

BROOKVILLE CITY COUNCIL
REGULAR MEETING
July 7, 2015

The Regular Meeting of the Brookville City Council was called to order by Vice Mayor Cantrell at 7:30 p.m. on July 7, 2015 in the City Council Chambers. The Pledge of Allegiance was recited. Members Apgar, Garber, Kirklin and Letner; Manager Burkholder, Fire Chief Fletcher, Police Chief Jerome, Law Director Stephan and Assistant Manager/Finance Director/Clerk Keaton were present. Mayor Seagraves and Member Duncan were absent.

Motion by Apgar, second by Kirklin to accept the Agenda with two additions. All yeas, motion carried.

Motion by Apgar, second by Garber to accept the June 16, 2015 Regular Meeting Minutes as presented. All yeas, motion carried.

Erich Haupt, of 773 Kimmel Trail, requested permission on behalf of the Brookville Soccer Association to hold their Opening Day Parade on Saturday, August 15, 2015 at 9:00 a.m. with lineup at 8:30 a.m. on Carr Drive.

Member Garber inquired about the parade route?

Mr. Haupt replied the parade will begin on Carr Drive and there are several route options that have been used in previous years.

Motion by Garber, second by Kirklin to allow the Brookville Soccer Association to hold their Opening Day Parade on August 15, 2015 at 9:00 a.m. with the route to be approved by the Police and Fire Chief. All yeas, motion carried.

Joe Braden, Liaison for the Auditor of State, announced he is honored to present the City of Brookville and Assistant Manager/Finance Director Keaton with the Auditor of State Award for the 2014 Fiscal Year Audit Period. Mr. Braden stated it is important to note that this award puts the City of Brookville in a very selective group of fewer than 10% of the 5,600 entities that are audited by the State Auditor each year. This award represents the hard work of every City of Brookville employee who strives each day to achieve accounting excellence. Mr. Braden also recognized the City Council Members who have done an excellent job of accounting for every dollar in their offices and their departments. Mr. Braden stated he especially wants to recognize Assistant Manager/Finance Director Sonja Keaton for her outstanding leadership, professionalism and commitment to fiscal integrity and commended her on a job well done.

All of the Council Members congratulated Assistant Manager/Finance Director Keaton on a job well done.

Vice Mayor Cantrell stated if the Mayor were present he would be the first to tell everyone that he sleeps well at night knowing that Assistant Manager/Finance Director Keaton is counting every penny. Vice Mayor Cantrell stated she once saw a \$0.10 item on the Statement of Cash Position that was reimbursed to the City for a phone call, and stated Assistant Manager/Finance Director Keaton does a fantastic job for the City of Brookville.

Member Garber commented we made it through the recession downturn thanks to Assistant Manager/Finance Director Keaton and former Manager Wright's leadership. Member Garber stated Assistant Manager/Finance Director Keaton always has the answer to any financial question he has asked.

Manager Burkholder thanked the Vice Mayor, Council Members and City Staff for welcoming him to the community. Manager Burkholder advised he has met with each Department Head and met today with Economic Development Specialist Jim Snedeker regarding economic development. Manager Burkholder reported he attended a meeting last week relative to the fairgrounds project and is getting up to speed on that project; he will also be attending a business retention and expansion seminar at the end of July. Manager

Burkholder advised Assistant Manager/Finance Director Keaton has provided Council with a memo regarding the Multi Agency Radio Communications System (MARCS) and requested Council authorization to enter into an agreement with the State of Ohio for MARCS for the Brookville Tower, which grants them the right to attach their equipment to the tower and to place an equipment shelter and separate generator at the rear of the City Building as detailed in the Agreement. Manager Burkholder stated proposed Resolution No. 15-07 regarding membership in the Montgomery County Regional Radio Council is also before Council for a first reading this evening. Manager Burkholder advised he supports the Agreement and the proposed Resolution, which have been reviewed by Law Director Stephan and Staff. Manager Burkholder directed any questions regarding the Agreement to Staff as they have been working on this for some time. Manager Burkholder stated he is happy to be here and advised if he can be of any assistance to anyone, do not hesitate to call or stop in and see him.

Vice Mayor Cantrell thanked Manager Burkholder and asked Fire Chief Fletcher and Assistant Manager/Finance Director Keaton to review the MARCS Agreement.

Fire Chief Fletcher reported this Agreement is part of a county wide process to upgrade our radios from analog to digital, which will be required by this whole region. The cost of purchasing new radios was cost prohibitive so the decision was made to partner with the MARCS system, which is a State of Ohio digital radio system. The tower Agreement relates to a relationship we will have with the new digital system and the MARCS system working on our radio tower, which happens to be an ideally positioned radio tower for northwestern Montgomery County. Fire Chief Fletcher stated the County equipment will be replaced by the State equipment on our tower and commented that our radio tower is a positive thing for us as it continues to generate revenue.

Motion by Letner, second by Garber to read proposed Resolution No. 15-07. All yeas, motion carried.

Motion by Letner, second by Apgar to accept the first reading of proposed Resolution No. 15-07. All yeas, motion carried.

Member Garber asked what our responsibilities and financial payments into the Montgomery County Regional Radio Council of Governments will be?

Fire Chief Fletcher stated at the present time the Montgomery County Regional Radio Council of Governments is the format that will be used to give each participating jurisdiction a seat at the table and the ability to work together to develop our policies and procedures. There is not a financial obligation for this that is not something that we already participate in.

Motion by Kirklin, second by Garber to enter into an Agreement with the State of Ohio for the Multi-Agency Radio Communications System (MARCS) for the Brookville Tower, beginning upon execution by all parties and to renew on the same terms every two years beginning July 1, 2017 and continuing for either a period of twelve (12) two year terms or total of 24 full years, or until such time as the State of Ohio no longer operates the MARCS program. All yeas, motion carried.

Assistant Manager/Finance Director Keaton presented the June 30, 2015 Fund Balance for Council review and approval and the Detailed Trial Balance for June 30, 2015.

Motion by Apgar, second by Letner to accept the June 30, 2015 Fund Balance as presented. All yeas, motion carried.

Assistant Manager/Finance Director Keaton reported at the last Council Meeting, Council took action to renew our two health insurance plans with Anthem effective August 1, 2015. Upon Anthem's final review and communication from their headquarters last week, we were notified that they are not able to sell the HSA Plan Option that we chose. The original Plan Choice was the Lumenos HSA Option E1 with a \$2,500/\$5,000 deductible. Due to recent Affordable Care Act changes, the minimum deductible that can now be sold to clients is a \$2,600/\$5,200 deductible. Instead of seeing a 5.4% monthly rate reduction on the HSA plan, we will see a 6.3% monthly rate reduction. Assistant Manager/Finance Director Keaton recommended that Council renew the Anthem Lumenos 6.0 HSA Option E5 health insurance plan with the Rx-9 prescription plan.

Motion by Apgar, second by Garber to renew the Anthem Lumenos 6.0 HSA Option E5 health insurance plan with the Rx-9 prescription plan. All yeas, motion carried.

Assistant Manager/Finance Director Keaton advised it is that time of year where Council, by motion, must waive or request a hearing before the Montgomery County Budget Commission and recommended that Council waive the hearing for the 2015-2016 Tax Information/Budget and/or Inside Millage.

Motion by Garber, second by Kirklin to waive the hearing before the Montgomery County Budget Commission for the 2015-2016 Tax Information/Budget and/or Inside Millage. All yeas, motion carried.

Assistant Manager/Finance Director Keaton reported the Brookville Police Department has an MPH True View In-Car camera that is no longer being used by the department. The camera is obsolete and is of no value as surplus property. The Police Department desires to donate this camera to Clay Township for their use. Assistant Manager/Finance Director Keaton stated Clay Township provides mutual aid to the City and assists our department on major community events, and their department has indicated that they can use this camera in their vehicles as it is the same type of camera they currently use. Assistant Manager/Finance Director Keaton requested a motion determining that the MPH True View In-Car Camera is obsolete and of no value to the City as surplus property, and authorizing transfer of the MPH True View In-Car Camera to Clay Township for use by their Police Department.

Motion by Apgar, second by Kirklin to declare the MPH True View In-Car Camera obsolete and of no value to the City as surplus property, and authorize the transfer of the MPH True View In-Car Camera to Clay Township for use by their Police Department. All yeas, motion carried.

Assistant Manager/Finance Director Keaton presented a State Budget Update packet regarding the potential cut to our Local Government Fund as a result of House Bill 84. It looks as though we could potentially be losing approximately \$22,000 over the next two years and as soon as we receive firm numbers from the Department of Taxation she will provide them to Council.

Member Garber inquired when Shelter #2 is scheduled to be demolished and rebuilt?

Assistant Manager/Finance Director Keaton stated we have blocked it off beginning the day after Labor Day and are currently putting a bid packet together to construct a new shelter.

Member Letner asked if the Wastewater Treatment Plant Project is still proceeding as scheduled?

Assistant Manager/Finance Director Keaton replied everything is proceeding as planned. The HVAC will be turned on in another week and a half and Staff is currently training on the new system. The next monthly meeting is next Tuesday.

The Brookville Fire Department responded to 112 EMS and 20 Fire Incidents during the month of June. Crews handled a total of 132 incidents for the month, which is two less Incidents than May of 2015. The Brookville Fire Department handled 871 Incidents for the first half of 2015; which is up from 847 Incidents during the first half of 2014. This increase can be attributed to increased EMS activity; fire calls actually declined slightly with zero dollar loss fires during the month of June. Fire Chief Fletcher reported the Hyper-Reach Mass Notification link has been posted on the City website and the Fire Department is prepared to assist people with sign up and will be set up at the Community Picnic to enter residents into the system. Fire Chief Fletcher advised Staff will be discussing designated tests of the system that will ask for a response from residents.

Assistant Manager/Finance Director Keaton reported an announcement of the Hyper-Reach Mass Notification System was printed on the utility bills advising residents to sign up online or on a hard copy form available at the City Office.

Police Chief Jerome reported the Brookville Police Department handled 295 Reportable Incidents year-to-date, compared to 297 at this same time last year. Citations are up 44 from

this same time last year for a total of 313 Citations year-to-date. Police Chief Jerome reported the Brookville Police Department made 183 Traffic Stops during the month of June, compared to 133 Traffic Stops during the same time period last year. Police Chief Jerome reported drug arrests are up and we have been able to stop some people prior to them using the drugs. Police Chief Jerome commented having an exit off of Interstate 70 is very attractive to people to stop and use drugs rather than waiting until they get back to their home. Police Chief Jerome reported we have had a lot of good cases lately for the possession of heroin. Police Chief Jerome reported we are the second or third agency in Montgomery County to successfully get an indictment for involuntary manslaughter related to the death of another with heroin. Police Chief Jerome stated our Detective and Captain worked this case for over a year and this is an example of good teamwork. Police Chief Jerome advised this case should set a precedent and serve as a deterrent to those supplying others with heroin.

Police Chief Jerome reported the Brookville Chamber of Commerce would like to paint B's on streets near and around Golden Gate Park with washable paint for the Community Picnic. The Police Department will block the streets while they paint the streets and allow the paint to dry.

Member Garber inquired whether there is any news from ODOT about the safety issues at State Route 49 and Brookville Salem Road interchange?

Fire Chief Fletcher replied he is waiting to be notified for the next meeting with ODOT, which is supposed to occur in the summer. He has observed ODOT doing traffic counts and gathering other data at the intersection.

Law Director Stephan had no report.

Vice Mayor Cantrell had no report.

There was no Old Business.

In New Business, Member Garber advised he will not be at the next Council Meeting.

Member Garber distributed a Quarterly Brief from DP&L for information only, and information on planting the right tree in the right place.


Member Garber requested an Executive Session on a Personnel Matter.

Motion by Kirklin, second by Garber to go into Executive Session on a Personnel Matter as requested by Member Garber. All yeas, motion carried.

Vice Mayor Cantrell called Council back into Regular Session.

Motion by Apgar, second by Kirklin to adjourn. All yeas, motion carried.


Sonja M. Keaton, Clerk


Margo M. Cantrell, Vice Mayor