

Brookville City Council
Regular Meeting
December 3, 2024

The Regular Meeting of the Brookville City Council was called to order by Mayor Letner at 7:30 p.m. on December 3, 2024. The meeting was held in the City Council Chambers. The Pledge of Allegiance was recited. Members Crane, Fowler, Piper, Schreier and Wilder; Manager Kuntz, Law Director Stephan, Finance Director Brandt, Fire Chief Fletcher, Police Chief Jerome and Clerk Duncan were present. Member Zimmerlin was absent.

Roll Call by Clerk Duncan.

Motion by Fowler, second by Piper to accept the Agenda as presented. All yeas, motion carried.

Motion by Schreier, second by Piper to accept the November 19, 2024 Regular Meeting Minutes as presented. Crane yea, Fowler abstained, Piper yea, Schreier yea, Wilder yea, Letner yea. Motion carried with five yeas and one abstention.

Manager Kuntz provided an update on the Comprehensive Land Use Plan Update Project. Staff recently met with Envision Group about finalizing a community survey which will be available online and in hard copy format soon. Questions are being formulated through feedback from the Steering Committee. Envision Group is also creating a QR code which will be placed throughout the community which residents can scan and go directly to the survey. The link to the survey will also be included with the winter newsletter insert in all utility bills. Information will be provided in the newsletter on how to get a hard copy to complete for those community members who prefer that method. Envision Group will be scheduling stakeholder interviews/meetings with a cross section of the business community through the end of this year. The first public meeting, which will be open for the entire community, will be scheduled after the first of the year.

Manager Kuntz advised staff has recommended changes to the 2025 holiday schedule for the city offices and is requesting Council approval. The revised holiday schedule will replace the existing schedule found in the city Employee Personnel Manual. Juneteenth has been added. Other changes are the addition of the city offices being closed on the Friday after Thanksgiving as well as the offices being closed for the entire day on Christmas Eve and New Year's Eve. In exchange, the city offices will be open on Good Friday and President's Day.

Motion by Wilder, second by Fowler to approve the 2025 Holiday Schedule for the City of Brookville as presented. All yeas, motion carried.

Manager Kuntz reported the Miami Valley Communications Council's Executive Committee recently held their annual Aggregation Assembly Meeting with Palmer Energy. Palmer Energy recommends going back out to the market for gas bidding in late winter/early spring of 2025. Manager Kuntz advised Council has also been provided a copy of Brookville's electrical aggregation program with an estimated total savings in 2024 for the community with this report.

Manager Kuntz reported staff recently negotiated with the city's police union for a new union contract to replace the previous contract which expired on June 30, 2024. Council has been provided the draft of a new three-year contract which, if approved, will become effective on January 1, 2025. The police union is scheduled to hold a vote to consider ratifying the proposed agreement prior to the December 17 meeting. Manager Kuntz advised City Council will vote on approving the new contract at the regular December 17, 2024 meeting. Staff believes this contract is a good contract for both the city and the city's police officers.

Manager Kuntz advised this should be a fun-filled week with family activities throughout the Brookville community. On December 4, the annual Christmas tree lighting, hosted by the

Brookville Area Chamber of Commerce, will occur at Gruenig Park on Market Street. On Friday, December 6, Park Board will hold the grand opening at Christmas in the Park at Golden Gate Park from 6:00 p.m. until 8:00 p.m. The lights will be on every evening from December 6 through December 31, 2025.

Manager Kuntz listed the tasks that the Service Department has been busy with over the past few weeks. Leaf pick up will continue through the second week of December.

Finance Director Brandt had no report.

Fire Chief Fletcher reported calls for illness have been on the uptick for the past week.

Fire Chief Fletcher requested Mayor Letner and Member Wilder continue to serve as board members on the Volunteer Fireman's Dependent Fund for the State of Ohio.

Motion by Fowler, second by Piper to designate Mayor Letner and Member Wilder to serve as board members on the Volunteer Fireman's Dependent Fund for the State of Ohio for 2025. All yeas, motion carried.

Police Chief Jerome reported the Police Department will be present with their new trailer at the Downtown Tree Lighting event.

Police Chief Jerome reported the Police Department will also be busy this week with the gingerbread decorating contest at the school and with sponsoring several families who need assistance for the Christmas season.

Law Director Stephan had no report.

Mayor Letner reported small business Saturday was a great event that was well attended.

Mayor Letner advised the VFW will be sponsoring Veteran banners again this year. Interested parties should contact the VFW for more information.

Motion by Fowler, second by Wilder to read proposed Ordinance No. 2024-14. All yeas, motion carried.

Motion by Piper, second by Schreier to accept the third reading and adopt Ordinance No. 2024-14 entitled "AN ORDINANCE LEVYING SPECIAL ASSESSMENTS FOR THE CONSTRUCTION OF SIDEWALK, CURBS AND GUTTERS IN THE CITY OF BROOKVILLE, OHIO. All yeas, motion carried.

Motion by Fowler, second by Wilder to read proposed Resolution No. 24-21. All yeas, motion carried.

Motion by Wilder, second by Fowler to accept the third reading and adopt Resolution No. 24-21 entitled "A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH ODOT FOR THE W. WESTBROOK ROAD RESURFACING PROJECT." All yeas, motion carried.

Motion by Piper, second by Schreier to read proposed Resolution No. 24-24. All yeas, motion carried.

Motion by Fowler, second by Wilder to accept the second reading of proposed Resolution No. 24-24. All yeas, motion carried.

Motion by Schreier, second by Fowler to read proposed Ordinance No. 2024-15. All yeas, motion carried.

Motion by Piper, second by Wilder to accept the second reading of Ordinance No. 2024-15. All yeas, motion carried.

Motion by Fowler, second by Crane to read proposed Ordinance No. 2024-16. All yeas, motion carried.

Motion by Wilder, second by Schreier to accept the second reading of Ordinance No. 2024-16. All yeas, motion carried.

Motion by Fowler, second by Piper to read proposed Ordinance No. 2024-17. All yeas, motion carried.

Motion by Schreier, second by Wilder to accept the second reading of proposed Ordinance No. 2024-17. All yeas, motion carried.

Motion by Crane, second by Piper to read proposed Ordinance No. 2024-18. All yeas, motion carried.

Motion by Fowler, second by Wilder to accept the second reading of proposed Ordinance No. 2024-18. All yeas, motion carried.

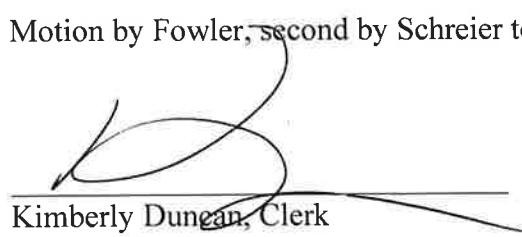
Mayor Letner opened the floor for Public Comment. There was none.

Motion by Fowler, second by Wilder to go into Executive Session under O.R.C. 121.22 (G)(3) to consult with an attorney for the public body concerning pending or imminent court action. Crane yea, Fowler yea, Piper yea, Schreier yea, Wilder yea, Letner abstained. Motion carried with five yeas and one abstention.

Motion by Schreier, second by Crane to go into Executive Session under O.R.C. 121.22 (G)(4) to review negotiations with public employees concerning their compensation or other terms and conditions of their employment. Crane yea, Fowler yea, Piper yea, Schreier yea, Wilder yea, Letner yea. All yeas, motion carried.

Motion by Fowler, second by Wilder to go back into Regular Session. All yeas, motion carried.

Motion by Fowler, second by Schreier to adjourn. All yeas, motion carried.



Kimberly Duncan, Clerk



Charles Letner, Mayor