

Brookville City Council
Regular Meeting
January 7, 2025

The Regular Meeting of the Brookville City Council was called to order by Mayor Letner at 7:30 p.m. on January 7, 2025. The meeting was held in the City Council Chambers. The Pledge of Allegiance was recited. Members Crane, Fowler, Piper, Schreier and Wilder; Manager Kuntz, Law Director Stephan, Finance Director Brandt, Fire Chief Fletcher, Police Chief Jerome and Clerk Duncan were present. Vice Mayor Zimmerlin was absent.

Roll Call by Clerk Duncan.

Motion by Wilder, second by Fowler to accept the Agenda as presented. All yeas, motion carried.

Motion by Piper, second by Fowler to accept the December 17, 2024 Regular Meeting Minutes as presented. Crane yea, Fowler yea, Piper yea, Schreier abstained, Wilder yea, Letner yea. Motion carried with five yeas and one abstention.

Manager Kuntz reported staff has worked with representatives from Clay Township over the past two months to negotiate a new three-year agreement to continue providing fire and EMS services to the township. The terms are similar to previous years, and staff believes the agreement is in the best interest of both the city of Brookville and Clay Township. Manager Kuntz requested Council authorization to sign all documents related to this agreement. Manager Kuntz advised the city's fire district agreement with Perry Township runs through the end of 2025.

Motion by Wilder, second by Schreier to authorize the City Manager to enter into a new three-year agreement with Clay Township as presented for fire protection services. All yeas, motion carried.

Manager Kuntz announced the Brookville Area Chamber of Commerce Annual Prayer Breakfast is scheduled for January 9, 2025 at 7:30 a.m. The event will be held at Brookville Local School District's Administration building. The public is invited to attend.

Manager Kuntz reported Brookville's second Age Friendly Lunch for seniors and retirees is scheduled for January 16, 2025 at noon in the Christina Leiber Center at Golden Gate Park. This free lunch is sponsored by Brookhaven Retirement Community. The guest speaker is Captain Chad Ferguson from the Brookville Fire Department. Manager Kuntz advised seniors should R.S.V.P. no later than January 8, 2025 by calling 937-833-2001 or emailing rditrick@brookvilleohio.com.

Manager Kuntz commended the Service Department for their diligence clearing the streets of snow during the recent snow events. They have also been busy repairing two water main breaks, taking down Christmas lights, completing the leaf pickup program, and various other tasks. Manager Kuntz thanked the residents for cooperating with the snow ordinance and removing their vehicles from the streets.

Manager Kuntz reported surveys are still open for Brookville and township residents to complete for the Comprehensive Land Use Plan Update. A public meeting will be held on January 27, 2025 at the Brookville High School auditorium to gather additional input.

Finance Director Brandt had no report.

Fire Chief Fletcher reported they had a very busy December and came close to having a record year. The Fire Department responded to more than 2,100 calls during 2024.

Police Chief Jerome reported the number of reports and citations were down for the year and the number of traffic stops were up for the year.

Police Chief Jerome reported the Police Department swore in new Police Officer Michell Tarkany yesterday. Police Chief Jerome welcomed Tarkany, who is a Brookville resident.

Police Chief Jerome reported the Police Department is hosting a stop stick instructor course this week. Market Street will be shut down between AmVets and the fire station for the training. Police Chief Jerome advised he will be purchasing stop sticks for use by our officers in the very near future.

Law Director Stephan reported proposed Ordinance No. 2025-01 is to set up the second step of establishing a street lighting district for the Evergreen Trace subdivision, which assesses the property owners for the cost of street lighting. Law Director Stephan requested Council dispense with the second and third reading to keep this project moving forward.

Motion by Piper, second by Wilder to read proposed Ordinance No. 2025-01. All yeas, motion carried.

Motion Fowler, second by Schreier to accept the first reading, dispense with the second and third reading and adopt Ordinance No. 2025-01 entitled "AN ORDINANCE APPROVING CONSTRUCTION OF STREET LIGHTING IMPROVEMENTS IN AND TO ADOPT ASSESSMENTS FOR ANNUAL LIGHTING CHARGES UPON LOTS LOCATED WITHIN EVERGREEN TRACE SUBDIVISION IN THE CITY OF BROOKVILLE, OHIO."

Law Director Stephan advised proposed Ordinance No. 2025-02 would adopt an economic development plan and create a residential tax increment financing incentive district for the Meadowlark Subdivision. Law Director Stephan requested Council dispense with the second and third reading in order to keep the project moving forward.

Member Fowler asked what the time frame is for this incentive?

Law Director Stephan replied this is a 10-year, 75% incentive plan.

Motion by Piper, second by Crane to read proposed Ordinance No. 2025-02. Piper yea, Crane yea, Fowler nay, Schreier nay, Wilder nay, Letner yea. Motion failed with three yeas and three nays.

Mayor Letner reported January is blood donation month and encouraged everyone who is able to donate. The next blood drive in Brookville is tomorrow.

Motion by Fowler, second by Schreier to go into Executive Session under O.R.C. 121.22 (G)(3) to consult with an attorney for the public body concerning pending or imminent court action. Crane yea, Fowler yea, Piper yea, Schreier yea, Wilder yea, Letner abstained. Motion carried with five yeas and one abstention.

Motion by Fowler, second by Piper to go back into Regular Session. All yeas, motion carried.

Motion by Fowler, second by Wilder to adjourn. All yeas, motion carried.



Kimberly Duncan, Clerk



Charles Letner, Mayor