G)(8) to consider the confidential information of an applicant for economic development assistance. All yeas, motion carried.

Motion by Fowler, second by Zimmerlin to go back into Regular Session. All yeas, motion carried.

Motion by Piper, second by Fowler to adjourn. All yeas, motion carried.



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Kimberly Duncan, Clerk



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Charles Letner, Mayor