

BROOKVILLE CITY COUNCIL
REGULAR MEETING
November 4, 2003

The Regular Meeting of the Brookville City Council was called to order by Mayor Imler at 7:30 p.m. on November 4, 2003 in the City Council Chambers. The pledge of allegiance was recited. Members Duncan, Garber, Sanders, Seagraves, Trimble and Ullery; Manager Wright, Assistant Manager Sewert, Law Director Stephan, Fire Chief Nickel, Police Chief Preston and Director of Finance/Clerk Keaton were present.

Motion by Seagraves, second by Duncan to accept the Agenda with an addition. All yeas, motion carried.

Motion by Duncan, second by Sanders to accept the October 21, 2003 Regular Meeting Minutes as presented. All yeas, motion carried.

Janet Malone, representing the Brookville Chamber of Commerce, presented a proposed Calendar of Events for 2004, which consists of two garage/craft sales and numerous Farmer's Market's to be held in the downtown area on various Saturday's from 8:00 a.m. to noon, and requested to permission to block off streets on May 22 and October 9, 2004 from approximately 7:00 p.m. to midnight. Discussion followed.

Motion by Garber, second by Seagraves to approve the Brookville Chamber of Commerce proposed Calendar of Events for 2004 and to authorize the blocking off of portions of Market, Mulberry and Walnut Streets on May 22 and October 9, 2004 from 7:00 p.m. to midnight, contingent on final submission of plans prior to scheduled events. All yeas, motion carried.

Chris House, representing the Brookville Marching Band, requested permission to march from Fire Station #2 to the Brookhaven Nursing complex, with a police escort, on November 8, 2003 beginning at 1:45 p.m. Mrs. House stated the band will march back to Fire Station #2 to join up with the Veteran's Day parade that begins at 3:00 p.m.

Motion by Seagraves, second by Duncan to allow the Brookville Marching Band to march from Fire Station #2 to the Brookhaven Nursing complex, with a police escort, on November 8, 2003 as requested. All yeas, motion carried.

Manager Wright reported the City was awarded Issue Two contingency money for the Arlington Road Reconstruction Project. Manager Wright reported the construction plans are being finalized and we hope to go out to bid in January. Manager Wright thanked Council for their patience on postponing the project in anticipation of receiving some state funding and to Assistant Manager Sewert for his persistence in monitoring the contingency fund.

Motion by Sanders, second by Ullery to authorize Manager Wright to enter into a Project Agreement with the Ohio Public Works Commission, with contingency money for the Arlington Road Reconstruction Project. All yeas, motion carried.

Manager Wright reported the City will be a net recipient from the government equity fund in the amount of \$9,633 in 2004. Manager Wright stated this is only the second time that the City will be a net recipient, the City normally contributes to the government equity fund. Manager Wright commented the county is still deciding if the government equity side will be reduced as is the economic development side.

Manager Wright reported the Brookville Board of Education recently adopted a new policy regarding the Youth-In-Government Program. Beginning with the graduates of 2004 and all ensuing graduates who have attended Brookville High School their junior and senior years are required to successfully complete a Youth-In-Government Project prior to graduation. The only exception to this requirement must be approved by the building principal. A parental signature is required of all participants. All participants or their designee must attend the concluding session, the City Council meeting.

Manager Wright presented Michelle DeVilbiss who presented information on the American Red Cross training flyer, which was recently distributed to Brookville schools and the various organizations that use the parks. Mrs. DeVilbiss commented the American Red Cross is providing training for 13 individuals, free of charge, on the Automated External Defibrillator (AED) machines that were recently donated to Brookville Schools and Brookville Park Board by the service clubs. There will be a Community Awareness presentation on December 1 beginning at 7:00 p.m. All are welcome to attend. The CPR/AED Certification Training will be held on December 2 from 6:00 p.m. to 10:30 p.m. to the first 13 individuals who sign up for the class. Both presentations will be held at the Christina Leiber Center.

Manager Wright asked Council if the Pay Resolution for hourly employees for 2004 should be prepared for the next Council meeting? The consensus of Council is to prepare the Pay Resolution for the next Council meeting.

Member Garber asked Manager Wright if he had received any contact from anyone at Montgomery County on the proposed development in Perry Township? Manager Wright indicated that he has not.

Fire Chief Nickel gave a presentation on the Community Emergency Response Team (CERT) and requested Council approval to implement CERT. Chief Nickel stated the Federal Emergency Management Agency, using the model created by the Los Angeles City Fire Department, began promoting nationwide use of the CERT concept in 1994. Since then, CERT's have been established in hundreds of communities. CERT training promotes a partnering effort between emergency services and the people that they serve. The goal is for emergency personnel to train members of neighborhoods, community organizations, school personnel and volunteers or workplaces in basic response capability for their area. If a disastrous event overwhelms or delays the community's professional response, CERT members can assist others by applying the basic response and organizational skills that they learned during training. These skills can help save and sustain lives following a disaster until help arrives. Chief Nickel commented CERT is funded through the Federal Homeland Security act. Chief Nickel stated he has asked Michelle DeVilbiss to be the CERT Coordinator for Brookville. Chief Nickel commented that all liability risks are covered by the Federal government. Currently the Fire Department is taking registration forms from volunteers from various areas of the community who would be interested in becoming a participant of CERT.

Motion by Seagraves, second by Ullery to allow Fire Chief Nickel to implement the CERT Program in Brookville as requested, with Michelle DeVilbiss as coordinator, contingent on personnel findings by Law Director Stephan and Finance Director/Clerk Keaton. All yeas, motion carried.

Police Chief Preston presented an overview of the Incident List and the Brookville Police Department Time Analysis from October 18 - November 3, 2003. Chief Preston reported there were 423 calls for service in this time period. Chief Preston reported the number of reportable incidents are up four reports and the total calls handled are up approximately 24% from this same time last year.

Chief Preston reported the suspects for the robbery at Brookville National Bank on September 22, 2003 have been identified and they were arrested by the FBI. Council commended the Police Department for a job well done on their participation in the arrests.

Member Duncan asked if "Cross Traffic Does Not Stop" signs could be placed on Brookside Drive at Church Street and Rock Street at Church Street. Member Duncan commented that a lot of people do not seem to realize that traffic does not stop on Church Street at that intersection. Manager Wright commented that he will have signs installed as requested.

Law Director Stephan reported the donation of property along the bikeway on Sycamore Street, from Allen and Michelle Thrush, is completed. Law Director Stephan thanked Allen and Michelle for their donation.

Finance Director/Clerk Keaton presented the October Fund Balance for approval.

Motion by Duncan, second by Seagraves to approve the October 31, 2003 Fund Balance as presented. All yeas, motion carried.

Finance Director/Clerk Keaton reported the City recently received a check in the amount of \$12,461 for decreasing claims severity by at least 15% with their participation in the Premium Discount Program. Finance Director/Clerk Keaton thanked the employees for their efforts in minimizing worker's compensation claims.

Finance Director/Clerk Keaton reported the City was accepted back into the Ohio Municipal League Worker's Compensation Group Rating Program beginning in 2004. Finance Director/Clerk Keaton reported that beginning in 2004, premiums for worker's compensation will be increasing dramatically due to no more dividends or discounts being offered by the Bureau and rates for public employers increasing.

Finance Director/Clerk Keaton reported she received a hearing request from the Ohio Division of Liquor Control for GasAmerica Services Inc., for a C1 liquor permit.

Motion by Seagraves, second by Duncan to not request a hearing for GasAmerica Services Inc., d.b.a. GasAmerica, 25 E. Campus Blvd., application for a C1 carry-out permit with the Ohio Department of Liquor Control. All yeas, motion carried.

Finance Director/Clerk Keaton requested Council approval to appoint Melissa Hart to Park Board.

Motion by Garber, second by Seagraves to appoint Melissa Hart to fill the unexpired term of Noel Lemons on the Brookville Park Board ending on December 31, 2004. All yeas, motion carried.

Mayor Imler read aloud a letter that was sent from Roger Moler, President of Brookville National Bank, to Manager Wright commending the Police Department for their part in the arrest of the robbery suspects.

Motion by Duncan, second by Sanders to read proposed Resolution No. 03-22. All yeas, motion carried.

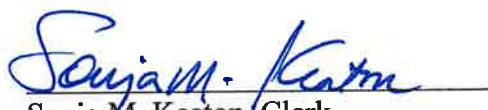
Motion by Duncan, second by Sanders to accept the first reading of proposed Resolution No. 03-22. All yeas, motion carried.

Member Garber requested an Executive Session on a Personnel Matter.

Motion by Garber, second by Sanders to go into Executive Session on a Personnel Matter as requested by Member Garber. All yeas, motion carried.

Mayor Imler called Council back into Regular Session.

Motion by Duncan, second by Trimble to adjourn. All yeas, motion carried.


Sonja M. Keaton, Clerk


Carole A. Imler, Mayor