

Brookville City Council  
Regular Meeting  
April 3, 2024

The Regular Meeting of the Brookville City Council was called to order by Mayor Letner at 7:30 p.m. on April 3, 2024. The meeting was held in the City Council Chambers and virtually using the Cisco Webex application. The Pledge of Allegiance was recited. Members Crane, Fowler, Piper, Schreier, Wilder and Zimmerlin; Manager Kuntz, Finance Director Brandt, Law Director Stephan, Fire Chief Fletcher, Police Chief Jerome and Clerk Duncan were present. A recording of the meeting will be posted on the city website for public viewing.

Roll Call by Clerk Duncan.

Motion by Zimmerlin, second by Wilder to accept the Agenda as presented. All yeas, motion carried.

Motion by Zimmerlin, second by Fowler to accept the March 19, 2024 Regular Meeting Minutes as presented. All yeas, motion carried.

Police Chief Jerome recognized Police Officer Forest Wilson as the 2023 Officer of the Year for his exceptional performance and dedication to his duties, including traffic enforcement and crime prevention initiatives. Police Chief Jerome reported Officer Wilson has gone above and beyond his required duties by organizing neighborhood watch meetings, giving drug presentations to Scouts and taking classes on his own time to become certified in crime prevention.

Mayor Letner congratulated Officer Wilson, stating he represents the city well.

Manager Kuntz reported the Hay Avenue resurfacing project started on March 26. Manager Kuntz stated although Hay Avenue will be closed during the majority of this project to through traffic, local residents and businesses will continue to be able to access their property.

Manager Kuntz advised he recently conducted a site tour of the D-Max facility and the ongoing expansion project along with representatives from JobsOhio and Dayton Development Coalition. D-Max staff were very gracious during the tour as well as very complimentary to city staff regarding the ongoing expansion project. Manager Kuntz advised this is a very exciting project, and the city looks forward to continuing to be working with the GM team as this project moves forward.

Manager Kuntz reported Rumpke will be conducting early refused and recycling pickup services on April 8 due to the solar eclipse. Pickup will start at 2:00 a.m. in an attempt to be completed before the afternoon. Residents are asked to please make sure to have their trash out the night before the scheduled pickup. Staff will put this information out on the city's website and social media pages and send out a hyper-reach notification on the Friday before.

Manager Kuntz reported the El Bronco restaurant, located at 485 Arlington Road, opened their doors on March 25, 2024 to much fanfare. Manager Kuntz welcomed El Bronco to the Brookville community and encouraged the entire community to visit El Bronco, as well as our other local restaurants and businesses.

Manager Kuntz congratulated the Youth Appreciation and Brookville Public Service award winners at the Brookville Optimist Club award banquet, which was held on March 25, 2024.

Manager Kuntz reported the 2023 Annual Report has been posted to the city's website and social media platforms for anyone interested in learning about all the great things that occurred in the city in the past year.

Manager Kuntz commented city staff and the Brookville Park Board would like to thank all the volunteers who came out to the parks for the annual park cleanup on March 23, 2024. The event was well attended, and we greatly appreciated everyone who donated their time and services to this annual project. Manager Kuntz also thanked all the Park Board members who continue to donate their time to all the various park projects for the betterment of the entire community.

Manager Kuntz reminded everyone the Brookville Area Chamber of Commerce, along with the Brookville Booster Club and Eye Docs, is hosting a Solar Eclipse Watch Party at the Brookville High School on April 8, from noon until 5:00 p.m.

Manager Kuntz advised over the last two weeks, the Service Department performed the following tasks:

- Cut tree down off utility line at Baker Street alley.
- Cleaned out catch basin 91 Ankara.
- Chipped limbs.
- Pothole patched in Park/ town.
- Trash in parks/ town.
- Park clean up.
- Installed ceiling tile and insulation at 401 Albert Road.
- Listed 2 mowers and pickup truck on GovDeals
- Made no parking/camping signs for parks for the Eclipse.
- Took skid of spray paint to soccer.

Manager Kuntz advised we have received three letters of interest for the open seat on the Board of Zoning Appeals (BZA), and asked Council if they wanted to schedule interviews.

The consensus was to conduct BZA interviews on April 16, prior to the City Council meeting.

Manager Kuntz reported staff has been reviewing the final draft of a planning grant application to the Montgomery County Land Bank to fund an updated Comprehensive Land Use Plan for the city.

Finance Director Brandt reported the final assessment figures for proposed Ordinance No. 2024-06 have been updated as we have received payment on some of the outstanding accounts since the last reading.

Police Chief Fletcher reported the Fire Department has responded to a record number of EMS calls in the first quarter.

Fire Chief Fletcher reported the Fire Department has been busy making preparations and contingency plans for the upcoming solar eclipse on April 8, 2024. Equipment has been tested to ensure an emergency operations center can easily be established at Fire Station 76 if necessary.

Fire Chief Fletcher reported that although nothing happened, the Fire Department paid attention and was prepared for the major weather event predicting tornadic activity yesterday. Fire Chief Fletcher advised the public that the Fire Department is not set up to be an emergency shelter for people who live in manufactured housing.

Member Zimmerlin inquired if we have a list of potential shelters we could post online and on media outlets for residents of Brookville and the townships residents in our fire district?

Fire Chief Fletcher advised people should plan ahead to shelter in brick-and-mortar locations, whether it is with a friend or family member, or in a business building.

Mayor Letner commented that he and Manager Kuntz met with the Fire and Police Chiefs yesterday, and determined we were in a moderate weather situation. Mayor Letner advised the decision was made to postpone the Council meeting until today to protect our management staff, Council and the public.

Police Chief Jerome reported a local delivery company recently dropped a large pile of mulch on one of our public roadways, which he reminded everyone is not only illegal, but also dangerous.

Police Chief Jerome reported he recently traveled to Indian Lake in Logan County with Fire Chief Fletcher and Finance Director Brandt to advise and assist them with post tornado planning. Their Finance Director had only been on the job for two weeks when the tornado hit. Finance Director Brandt was able to assist her in setting up the correct funds and provide much needed guidance in FEMA funding. Police Chief Jerome reported their staff was extremely grateful for the assistance.

Police Chief Jerome reported Fox 45/22 recently filmed in Brookville for a special five-year anniversary special on the communities that were affected by the Memorial Day tornados in 2019. The program will air on May 27, 2024.

Police Chief Jerome reported Captain Morgan is currently attending an 11-week Public Safety Leadership Academy at the Ohio State Police Academy in Columbus, Ohio.

Law Director Stephan had no report.

Mayor Letner thanked everyone who helped with the Park Clean-Up event. The Service Department did a lot of work ahead of time which was very helpful.

Mayor Letner advised everyone not to take the eclipse lightly and to enjoy the event.

Mayor Letner thanked staff for traveling to Logan County and sharing their wealth of knowledge in the aftermath of a tornado.

Motion by Fowler, second by Zimmerlin to read proposed Ordinance No. 2024-05. All yeas, motion carried.

Motion by Piper, second by Wilder to accept the third reading and adopt Ordinance No. 2024-05 entitled "AN ORDINANCE LEVYING ASSESSMENTS FOR THE CUTTING AND REMOVAL OF WEEDS, VINES, GRASS AND/OR OTHER VEGETATION DURING THE YEAR 2023 FOR CERTAIN PROPERTIES WITHIN THE CITY OF BROOKVILLE, OHIO." All yeas, motion carried.

Motion by Zimmerlin, second by Wilder to read proposed Ordinance No. 2024-06. All yeas, motion carried.

Motion by Schreier, second by Wilder to accept the third reading and adopt Ordinance No. 2024-06 entitled "AN ORDINANCE LEVYING ASSESSMENTS FOR DELINQUENT UTILITY BILLS FOR CERTAIN PROPERTIES IN THE CITY OF BROOKVILLE, OHIO." All yeas, motion carried.

Member Fowler commented he would like to begin discussing adding several additional zoning districts for additional lot sizes of one-half acre, one acre and one acre plus lot sizes.

Law Director Stephan reported that staff has discussed adopting at least one additional residential zoning district that will focus on larger lots, potentially one-half acre to one acre. We could create several new zoning districts with these options. Staff has also looked at planned development overlay, which would require upscale building materials in those districts. Staff plan to present the

proposed districts to Planning Commission in the next 30 days, and then present it to Council and go through the public hearing process.

Manager Kuntz asked Council if they would like to see two separate districts- one for one-acre lots and another district for half-acre lots?

Member Fowler stated he would like to see one zoning district for a half-acre to full-acre and another zoning district for lots over an acre.

The consensus is Council would like to see two additional zoning districts as suggested by Member Fowler.

Member Fowler, Park Board Liaison, had no report. He thanked everyone who helped with the Park Clean-up event.

Member Schreier, Planning Commission Liaison, reported Planning Commission reviewed several applications for mobile food vendors and discussed updating the Comprehensive Land Use Plan.

Bruce Garber, of 434 Sycamore Street, stated the Federal EPA is setting mandates for a portion of long-haul trucking to be electric. Mr. Garber wondered whether this would affect our DMAX plant?

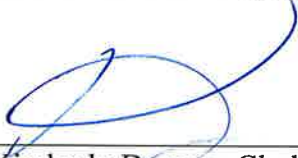
Mayor Letner replied DMAX makes engines for GM, International, and Humvees. Many of the engines they manufacture are going overseas.

Mr. Garber stated with all of the residential development happening in Brookville, he is concerned about the impact this rapid growth will have on the community, including the schools and city services. Brookville has traditionally been a bedroom community, with residents paying income tax to other cities. Mr. Garber stated he is concerned about the financial burden that the new developments will have on the city.

Member Zimmerlin commented that the State School Board puts out information on school growth, which shows we had a larger student population in 2000 than the present. Our population has not increased in the last 20 years.

General discussion followed.

Motion by Fowler, second by Zimmerlin to adjourn. All yeas, motion carried.



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Kimberly Duncan, Clerk



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Charles Letner, Mayor