

BROOKVILLE CITY COUNCIL
REGULAR MEETING
September 17, 2013

The Regular Meeting of the Brookville City Council was called to order by Mayor Seagraves at 7:30 p.m. on September 17, 2013 in the City Council Chambers. The Pledge of Allegiance was recited. Members Apgar, Cantrell, Duncan, Garber, Kirklin and Letner; Fire Chief Fletcher, Police Chief Jerome, Law Director Stephan, Manager Wright and Assistant Manager/Finance Director/Clerk Keaton were present.

Motion by Duncan, second by Apgar to accept the Agenda with an addition. All yeas, motion carried.

Motion by Cantrell, second by Apgar to accept the September 3, 2013 Regular Meeting Minutes as presented. All yeas, motion carried.

Taylor Ryan introduced herself and stated she is a journalism student at Wright State University and is here to observe the Council Meeting.

Manager Wright thanked Assistant Manager/Finance Director Keaton for filling in for him during his absence.

Manager Wright reported the 2013 Asphalt Resurfacing & Pavement Removal Project is complete. Nine streets were paved along with a section of the main drive at Golden Gate Park and another section at the City Service Garage.

Manager Wright advised Westbrook Road and Brookville Johnsville Road will be striped in about two weeks by the Montgomery County Engineer's contractors.

Member Garber asked if there will be any temporary signage in place until the roads are striped?

Manager Wright replied he does not see the necessity for temporary signage.

Mayor Seagraves commented he was in a meeting in Beavercreek and learned that Barrett Paving was disappointed that they did not win the bid on our resurfacing project.

Manager Wright reported he and Assistant Manager/Finance Director Keaton met with Kathy Hubley today about the volunteer program to make Brookville a cleaner and weed free community. Manager Wright advised he contacted the City of Kettering and received information on their volunteer program.

Assistant Manager/Finance Director Keaton stated a volunteer meeting has been scheduled for October 14 at 7:00 p.m. in Shelter #2 at Golden Gate Park. Mrs. Hubley is advertising the program and organizing the meeting.

Member Kirklin inquired whether the volunteer program would be a good project for the 4th grade Eco Club to participate in?

Manager Wright replied that it would be an excellent opportunity for the 4th graders. The City office often receives calls from high school students looking for community service hours, which is difficult to accommodate in our Service Department because of the constant supervision needed. Manager Wright stated the volunteer program will be an opportunity for those students as well.

Member Garber suggested involving the Boy Scouts and maybe even Eagle Scout candidates as they could use the volunteer time as an opportunity to earn merit badges.

Mayor Seagraves replied this volunteer program would not help with earning Eagle Scout status, but would be a good opportunity for younger Scout members to earn some of their badges.

Fire Chief Fletcher reported preparations for the Fire Prevention Parade are going well and there have been a decent number of entries. The parade will take the long route, beginning on Carr Drive and ending at Brookside Plaza.

Fire Chief Fletcher reported the maintenance has been completed on the fire hydrants, with 434 hydrants receiving a fresh coat of paint. Fire Chief Fletcher advised the Fire Department is now flow testing the hydrants.

Member Kirklin commented the fire hydrants look great but it would be nice if her 9 year old daughter had not decided to test whether the paint was dry. Member Kirklin stated she now has a big swipe of red fire hydrant paint on her screen door.

Member Apgar asked what time the Fire Prevention Parade will start?

Fire Chief Fletcher reported parade line-up is at 9:00 a.m. and the parade starts at 10:00 a.m. on October 5, 2013.

Police Chief Jerome reported the Brookville Police Department handled 518 Reportable Incidents year-to-date, compared to 502 at this same time last year. Citations are down 44 from this same time last year for a total of 380 Citations and there were 171 Traffic Stops in August 2013 compared to 194 Traffic Stops in August 2012.

Police Chief Jerome reported the Police Department is participating in the Chamber of Commerce Business Expo this evening and will participate in the Sinclair Community College Safety Awareness Expo tomorrow.

Police Chief Jerome reported other upcoming events that the Police Department is participating in are the Brookville Schools Walk to School Day on September 20 and the Breast Cancer Walk on September 28, 2013.

Member Duncan commended Police Chief Jerome on the 911 Ceremony and commented the song the students sang for the troops was very touching.

Police Chief Jerome thanked the Fire Department for their help with the event and commented that the feedback he has received about the event has been phenomenal.

Law Director Stephan had no report.

Assistant Manager/Finance Director Keaton requested Council authorization to adopt proposed Resolution No. 13-11, which accepts the amounts and rates as determined by the Montgomery County Budget Commission. The adoption of this Resolution is a formal approval of the rates and yields for the inside millage for the City. This authorization is required by the County Auditor in order to collect the City's real property tax.

Motion by Apgar, second by Kirklin to read proposed Resolution No. 13-11. All yeas, motion carried.

Motion by Duncan, second by Cantrell to accept the first reading, dispense with the second and third reading and adopt Resolution No. 13-11 entitled "A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR, AND DECLARING IT AN EMERGENCY. All yeas, motion carried.

Assistant Manager/Finance Director Keaton requested Council adopt proposed Ordinance No. 2013-08 that levies assessments for delinquent utility bills, and authorizes the certification of those delinquent accounts to the County Auditor.

Motion by Apgar, second by Kirklin to read proposed Ordinance No. 2013-08. All yeas, motion carried.

Motion by Duncan, second by Apgar to accept the first reading, dispense with the second and third reading and adopt Ordinance No. 2013-08 entitled "AN ORDINANCE LEVYING ASSESSMENTS FOR DELINQUENT UTILITY BILLS FOR CERTAIN PROPERTIES IN THE CITY OF BROOKVILLE, OHIO, AND DECLARING IT AN EMERGENCY". All yeas, motion carried.

Assistant Manager/Finance Director Keaton advised the 2013 Miami Valley Planning & Zoning Workshop will be held on Friday, December 6 at Sinclair Community College. Assistant Manager/Finance Director Keaton requested Council approval to pay the \$50.00 registration fee for those Council, Planning Commission, Board of Zoning Appeals members and Staff who are interested in attending.

Motion by Cantrell, second by Kirklin to authorize the City to pay the \$50.00 registration fee for those Council, Planning Commission, Board of Zoning Appeals members and Staff who are interested in attending the 2013 Miami Valley Planning & Zoning Workshop. All yeas, motion carried.

Member Garber inquired whether the open seat on Park Board will be advertised?

Assistant Manager/Finance Director Keaton replied Park Board is reviewing several letters of interest that were submitted the last time there was an open seat on Park Board. If none of these individuals are suitable for the position, she will advertise the opening in the Brookville Star.

Mayor Seagraves thanked Police Chief Jerome and Fire Chief Fletcher for the 911 Ceremony and stated he has received a lot of good feedback on the event.


Assistant Manager/Finance Director Keaton advised there will be a Planning Commission meeting this Thursday, September 19, 2013 at 7:30 p.m. with several items on the agenda.

There was no Old Business.

There was no New Business.

Motion by Duncan, second by Apgar to adjourn. All yeas, motion carried.


Sonja M. Keaton, Clerk


David E. Seagraves, Mayor