

BROOKVILLE CITY COUNCIL
REGULAR MEETING
January 2, 2013

The Regular Meeting of the Brookville City Council was called to order by Mayor Seagraves at 7:30 p.m. on January 2, 2013 in the City Council Chambers. The Pledge of Allegiance was recited. Members Apgar, Cantrell, Duncan, Garber, Howard and Letner; Police Chief Jerome, Fire Chief Fletcher, Law Director Stephan, Assistant Manager/Finance Director/Clerk Keaton, and Manager Wright were present.

Motion by Duncan, second by Apgar, to accept the Agenda as presented. All yeas, motion carried.

Motion by Apgar, second by Cantrell to accept the December 18, 2012 Regular Meeting Minutes as presented. All yeas, motion carried.

Mayor Seagraves wished everyone a Happy New Year.

Manager Wright complimented our Service Department personnel for the excellent job they did on snow removal after the recent storm. Manager Wright reported the crews will be hauling snow out of the downtown area tomorrow and Friday.

Manager Wright reported we are continuing to move forward with the conversion of our Dispatch Center and everything is going as planned. Manager Wright asked Fire Chief Fletcher to comment on the conversion.

Fire Chief Fletcher advised everything is moving forward as scheduled. Fire Chief Fletcher reported we have secured our 833 exchange help number, which will be turned on very soon.

Manager Wright reported the Brookville Area Chamber of Commerce is holding a Business Enrichment Seminar on January 16, 2013 at 5:30 p.m. at the Christena Leiber Center. Manager Wright advised the event is geared toward business owners and there will be presentations by the Southern Ohio Chamber Alliance, DPL Energy, Pro Source and additional providers of Chamber benefits. Manager Wright encouraged business owners and those with a business interest to attend.

Manager Wright advised he is happy to report the City has reached a settlement regarding the land purchase at the Payless site.

Mayor Seagraves thanked Manager Wright and the Service Department for their excellent efforts clearing and moving snow. Mayor Seagraves reminded everyone that when snow is moved with a plow there is no way to avoid some of it ending up in driveways. Mayor Seagraves also commended the refuse crews as the double trash route due to the holidays and the heavy snowfall made their job extremely difficult.

Fire Chief Fletcher reported he has completed an audit process of the Fire Department reporting statistics and found reporting errors dating back to 2009 that have the potential to affect the annual report he is preparing for Council. Fire Chief Fletcher advised he should have this report ready for Council review at the next Council Meeting.

Fire Chief Fletcher advised the Fire Department made some changes to its operating procedures in the event of heavy snowfalls; such as increasing staffing to account for the additional time it takes to respond and transport to the hospital; modifying our response format to use an engine, which has tire chains for better traction, for ambulance calls; and transporting only to our home hospital, which is the closest hospital to the City of Brookville.

Member Garber commented that some communities automatically respond with both an engine and a medic to every medic call, which seems unnecessary.

Fire Chief Fletcher replied in some communities, depending on proximity to the fire station, an engine, which is usually manned with paramedics, is able to respond ahead of the medic. Our situation does not put us in a position to warrant this type of response.

Member Garber inquired about using snowmobiles during inclement weather?

Fire Chief Fletcher stated the Fire Department has a list of all-terrain vehicles which are available for their use in snow emergencies.

Police Chief Jerome advised the Police Department was able to operate normally during the recent snowstorm without any changes in staffing levels. Police Chief Jerome reported Annual Reportable incidents are down by 82 incidents, Citations are down by 175, Traffic Stops are down by 241 and accidents are down by 2 compared to 2011. Police Chief Jerome reported Training hours are still high at 1128 hours for 2012.

Police Chief Jerome commented the holiday season was quiet, which is partly attributed to the weather. The Police Department did arrest a subject who was on the Miami Valley's Most Wanted list on December 20, 2012. The subject was arrested without incident.

Member Garber inquired about the status of the Huntington Bank robbery investigation?

Police Chief Jerome advised our Detective has done a good job and is continuing the investigation. No arrests have been made at this time.

Law Director Stephan had no report.

Member Garber inquired about the modifications to the zoning code concerning removal of all references to building permits for carports, patio, porches, and canopies that Planning Commission discussed at their last meeting?

Law Director Stephan replied the current zoning text talks about whether carports, patios, porches and canopies require a building permit. Since our zoning code was originally drafted and put in place, the building codes have changed several times. If all references to the building code are removed from our zoning, changes to the building code will not affect our zoning codes.

Member Garber inquired if this will expose our Zoning Officer to accusations of treating one person differently from another as the codes change over time?

Law Director Stephan replied everyone will be treated the same. There is no mention of discretion for the Zoning Officer. Applicants will be required to conform to the zoning code and the building code at the time of application for a permit; if the building codes change, we do not have to go back and change the zoning code.

Mayor Seagraves commented these changes will put our standards in compliance with all the other communities.

Law Director Stephan advised the first reading for the proposed zoning changes will be read at the next Council meeting and the Public Hearing will be held in February.

Assistant Manager/Finance Director Keaton presented the December 31, 2012 Fund Balance for Council review and approval.

Motion by Apgar, second by Cantrell to accept the December 31, 2012 Fund Balance as presented. All yeas, motion carried.

Assistant Manager/Finance Director Keaton presented the Detail Trial Balance for 2012 for Council review.

Assistant Manager/Finance Director Keaton requested Council approval to adopt proposed Resolution No. 13-01 which adopts our 2013 Appropriations.

Motion by Garber, second by Howard to read proposed Resolution No. 13-01. All yeas, motion carried.

Motion by Duncan, second by Apgar to accept the first reading, dispense with the second and third reading, and adopt Resolution No. 13-01 entitled "ANNUAL APPROPRIATIONS RESOLUTION, AND DECLARING IT AN EMERGENCY." All yeas, motion carried.

Assistant Manager/Finance Director Keaton requested Council approval to transfer \$50,000 into the Street M&R Fund and \$25,000 into the Park and Recreation Fund, which are portions of the transfers appropriated for in 2013.

Motion by Cantrell, second by Howard to transfer \$50,000 into the Street M&R Fund and \$25,000 into the Park and Recreation Fund as appropriated. All yeas, motion carried.

Assistant Manager/Finance Director Keaton requested Council approval to issue Super Blanket Purchase Order Certificates for 2013 for the following vendors for recurring monthly or quarterly expenditures: DP&L, DPLER, Speedway, MED3000, Montgomery County Solid Waste, NIC, Rumpke Recycling, Rumpke Porta-Jons, Huntington Lease, Rod Stephan, Vandalia Income Tax, OP&F Pension, Anthem, A.T.A.C., Modern Leasing, Brookville Local Schools, Paul Marburger, Caretaker Services, Jeffrey Startzman, Miami Valley Lighting, Treasurer, State of Ohio, Code Credit Union, Ron Chandler and Englewood Dispatch.

Motion by Garber, second by Howard to authorize the issuance of Super Blanket Purchase Order Certificates for 2013 for DP&L, DPLER, Speedway, MED3000, Montgomery County Solid Waste, NIC, Rumpke Recycling, Rumpke Porta-Jons, Huntington Lease, Rod Stephan, Vandalia Income Tax, OP&F Pension, Anthem, A.T.A.C., Modern Leasing, Brookville Local Schools, Paul Marburger, Caretaker Services, Jeffrey Startzman, Miami Valley Lighting, Treasurer, State of Ohio, Code Credit Union, Ron Chandler and Englewood Dispatch for recurring expenditures as requested by Assistant Manager/Finance Director Keaton. All yeas, motion carried.

Assistant Manager/Finance Director Keaton requested Council approval to set the labor rate for the Service Department Mechanic at \$45 per hour for 2013, for work performed on the City fleet.

Motion by Apgar, second by Cantrell to set the labor rate for the Service Department Mechanic at \$45 per hour for 2013, for work performed on the City fleet. All yeas, motion carried.

Assistant Manager/Finance Director Keaton reported Park Board met in Executive Session on December 19, 2012 to review the candidates for the Golden Gate Park Caretaker position and to review the letters of interest for the open Park Board Trustee position. Park Board is requesting that Council appoint Joni Reel to fill the unexpired term of Melissa Hart on Park Board beginning January 2, 2013 to December 31, 2016. Assistant Manager/Finance Director Keaton also presented Trustee Hart's letter of resignation from Park Board.

Motion by Cantrell, second by Apgar to appoint Joni Reel to fill the unexpired term of Melissa Hart on Park Board beginning January 2, 2013 to December 31, 2016. All yeas, motion carried.

Assistant Manager/Finance Director Keaton advised Council Member Apgar has indicated he would like to continue as the Park Board Liaison for 2013 and requested Council approve this appointment.

Motion by Duncan, second by Garber to appoint Member Apgar as the Park Board Liaison for 2013. Cantrell yea, Garber yea, Letner yea, Howard yea, Apgar abstained, Duncan yea, Seagraves yea. Motion carried with six yeas and one abstention.

Member Garber commented the Annual Report/Calendar was unbelievable and stated it should be entered in a contest.

Members Howard and Cantrell agreed.

Assistant Manager/Finance Director Keaton thanked Member Apgar for his professional photography assistance with the Annual Report/Calendar.

Mayor Seagraves reported he has received excellent feedback on the Annual Report/Calendar.

Mayor Seagraves also thanked Manager Wright and the City crews for the excellent job with snow removal.

Mayor Seagraves reminded everyone of the Annual Prayer Breakfast tomorrow morning at 7:30 a.m. in K's Banquet Hall.

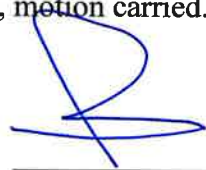
There was no Old Business.

There was no New Business.

Motion by Duncan, second by Garber to adjourn. All yeas, motion carried.



Sonja M. Keaton, Clerk



David E. Seagraves, Mayor