

Brookville City Council
Regular Meeting
February 21, 2023

The Regular Meeting of the Brookville City Council was called to order by Mayor Letner at 7:30 p.m. on February 21, 2023. The meeting was held in the City Council Chambers and virtually using the Cisco Webex application. The Pledge of Allegiance was recited. Members Crane, Fowler, Schreier, Wilder and Zimmerlin; Finance Director Brandt, Law Director Stephan, Fire Chief Fletcher, Police Chief Jerome and Clerk Duncan were present. Member Requarth and Manager Keaton were absent.

Roll Call by Clerk Duncan.

Motion by Schreier, second by Zimmerlin to adopt the Agenda as presented. All yeas, motion carried.

Motion by Fowler, second by Wilder to approve the February 7, 2023 Regular Meeting Minutes. Member Crane abstained, Fowler yea, Schreier yea, Wilder yea, Zimmerlin yea, Letner yea. Motion carried with five yeas and one abstention.

Mayor Letner called for a moment of silence to remember Planning Commission Member Don Cordes, who recently passed away. Mayor Letner stated it was a pleasure to serve with Don Cordes on the Planning Commission and on the Brookville Theatre Board.

Gale Colston, representing the Pink Ribbon Girls, thanked Council and City Staff for their support, trust and confidence in them during last year's fundraiser, which allowed them to raise over \$65,000. Ms. Colston stated last year they combined the 5K Walk with a Block Party as one event. However, the school could not be involved because the addition of a beer garden prevented them from making the walk a part of their wellness program. Ms. Colston advised they would like to split the event this year and hold the 5K at Brookville Schools in the morning and the Block Party later that evening. Ms. Colston stated they are changing the date of the event from late September to August 26, when the weather is warmer and there is no conflict with school activities. Ms. Colston stated due to the recent passing of Ryan Price, she will have to find a new person to organize the cornhole tournament, which was a huge part of their success. Ms. Colston requested Council approval of the 5K walk for now, and stated she will come back for approval of the rest of the event once she finalizes plans.

Police Chief Jerome suggested Council approve both events now for staff planning purposes, so that it does not conflict with any staff vacation planning. This way the event plans and layout can still be tweaked, but the date will be reserved.

Motion by Fowler, second by Zimmerlin to approve the Pink Ribbon Girls 5K Walk on August 26, 2023 from 9:00 a.m. until 11:00 a.m. and the Block Party on the evening of August 26, 2023, with exact times to be determined. All yeas, motion carried.

Fire Caption Chad Ferguson presented the 2022 Brookville Fire Department Officer of the Year Award to Lieutenant Matt Rhoades. Lieutenant Rhodes' mechanic and training skills are a huge asset to the Fire Department.

Mayor Letner congratulated Lieutenant Rhodes on his accomplishments and thanked him for his contributions and dedication to the City.

Fire Chief Fletcher advised Jennifer Zirkle received the 2022 EMS provider of the Year Award and Christopher Long received the 2022 Firefighter of the Year Award. Both of their work schedules did not allow them to attend, but he will bring them before Council in the near future.

Law Director Stephan reported for Manager Keaton. Law Director Stephan stated proposed Resolution No. 23-03 is before Council for a first reading. This is the Final Resolution for the STP

Market Street Resurfacing Project that runs from Wolf Creek Street to Jefferson Street. This project was submitted and approved as a CRRSAA (Coronavirus Response and Relief Supplemental Appropriations Act) Project through MVRPC in 2021. The sale date for this project is March 30. Resurfacing will start in May and is scheduled to be completed in September. Once the contractor is selected, we should be able to narrow down the resurfacing dates.

Motion by Fowler, second by Zimmerlin to amend the Agenda to include the first reading of proposed Resolution No. 23-03. All yeas, motion carried.

Motion by Zimmerlin, second by Wilder to read proposed Resolution No. 23-03. All yeas, motion carried,

Motion by Wilder, second by Fowler to accept the first reading of proposed Resolution No. 23-03. All yeas, motion carried.

Law Director Stephan reported work will begin soon on the Main Street Waterline Replacement Project. Associated Excavating began preliminary work over the last week in preparation of starting the project. Main Street will remain open to traffic for the most part. At times, the roadway may need to be closed for a short period of time to tie in new service lines. Detour signs will be posted, and residents/businesses will be notified.

Law Director Stephan reported Manager Keaton is requesting Council authorization for Change Order #1 on the Main Street Waterline Replacement Project at an additional cost of \$4,830. Change Order #1 is for the installation of 2" water service to 130 Main Street in lieu of a 1" water service. The Original Contract price was \$331,716, with Change Order #1, the new Contract price will be \$336,546.

Mayor Letner commented there must be a minimum 1.5" service line to accommodate a fire suppression system at the old fire house. We researched using two ¾" lines but that was not feasible. This cost was not included in the original engineering.

Motion by Zimmerlin, second by Schreier to approve Change Order #1 on the Main Street Waterline Replacement Project, which increases the cost by \$4,830 to install a 2" water service to 130 Main Street in lieu of a 1" water service, making the new Contract price \$336,546. All yeas, motion carried.

Law Director Stephan advised Manager Keaton would like follow-up discussion on whether the City will be a contributor toward the fireworks display or become a Picnic Sponsor for the 2023 Community Picnic. For many years, the City provided the funding for the fireworks display at the Community Picnic. The last year the City paid for the fireworks was in 2019. Following the pandemic, and the decline in revenue, it was decided the City would not provide funding for fireworks. Since 2021, the Brookville Area Chamber of Commerce has provided the fireworks display.

Discussion was held on the different levels of sponsorship that are available.

Finance Director Brandt advised we did not budget for the \$10,000 fireworks sponsorship. The last time the City paid for the fireworks, it was approximately \$6,000.

Member Zimmerlin commented he is not in favor of sponsoring the fireworks.

Member Schreier stated he may be willing to split the cost of the fireworks with the Chamber, but is not in favor of sponsoring the full amount.

Member Zimmerlin asked how much we charge the Chamber of Commerce for our services during the Community Picnic?

Finance Director Brandt replied last year we did not charge the Chamber anything, but we did not have a lot of overtime.

Member Zimmerlin stated he feels the City's contribution is providing support and services for the event.

Finance Director Brandt advised the Service Department helps with setup and picks up trash for the event, as well as donating the use of Golden Gate Park for the event.

Mayor Letner inquired whether Council wants to entertain any of the other sponsorship options?

Member Schreier commented the sponsorships seem to be more in line with businesses.

Finance Director Brandt stated the City does not need the advertising that the sponsorship provides.

The consensus is to decline sponsoring the fireworks and to decline the other sponsorship opportunities for the Brookville Community Picnic.

Law Director Stephan reported Manager Keaton provided the following response to a question asked at the last Council Meeting. In January of 2023, we used 54 tons of salt compared to 88 tons used in January of 2022.

Law Director Stephan reported for Manager Keaton the Service Department performed the following services over the past two weeks:

- Picked up trash in all parks and Market Street
- Fixed streetlight at overpass on Arlington Rd.
- Placed Chamber sign on Arlington
- Took 23 tires to south transfer station
- Filled police garage with used oil
- Chipped limbs
- Picked up 55 gallons of used oil
- Repaired a broken fire hydrant on Carr Dr
- Reset concrete barriers at north Speedway
- Started street sweeping (weather permitting)
- Continued cold patching potholes
- Put two new street signs up at Plymouth and Arlington Rd and Arlington and Flanders

Member Fowler commented that he recently contacted Manager Keaton regarding a large amount of glass on the sidewalk and debris near the pond at the scene of the recent accident on Arlington Road at Upper Lewisburg Salem Road. Manager Keaton advised she would contact the property owner. Member Fowler stated this needs to be taken care of soon.

Law Director Stephan replied he will follow-up on this.

Finance Director Brandt advised proposed Ordinance No. 2023-06 and No. 2023-07 are to levy annual assessments for utilities and mowing.

Motion by Fowler, second by Schreier to read proposed Ordinance No. 2023-06. All yeas, motion carried.

Motion by Fowler, second by Wilder to accept the first reading of proposed Ordinance No. 2023-06. All yeas, motion carried.

Motion by Fowler, second by Zimmerlin to read proposed Ordinance No. 2023-07. All yeas, motion carried.

Motion by Fowler, second by Schreier to accept the first reading of proposed Ordinance No. 2023-07. All yeas, motion carried.

Fire Chief Fletcher reported the ambulances are continuing to stay busy with seasonal illnesses.

Mayor Letner inquired about the large amount of mutual aid calls the Fire Department has responded to recently?

Fire Chief Fletcher responded this is the normal ebb and flow, he would not characterize the amount of mutual aid calls as out of the ordinary.

Police Chief Jerome had no report.

Law Director Stephan reported proposed Ordinance No. 2023-08 is an ordinance to vacate a public alley at 120 W. Westbrook Road. At one point this alley went from Westbrook Road to Brookville Local Schools. Since the school was demolished, this property owner has used the alley as his driveway. Law Director Stephan advised he brought this before Council months ago, and is asking Council to move forward with approving this proposed Ordinance. This is an emergency based on the fact that we should move forward while we have the consent of all the property owners.

Motion by Fowler, second by Schreier to read proposed Ordinance No. 2023-08. All yeas, motion carried.

Motion by Requarth, second by Fowler to accept the first reading, dispense with the second and third reading and adopt Ordinance No. 2023-08 entitled "AN ORDINANCE TO VACATE A PUBLIC ALLEY ABUTTING WESTBROOK ROAD IN THE CITY OF BROOKVILLE, OHIO AND DECLARING IT AN EMERGENCY." All yeas, motion carried.

Mayor Letner reported he attended the Pinewood Derby for Cub Pack 47. It was a fun event and was well-attended.

Mayor Letner reported he had the pleasure of speaking to the Kiwanis on the state of the City at their last meeting. His presentation was well received and there were some great questions.

Motion by Zimmerlin, second by Fowler to read proposed Resolution No. 23-02. All yeas, motion carried.

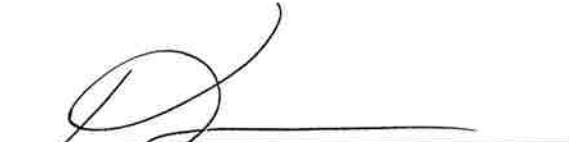
Motion by Wilder, second by Fowler to accept the third reading and adopt Resolution No. 23-02 entitled "A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A FINAL AGREEMENT WITH THE OHIO DEPARTMENT OF TRANSPORTATION FOR THE RESURFACING OF A PORTION OF INTERSTATE 70 IN THE CITY OF BROOKVILLE, OHIO." All yeas, motion carried.

Member Fowler, Park Board Liaison, had no report.

Member Schreier, Planning Commission Liaison, reported Planning Commission met on February 16 and approved a Special Use Permit for the Louisiana Grill Bourbon Chicken. Law Director Stephan also updated Planning Commission on the upcoming Public Hearing on March 7 regarding proposed Ordinance No. 2023-05, which provides zoning classifications for recently annexed property. Chairperson Henderson also held a moment of silence for recently passed Planning Commission Member Don Cordes. Member Schreier commented Don was a great member of the Planning Commission team and will be missed.

Damian Kristof, of the Brookville Public Library, invited the public to attend the Brookville Historical Society's Famous Women of Brookville presentation at the library on March 28, 2023 from 6:30-7:30 p.m.

Motion by Fowler, second by Zimmerlin to adjourn. All yeas, motion carried.



Kimberly Duncan, Clerk

Charles Letner, Mayor