

Brookville City Council
Regular Meeting
July 5, 2023

The Regular Meeting of the Brookville City Council was called to order by Mayor Letner at 7:30 p.m. on July 5, 2023. The meeting was held in the City Council Chambers and virtually using the Cisco Webex application. The Pledge of Allegiance was recited. Members Crane, Schreier and Wilder; Manager Keaton, Finance Director Brandt, Law Director Stephan, Captain Ferguson, Police Chief Jerome and Clerk Duncan were present. Member Fowler, Member Zimmerlin and Fire Chief Fletcher were absent.

Roll Call by Clerk Duncan.

Law Director Stephan requested to add an additional Executive Session per O.R.C. 121.22(G)(1) to consider the appointment of a public official.

Motion by Crane, second by Wilder to adopt the Agenda with an addition. All yeas, motion carried.

Motion by Schreier, second by Wilder to approve the June 20, 2023 Regular Meeting Minutes. All yeas, motion carried.

Mayor Letner advised the Business of the Month is McGregor and Associates.

Daniel Schmidt, President of McGregor and Associates, gave a presentation on the company, who is a contract manufacturer for electronic assembly for companies such as Whirlpool, Kitchen Aid, Emerson and Dayton Phoenix. They also build electronics for PDI communications used at Kettering Hospital and are involved in power assembly and satellite communications monitoring for water supplies in Africa. Mr. Schmidt stated McGregor and Associates is unique in what they do. They have built parts for McMakens Car Wash and Ritter Plumbing when they have had supply issues. McGregor and Associates employs 35 people and is investing over \$700,000 dollars in new equipment for fiscal year 2024.

Mayor Letner thanked Mr. Schmidt for his presentation and presented him with a Certificate of Recognition for McGregor and Associates.

Dustin Holcomb, President of Brookville Soccer Association, requested approval of the BSA Opening Day Parade on Saturday, August 12, 2023 at 9:00 a.m. The parade route will begin on Carr Drive and proceed on Cusick Avenue to Market Street to Wolf Creek Street to Arlington Road, ending at Westbrook Park.

Motion by Wilder, second by Schreier to approve the Brookville Soccer Association Opening Day Parade on August 12, 2023 at 9:00 a.m. as presented. All yeas, motion carried.

Manager Keaton provided an update on our electric aggregation program. Eligible customers will soon receive an opt-out letter in the mail with simple instructions to follow if they do not want to participate in the Energy Harbor electric aggregation program. Opt-out letters will only be sent to eligible customers if their current generation supplier is AES. If a resident or small commercial business is currently with a third-party generation supplier and they wish to join the Energy Harbor electric aggregation program, they need to contact their third-party supplier to see if they can cancel their contract. Once cancelled, they can contact Energy Harbor and request to participate in Brookville's electric aggregation program. Open Houses will be held this month to answer residents' questions about the aggregation program. The first and closest Open House for Brookville residents will be held at Meadowbrook at Clayton Clubhouse on July 13 from 6:30-8:00 p.m. The second Open House will be held in Kettering at the Charles Lethrem Senior Center on July 17 from 6:30-8:30 p.m.; and the third Open House will be held in Centerville at the Sinclair Campus on July 18 from 5:00-7:00 p.m. Manager Keaton reported Miami Valley Communications Council sent out their RFP for an opt-out natural gas aggregation program today with proposals to

be received by July 20. Manager Keaton stated she should have information on the natural gas aggregation to bring back to Council in August.

Manager Keaton stated as she reported at the last Council Meeting, the City was awarded a federal grant totaling \$1,007,065 for the North Wolf Creek Street Waterline Replacement Project that we applied for in 2021. Manager Keaton advised we also nominated ourselves for this very same project in February with an estimated construction cost of \$1,492,271, a difference of \$485,206. Manager Keaton stated she recently found out we appear on the Draft Project Priority List in the amount we applied for in February. She contacted Ohio EPA to see if we accept the low interest rate loan through Ohio EPA, can we accept a lesser amount, basically the difference between the total project cost and the ODOD grant amount. The representative indicated we could accept a lesser amount. Since then, Manager Keaton stated she has received the Agreement from the Ohio Department of Development on the approved federal grant and their funding source is ARPA funds. Manager Keaton advised she contacted Ohio EPA to see if we can combine both the grant and the loan as both are using federal funds, and she is still waiting on an answer. If we cannot combine the federal grant with the federal loan, we will use funds out of our Water Fund to pay the difference. Manager Keaton requested Council authorization to allow the City Manager to sign the Ohio Department of Development Water and Wastewater Infrastructure Program Grant Agreement.

Motion by Schreier, second by Wilder to authorize the City Manager to sign the Ohio Department of Development Water and Wastewater Infrastructure Program Grant Agreement. All yeas, motion carried.

Manager Keaton reported two Community Development Block Grant applications were submitted to Montgomery County last Friday. The first application provides for the purchase and installation of an inclusive playground to be installed in the area where the BMX track was removed. This project allows children with disabilities the ability to participate in play with other children. Manager Keaton provided Council with a map of the proposed location and an information sheet on inclusive playgrounds and renderings of our inclusive playground. The total project cost is \$425,000 and we are requesting \$200,000 in grant funding. We will also submit this inclusive playground project to Montgomery County Solid Waste in July for additional grant funding. Our second application is for demolition of the former LCNB bank and drive-thru on Hay Avenue. Total project cost is estimated at \$25,000. Manager Keaton advised we are requesting \$22,500 in grant funding with the City contributing \$2,500. Manager Keaton requested Council authorization to allow these grant applications to be considered for CDBG funding and to enter into subsequent contracts if we are funded. If funded, these projects will take place in 2024.

Motion by Wilder, second by Crane to allow these Community Development Block Grant Applications to be considered for CDBG funding and to enter into subsequent contracts if they are funded. All yeas, motion carried.

Finance Director Brandt presented the June 30, 2023 Fund Balance.

Motion by Schreier, second by Wilder to accept the June 30, 2023 Fund Balance as presented. All yeas, motion carried.

Finance Director Brandt advised the 2024 Montgomery County Budget Commission Meeting will be held on Wednesday, August 28, 2023. Annually all public entities need to complete and submit a form to the Auditor's Office that indicates if they want to waive or request a hearing before the Montgomery County Budget Commission for the 2023/2024 Tax Information/Budget and/or Inside Millage. Finance Director Brandt requested Council waive the hearing before the Montgomery County Budget Commission for the 2023/2024 Tax Information/Budget and/or Inside Millage.

Motion by Wilder, second by Schreier to waive the hearing before the Montgomery County Budget Commission for the 2023/2024 Tax Information/Budget and/or Inside Millage. All yeas, motion carried.

Captain Ferguson reported the Fire Department had a very busy month, with a total of 180 calls and four working fires, with approximately \$97,500 of loss to property and contents.

Captain Ferguson reminded everyone the Fire Department has free smoke detectors available for our residents. Residents can get one by calling the Fire Department at 937-833-2135.

Police Chief Jerome had no report.

Law Director Stephan had no report.

Mayor Letner thanked Daniel Schmidt for coming to represent McGregor and Associates, stating it is great to hear about the business and how he is leading it.

Mayor Letner thanked the Optimist Club for displaying the flags, stating it makes the City look great.

Member Schreier, Planning Commission Liaison, had no report.


Damian Kristof, Branch Manager of Dayton Metro Library, advised authors Shelly Shepard Gray and Laurie Stroup Smith will be at the Brookville Library on July 18 from 6:30 p.m. until 7:30 p.m. and invited everyone to attend.

Motion by Schreier, second by Wilder to go into Executive Session per O.R.C. 121.22 (G)(8)(a) to consider the confidential information of an applicant for economic development assistance under O.R.C. 5709.61 to 5709.69. All yeas, motion carried.

Motion by Wilder, second by Schreier to go into Executive Session per O.R.C. 121.22(G)(1) to consider the appointment of a public official. All yeas, motion carried.

Motion by Schreier, second by Wilder to go back into Regular Session. All yeas, motion carried.

Motion by Wilder, second by Crane to adjourn. All yeas, motion carried.



Kimberly Duncan, Clerk



Charles Letner, Mayor