

BROOKVILLE CITY COUNCIL  
REGULAR MEETING  
March 17, 2015

The Regular Meeting of the Brookville City Council was called to order by Mayor Seagraves at 7:30 p.m. on March 17, 2015 in the Brookville Council Chambers. The Pledge of Allegiance was recited. Members Apgar, Cantrell, Duncan and Letner; Police Chief Jerome, Law Director Stephan, Manager Wright and Assistant Manager/Finance Director/Clerk Keaton were present. Member Kirklin and Fire Chief Fletcher were absent. Member Garber arrived later.

Motion by Duncan, second by Apgar to accept the Agenda with an addition. All yeas, motion carried.

Motion by Apgar, second by Cantrell to accept the March 3, 2015 Regular Meeting Minutes, March 9, 2015 Special Meeting Minutes, March 10, 2015 Special Meeting Minutes, March 11, 2015 Special Meeting Minutes, March 12, 2015 Special Meeting Minutes, March 13, 2015 Special Meeting Minutes and March 16, 2015 Special Meeting Minutes as presented. All yeas, motion carried.

Member Garber arrived.

Gail Colston, of 205 N. Wolf Creek Street, requested Council authorization to hold the 6<sup>th</sup> Annual Breast Cancer Awareness Walk on Saturday, September 26, 2015 beginning at 9:00 a.m. with the same route as last year.

Police Chief Jerome commented this 5K walk always runs smooth without any issues.

Mrs. Colston stated they will paint the streets again with washable pink paint to mark the route, unless there are any objections.

Manager Wright stated there are no objections to painting the streets.

Motion by Apgar, second by Duncan to authorize the 6<sup>th</sup> Annual Breast Cancer Awareness Walk on Saturday, September 26, 2015 beginning at 9:00 a.m. at the Brookville Community Theatre and traveling south on Arlington Road to Westbrook Road to Wolf Creek Street and back to the Community Theatre lot. All yeas, motion carried.

Mrs. Colston commented they had over 500 walkers in 2014 and raised over \$15,000.

Police Officer Whiteaker requested Council approval for the Brookville Police Department Officer Down Memorial 5K Run/Walk & Agency Bench Press Competition on May 16, 2015 to raise funds for the Ohio Concerns of Police Survivors and the National Law Enforcement Officers Memorial Fund. Officer Whiteaker stated this will give Police Officers who are not able to attend the annual Police Memorial in Washington, D.C. an opportunity to come out to mourn and pay their respects to fellow officers. Officer Whiteaker stated the 5K run would begin and end at Brookville High School. Officer Whiteaker advised Brookville Schools Superintendent Hopkins is checking to see if our waiver will stand for the Bench Press Competition. Officer Whiteaker stated they are considering holding a candlelight vigil in conjunction with a nighttime run, which adds safety concerns, but other local police agencies have offered their assistance with the event.

Member Letner asked if May 16 conflicts with any other events?

Assistant Manager/Finance Director Keaton replied that is the date of the rodeo benefit at Golden Gate Park.

Officer Whiteaker commented the 5K event could be moved to Friday, May 15, 2015 if necessary.

Member Cantrell stated she thinks a daytime run would be preferred and asked Police Chief Jerome for his opinion.

Police Chief Jerome requested a blanket approval for this date as we need to get the event on the calendar in order to advertise the run. The preference is an evening run, in order to have the candlelight vigil. Police Chief Jerome commented he thinks this event and the rodeo will appeal to two different groups of people, so he does not see the two events conflicting. Police Chief Jerome commented he believes they do have a few sponsors that will step up, and they are looking at purchasing reflective t-shirts as part of the runner's packets. Police Chief Jerome stated if they do not feel the night run will be safe or do not feel they have enough help, they will move the run to the daytime hours.

Member Cantrell asked if there will be enough police resources to monitor both events if they are each held in the evening?

Police Chief Jerome replied they want to team up with a group that is fundraising for a Montgomery County Police Memorial. If that happens, there will be more than enough police support.

Member Cantrell stated she has no problem with an evening event.

Member Letner asked what time they want to start the run?

Officer Whiteaker stated there are two main groups, the more elite runners, and the walkers. Officer Whiteaker stated he plans to contact the Dayton Police Department to lead the speedier runners by motorcycle, and the walkers will be led by golf carts.

Motion by Garber, second by Apgar to approve the Officer Down Memorial 5K Run/Walk to be held on May 16, 2015 to be coordinated with Police Chief Jerome and Staff. All yeas, motion carried.

Manager Wright presented the 2015 Water & Sewer Rate Survey prepared by the City of Oakwood which shows that Brookville ranked #42 out of 66 jurisdictions on water rates, the fourth lowest of 63 jurisdictions on sewer rates and 14<sup>th</sup> out of 63 jurisdictions on combined water and sewer rates.

Manager Wright presented the Miami Valley Lighting Street Light Report for February, which is a monthly report that shows the number of street lights repaired during the month.

Manager Wright reported Clay Township Trustees have requested a meeting with our Staff regarding the Fire Contract. Manager Wright advised he will attend, along with Assistant Manager/Finance Director Keaton and Fire Chief Fletcher and asked for several Council Members to attend. The consensus is that Mayor Seagraves will attend, and several Council Members indicated they could possibly attend once a date is set.

Manager Wright reported that Staff recently met to discuss how to get the word out to our citizens and businesses about the upcoming .25% income tax rate increase levy. From that meeting, a committee, "Citizens for a Better Brookville" was formed, with resident Jim Nickel as Treasurer. The Committee decided to put together a packet consisting of a bullet point list of what the income tax increase means to the City, along with an article that was published in our Spring Newsletter. Manager Wright reported that Staff plans to give a presentation to our city employees so they can be informed if approached with questions from the general public. Manager Wright reported Staff has met with the Brookville School Board and received their endorsement, and Mayor Seagraves spoke about the levy at the Chamber of Commerce Breakfast this morning. Manager Wright reported the Committee has discussed meeting with small businesses, holding a Town Hall meeting, and meeting with our various local service groups and asked if Council is interested in attending these meetings. Other options the Committee has discussed are distributing the normal campaign literature via yard signs, door hangers and a mailer.

Member Cantrell suggested that a Council Member attend meetings with the service groups along with a staff member. Another suggestion is to separate businesses into quadrants on a map and having Council Members conduct personal one-on-one meetings within each quadrant. Member Cantrell stated this will get the information to business owners and help them communicate with their staff. Member Cantrell also suggested having several Council Members stand outside McMakens IGA on a Saturday morning asking for support for the levy.

Mayor Seagraves commented that we need to inform our senior citizens that their retirement and pension plans will not be taxed. Mayor Seagraves also stressed that the City cannot pay for this and we are asking citizens and businesses to donate to Citizens for a Better Brookville.

Member Apgar asked Manager Wright to provide the dates and times the service groups will meet.

Manager Wright replied they will get this information to Council, and will have a Staff member available to attend the meeting with a Council Member.

Member Cantrell asked how we will address the businesses?

Manager Wright replied the key is talking to the businesses in the hope that they forward the information to their employees.

Member Cantrell commented we should concentrate on the businesses with the highest percentage of employees that are Brookville residents.

Member Apgar asked about the Town Hall meeting suggestion?

Manager Wright advised he is open to that but it is hard to get participation and to get the word out to citizens.

Member Cantrell and Member Garber both suggested using social media to get the word out.

Assistant Manager/Finance Director Keaton presented information regarding printing and distributing of door hangers and mailers.

Mayor Seagraves suggested using the High School Seniors to distribute door hangers which will help them fulfill their community service requirements.

Manager Wright reported we recently submitted a Solid Waste Recycling Incentive Grant Application for new recycled content playground equipment and mulch for the area between Diamond #1 and the Brookville Baseball Club baseball diamonds.

Manager Wright submitted his official resignation letter with an effective date of May 31, 2015.

Member Cantrell asked if Fire Chief Fletcher has provided any figures regarding the projected time savings that will occur when Good Samaritan North opens their new Emergency Center. Member Cantrell suggested we participate in the September 19, 2015 Opening Gala for the Emergency Center and stated she will bring some information to Council reference sponsoring and participating in the event.

Assistant Manager/Finance Director Keaton presented a copy of the May 5, 2015 Montgomery County Ballot Issues. The City of Brookville .25% income tax rate increase will be Issue 12 on the ballot and the ballot language was approved by the Ohio Secretary State and by the Montgomery County Board of Elections.

Assistant Manager/Finance Director Keaton reported the Spring edition of our City Newsletter will be mailed out later this week. This is our largest newsletter to date and contains information on Issue 12 as well as a two page guide that provides zoning, building and property maintenance information; our City-wide garage sale listing and our Sewer Backup Policy.

Assistant Manager/Finance Director Keaton reminded everyone that Community Park Cleanup Day is on Saturday, March 28, 2015 from 10:00 a.m. until noon at Golden Gate, Ward and Westbrook Parks. Hot dogs, chips and refreshments will be served in Shelter #3 at noon, for those participating in the cleanup.

Assistant Manager/Finance Director Keaton advised the City of Vandalia will once again have representatives at our City Building to assist our residents with the preparation of their local income tax returns. The representatives will be here on Friday, March 27 from 8:00 a.m. until 4:30 p.m. and again on Saturday, March 28 from 8:00 a.m. until noon. This service is offered at no charge to our residents.

Assistant Manager/Finance Director Keaton reminded Council to submit their 2014 Financial Disclosure Statement by the April 15, 2015 deadline.

Assistant Manager/Finance Director Keaton requested an Executive Session on a Personnel Matter.

Police Chief Jerome reported the Brookville Police Department has handled 111 Reportable Incidents year-to-date, compared to 107 during this same time period last year. Police Chief Jerome reported Citations are up a total of two Citations year-to-date, for a total of 95 Citations issued year-to-date.

Police Chief Jerome reported he will be conducting another texting presentation for Ritter Plumbing on March 19, 2015.

Police Chief Jerome reported another drug investigation was recently completed resulting in the arrest of one subject for Trafficking in Drugs.

Law Director Stephan commented on proposed Resolution No. 15-03 that is before Council tonight, stating that last week the Tax Incentive Review Council for the Brookville Enterprise Zone met to review the 2004 Green Tokai Agreement and found Green Tokai was in compliance. Law Director Stephan reported we will now file a report with the State of Ohio to show that Green Tokai was in compliance and that the Agreement is now expired. Law Director Stephan noted for the record that this Agreement was an exemption on Personal Property Taxes and since that tax has been eliminated, there were no actual taxes exempted last year. Law Director Stephan requested Council approval of proposed Resolution No. 15-03 and stated the reason for it to be passed in emergency fashion is that the report must be filed by March 31, 2015 or there is a \$1,000 per month penalty.

Motion by Apgar, second by Cantrell to read proposed Resolution No. 15-03. All yeas, motion carried.

Motion by Duncan, second by Cantrell to accept the first reading, dispense with the second and third reading and adopt Resolution No. 15-03 entitled "A RESOLUTION ACCEPTING THE RECOMMENDATION OF THE TAX INCENTIVE REVIEW COUNCIL FINDING THAT THE ENTERPRISE ZONE AGREEMENT OF GREEN TOKAI CO. LTD. DATED AUGUST 3, 2004 HAS EXPIRED, AND DECLARING IT AN EMERGENCY." All yeas, motion carried.

Law Director Stephan requested an Executive Session on a Personnel Matter.

Mayor Seagraves wished everyone a Happy St. Patrick's Day.

Mayor Seagraves requested Council support of the upcoming School Levy issues on the ballot.

Motion by Garber, second by Apgar to support Issue 6 and Issue 7 for Brookville Schools. All yeas, motion carried.

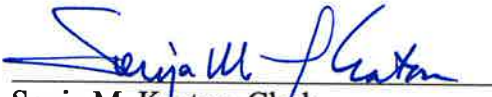
Mayor Seagraves advised Planning Commission will meet Thursday, March 19, 2015 at 7:30 p.m.

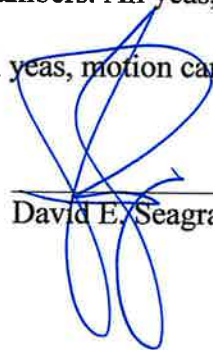
Motion by Duncan, second by Garber to go into Executive Session on a Personnel Matter as requested by Assistant Manager/Finance Director Keaton and Law Director Stephan. All yeas, motion carried.

Mayor Seagraves called Council back into Regular Session.

Motion by Cantrell, second by Duncan to set a Special Council Meeting for March 24 and March 25, 2015 at 6:30 p.m. in the Council Chambers. All yeas, motion carried.

Motion by Garber, second by Apgar to adjourn. All yeas, motion carried.

  
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Sonja M. Keaton, Clerk

  
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David E. Seagraves, Mayor