

BROOKVILLE CITY COUNCIL
REGULAR MEETING
October 2, 2012

The Regular Meeting of the Brookville City Council was called to order by Mayor Seagraves at 7:30 p.m. on October 2, 2012 in the City Council Chambers. The Pledge of Allegiance was recited. Members Apgar, Cantrell, Garber and Howard; Fire Chief Fletcher, Police Chief Jerome, Manager Wright, Law Director Stephan and Assistant Manager/Finance Director/Clerk Keaton were present. Members Duncan and Letner were absent.

Motion by Apgar, second by Cantrell, to accept the Agenda as presented. All yeas, motion carried.

Motion by Howard, second by Apgar to accept the September 18, 2012 Regular Meeting Minutes as presented. All yeas, motion carried.

Manager Wright reported the City is using the Ohio State Term Schedule (STS), to replace the roofs at two city buildings located at 301 Sycamore Street and 245 Sycamore Street. Design-Build Solutions, Inc. (DBS, Inc.) prepared the roof specs, bid the project out and will manage the project. The roofing materials used will be part of a state bid which keeps the cost down. Manager Wright advised since both roofs were damaged by hail, a minimum of \$55,000 of the costs will be covered by insurance. Manager Wright reported both roofs need additional repairs than those caused by hail damage. The total cost for 245 Sycamore Street is \$74,684, which includes options to repair the flat roof on the north side of the annex building and to add some coping around the top of the roof. The cost for the roof at 301 Sycamore Street is \$34,608, which includes removing three layers and replacing it, making the total project cost \$109,292.

Member Garber asked if it would save money to put in a hip roof where the roof is now flat?

Manager Wright stated this would be more expensive because it would require extensive labor; it would also change the pitch of the roof toward the building, which is undesirable.

Member Howard inquired what constitutes the majority of the difference between the amount the insurance is going to pay and what the total repairs will be?

Assistant Manager/Finance Director Keaton advised the insurance company took depreciation of the roof into the equation on the claim. The flat rubber roofs were not damaged by the hail, but they are coming apart. Assistant Manager/Finance Director Keaton stated she is trying to get the claim adjusted as we discovered there are three layers of roofing rather than the two layers the insurance company based the claim on.

Member Garber asked if these repairs will come out of the General Fund?

Assistant Manager/Finance Director Keaton stated yes, that is correct.

Manager Wright commented that DBS, Inc. received three bids on this project and these numbers are based on the low bidder.

Member Garber asked if the roofs would be a tar or rubberized material?

Manager Wright advised part of the roofs will be three dimensional shingles and part will be a rubber roof material.

Motion by Apgar, second by Garber to accept the Ohio STS bid from Maxim Roofing to replace the shingle roof system, the flat roof, Alternate for Area 3-Coping and Alternate for Area 4-Modified Roof at a cost of \$74,684 for 245 Sycamore Street and to replace the shingle roof system and the flat roof at a cost of \$34,608 for 301 Sycamore Street. All yeas, motion carried.

Manager Wright reported our utility customers used over 10 million gallons more water in the summer quarter of 2012 than the summer quarter of 2011.

Manager Wright advised he and Assistant Manager/Finance Director Keaton recently met with Montgomery County Auditor Karl Keith in reference to the 2014 Revaluation Project. The County has contracted with Dayton-based Tyler Technologies, Inc. to digitally photograph the exterior of every property in Montgomery County and validate the exterior data. Ohio law requires counties to update property information every six years in an effort to maintain accurate data on every parcel in the county. Tyler personnel will be driving white vans that display the Montgomery County logo and all personnel are required to carry photo ID's issued by the county at all times. These vans will be in the Brookville area sometime between October 15 and November 9. Manager Wright reported the County Auditor also advised that 58% of Brookville homes sold during 2011 thru the first half of 2012 sold for under their tax appraised value, which will influence the property revaluations.

Manager Wright reported we have to make a decision about our dispatch location by the end of this year. He will be meeting with staff to discuss our options and will report back to Council in the near future.

Fire Chief Fletcher presented the Brookville Fire Department Operations report for September 2012, which shows the Fire Department responded to 18 Fire and 96 EMS incidents during September. These numbers are identical to the number of incidents recorded in September of 2011. The only significant fire incident for the month was an electrical fire within underground conduit at Brookville Intermediate School, which resulted in \$12,500 of fire damage.

Fire Chief Fletcher reported the Fire Department has revamped their inspection program, which primarily consists of commercial inspections. The Fire Department has completed 43 inspections in the past five weeks, resulting in 106 violations. These violations do not cost the business owner money but gives them the opportunity to correct potential fire hazards before there is an incident.

Fire Chief Fletcher reported he has changed the Annual Fire Prevention Parade route to the original length, which will continue the parade up Wolf Creek Street to Arlington Road.

Fire Chief Fletcher advised the Fire Department will be spreading out their Fire Prevention presentations and activities for the Brookville Elementary and Intermediate Schools throughout the month of October rather than concentrating it all into one week.

Fire Chief Fletcher reported he will be bringing three Firefighters to the next Council Meeting to swear them in as Captain and Lieutenants.

Member Garber asked if BrookHaven has ever held a fire drill where they actually evacuate the residents from the building?

Fire Chief Fletcher advised the Fire Department has conducted fire safety training with more than 250 BrookHaven employees and he is working with administration and the Fire Marshall's office to make sure their emergency plans are up to date. Fire Chief Fletcher said an evacuation of the entire facility is not done because it may cause more harm than good. It would be extremely upsetting to the residents and moving them has the potential for injury. Fire Chief Fletcher advised a complete evacuation of the facility should never be necessary unless there is a major incident.

Police Chief Jerome advised reportable incidents, traffic stops and citations are down from this same period last year.

Police Chief Jerome reported Officer Tom Simon was promoted to Captain on September 20, 2012. Police Chief Jerome advised full time Officer Kyle Sewert resigned to take a position with the City of Riverside effective September 27, 2012.

Police Chief Jerome reported the Police Department has been busy with public relations. The Breakfast with the Pastors and the breakfast with the new students of Brookville Schools went well. There were approximately 225 people in attendance at the Movies in the Park program on September 22, 2012. The next Movies in the Park presentation will be the movie "Igor" on October 13, 2012.

Police Chief Jerome advised he was a presenter at the Ohio Center for Law Related Education Annual Law and Citizenship Conference on September 24, 2012.

Police Chief Jerome reported the Bullying Prevention presentations at Brookville Schools went very well, with good media coverage. Several students reported bullying incidents to school staff immediately following the presentation.

Police Chief Jerome advised a tentative date has been set for the second annual Veterans Day lunch at Rob's, which will be held if donations can be secured. This is a joint effort with the Perry Township Police Department.

Police Chief Jerome advised he is in the planning stages for the department's first "Citizens Police Academy" to be held in early 2013. The Police Department is also in the exploratory stages of three possible youth events next summer: Project Citizen, Youth for Justice and a Law and Citizenship Day Camp.

Member Cantrell commented a feeling of comradery was evident among the Brookville Police Officers and their family members who helped with the Movies in the Park program. Member Cantrell said she felt those in attendance could sense this and it was a great way to communicate with the public. Member Cantrell commended Police Chief Jerome for a job well done.

Mayor Seagraves also commended Police Chief Jerome for the Bullying Presentation this week; the program was good and the presenters did a great job.

Police Chief Jerome thanked Mat Heck and the Prosecutor's Office for their help with the event.

Member Garber remarked Police Chief Jerome's attendance at the football game on Friday night was above and beyond the call of duty.

Law Director Stephan reported the Montgomery County Commissioners approved the annexation of the property at the corner of Nutrition Way and Arlington Road at their September 25, 2012 meeting. Law Director Stephan stated he will be coming back to Council with a final Resolution to accept the annexation at a future Council Meeting.

Assistant Manager/Finance Director Keaton presented the September 30, 2012 Fund Balance for Council review and approval.

Motion by Cantrell, second by Apgar to accept the September 30, 2012 Fund Balance as presented. All yeas, motion carried.

Assistant Manager/Finance Director Keaton presented the third quarter Detail Trial Balance which shows the year-to-date revenues and expenditures compared to the 2012 Budget. Most of the major funds revenue is equal to or exceeds the target percentage of 75% through the third quarter. The Water and Sewer Funds are just under the 75% target percentage, but due to the rate increase that took effect June 1, those funds should be at 100% by the end of the year.

Assistant Manager/Finance Director Keaton requested Council authorization to adopt proposed Resolution No. 12-19 that accept the amounts and rates as determined by the Montgomery County Budget Commission. The adoption of this Resolution is a formal approval of the rates and yields for the inside millage for the City. This authorization is required by the County Auditor in order to collect the City's real property tax.

Motion by Apgar, second by Howard to read proposed Resolution No. 12-19. All yeas, motion carried.

Motion by Howard, second by Apgar to accept the first reading, dispense with the second and third reading and adopt Resolution No. 12-19 entitled "A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR, AND DECLARING IT AN EMERGENCY." All yeas, motion carried.

Mayor Seagraves wished Fire Chief Fletcher a good turnout at the Fire Prevention Parade Festival this weekend and thanked Police Chief Jerome for the good job on the Bullying Program. Mayor Seagraves also thanked Manager Wright, staff and Becky Seagraves for replacing the flowering annuals with mums in the pots on Market Street.

There was no Old Business.

There was no New Business.

Motion by Duncan, second by Garber to adjourn. All yeas, motion carried.



Sonja M. Keaton



David E. Seagraves, Mayor