

Brookville City Council  
Regular Meeting  
September 20, 2016

The Regular Meeting of the Brookville City Council was called to order by Mayor Seagraves at 7:30 p.m. on September 20, 2016 in the Brookville Council Chambers. The Pledge of Allegiance was recited. Members Apgar, Cantrell, Duncan, Henry, Kirklin, and Letner; City Manager Burkholder, Finance Director Keaton, Police Chief Jerome, Fire Chief Fletcher, Law Director Stephan, Clerk Wheeler and Public Service Director Williamson were present.

Roll Call by Clerk Wheeler.

Motion by Duncan, second by Apgar to accept the Agenda as presented. All yeas, motion carried.

Motion by Apgar, second by Cantrell to approve the September 6, 2016 Regular Meeting Minutes. All yeas, motion carried.

There was no Old Business.

In New Business,

Motion by Duncan, second by Cantrell to read proposed Resolution No. 16-24. All yeas, motion carried.

Motion by Duncan, second by Apgar to accept the first reading, dispense with the second and third reading and adopt proposed Resolution No. 16-24 entitled, "A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR, AND DECLARING IT AN EMERGENCY." All yeas, motion carried.

Member Duncan asked for an explanation of Resolution No. 16-24 for the audience.

Finance Director Keaton informed Resolution No. 16-24 is a formal approval of the rates and yields for the inside millage for the City and is required by the County Auditor in order to collect the City's real property tax. She informed the reason for this to be adopted in emergency manner is to insure the timely return to the Montgomery County Auditor's Office.

Member Cantrell asked, if we are doing this in emergency format and it is a tax issue, then will the impending Charter Amendment affect this in the future?

Finance Director Keaton stated yes, because it is related to a tax issue.

Manager Burkholder gave a Fire House Update. He stated the Bond Ordinance and the Construction Manager at Risk Resolution were passed at the last meeting. A coordination meeting was held with all of the partners in the design and construction process. We are working on a regional storm water solution for the site. A traffic study is underway for the connection of the Market Street extension to Upper Lewisburg-Salem Road.

Manager Burkholder informed the Transportation Improvement District is working on the design of the Market Street Extension.

Manager Burkholder stated final testing needs to be completed on Sakura Drive prior to the final close out. There will be no additional cost for record drawings which are needed to add to our GIS layer.

Manager Burkholder informed there are additional repairs needed on the WWTP backup generator.

Manager Burkholder stated demolition on Shelter #2 will begin this fall after the last rental in September.

Manager Burkholder reported an update on the Foothill Drive Project. He informed the electrical and insulation will be performed under a separate contract. The City continues negotiations with Lowe's on a final contract. He stated this project is on the back burner as other projects are taking priority.

Manager Burkholder stated the City Sign Code was presented to the Planning Commission.

Manager Burkholder reported the application for the Ohio Local Government Innovation Grant Fund was submitted on September 15, 2016. The Montgomery County Economic Development Department and the Montgomery County Engineer's Office provided letters of support. The City's collaborative partner is Clay Township. Perry Township declined our invitation to participate in the application. The grant request is for \$50,000, with the City's water modeling study as the City's local match. He thanked Finance Director Keaton for her hard work on helping to submit the application on time.

Manager Burkholder informed an Arlington Road Bridge Replacement Coordination Meeting was held in Columbus this last week with Woolpert, MKSK, ODOT, and the City in attendance. Dynotech was also at the meeting and is coordinating the detour route. He stated it is very important to note that the cost of replacing the bridge is being funded by the Ohio Department of Transportation, not the City of Brookville.

Manager Burkholder reported the Poggemeyer Design Group continues to work on the Water Modeling Study needed to define our water system. The Fire Department and Service Department are conducting flow tests and system investigation in order to provide additional data for the model. We are also utilizing resources from the Ohio Rural Water Authority.

Manager Burkholder informed he attended the ground breaking for the new McDonald's. He thanked Clerk Wheeler for helping McDonald's to organize the event.

Manager Burkholder stated he attended the Managers Round Table meeting at the Dayton Cultural Center and he attended the Mayors and Managers dinner at the Boathouse at the Treasurer Island Park in Troy. The Troy Fire Chief presented on the heroin epidemic in Ohio and the Miami Valley.

Manager Burkholder reported Public Service Director Williamson recently attended the TAC meeting for the Miami Valley Regional Planning Commission.

Manager Burkholder stated he participated along with Mayor Seagraves, Law Director Stephan and Finance Director Keaton in the bond rating review teleconference as we move forward with our bond rating. He stated the Meeting seemed to go very well.

Manager Burkholder informed the Fall newsletter was sent to the printers this week and will be forthcoming to all residents. He commended the hard work of City Staff for their work put into the newsletter, especially Deputy Clerk, Kim Duncan.

Manager Burkholder stated ProStratus continues to work with our departments on our IT needs. They will be part of the design and construction team for the new fire house.

Manager Burkholder reported he and Zoning Officer Snedeker attended the I-70/I-75 meeting at Sinclair College. Lucious Plant with the Dayton Development Coalition spoke on new approaches in identifying and attracting talent to the region to meet the workforce needs of our employers.

Member Henry asked if there are any specific design ideas at this time for the Arlington Road Bridge Project.

Manager Burkholder informed the design and specific considerations like fencing and lighting are currently being worked on. He stated MKSK will be putting together a booklet with a specific design plan for the project and as soon as he receives it, he will bring to Council and then Planning Commission.

Mayor Seagraves thanked Clerk Wheeler for helping to organize the McDonald's Groundbreaking, it turned out very well. He also thanked Kim Duncan for her work on the Fall Newsletter and stated it came out looking great.

Mayor Seagraves thanked Staff for their hard work on the Bond Rating Review Teleconference. Staff did a great job on the 90 minute phone call and hopefully we will know more in the very near future.

Finance Director Keaton reported Council has received a copy of the estimated Local Government Fund distribution for 2017. She stated this estimate shows an increase of \$2,673 over the 2016 LGF estimate that we received a year ago.

Finance Director Keaton informed the presentation call to Moody's was held last week and it went very well. She stated we should learn later this month what Bond rating will be assigned to us.

Public Service Director Williamson reported mowing and grounds maintenance continues. He informed the Brookville Cross County Invitational was held September 10, 2016 at Golden Gate Park and the Cruise the Gate Car Show was held September 17, 2016 at Golden Gate Park. Both events went very well.

Public Service Director Williamson presented an update on the Maple Street Waterline Replacement Project. He stated the main pipe installation and the side street tie-ins have been completed with 19 taps and services completed to date.

Public Service Director Williamson reported he continues to support the Water Model Project, confirming valve locations and positions as well as pipe sizes.

Public Service Director Williamson informed repair is being done on the stand-by generator controller board.

Public Service Director Williamson informed for the month of August there were 33.5 tons of recyclables.

Member Henry stated her grandson runs Cross Country and recently told her that Golden Gate is the nicest park he has ran through.

Fire Chief Fletcher informed flow testing continues throughout the City.

Fire Chief Fletcher reported he has been working with the architect on data room spreadsheets for the new Fire Station.

Fire Chief Fletcher reminded the upcoming Fire Prevention Parade will be on Wednesday, October 5 at 6:00 p.m. with a rain date of Thursday, October 6.

Police Chief Jerome reported the Brookville Police Department handled 475 Reportable Incidents year-to-date, compared to 443 during this same time last year. Police Chief Jerome reported Citations are down a total of 33 Citations year-to-date, for a total of 345 Citations issued year-to-date. There were 100 traffic stops for August compared to 139 during August 2015.

Police Chief Jerome reminded this Saturday, September 24 is the Breast Cancer Awareness Walk. He stated last year, the Walk had about 900 participants. If anyone is driving around town on Saturday, please be careful and watch out for walkers.

Police Chief Jerome informed the Homecoming Parade will be next week. He stated there are a lot of upcoming events throughout town.

Police Chief Jerome introduced Ryan Stark and his father, Rodney. He informed Ryan organized a march with our Police and Fire Departments to carry a flagpole from Randy Sue Court, in Arlington Woods, to Community United Methodist Church. Chief Jerome stated it is an amazing accomplishment to become an Eagle Scout and it shows great leadership. Chief Jerome stated there are some very cool pictures on Facebook of the event. He wanted to honor Ryan at a Council Meeting.

Police Chief Jerome presented Ryan Stark with a Police Department Leadership Award for his hard work and dedication.

Member Letner asked Police Chief Jerome for a status on the traffic study on Westbrook Road and Brookville Johnsville Road.

Police Chief Jerome stated he emailed the Montgomery County Engineer and has not heard back but will check again.

Fire Chief Fletcher informed he noticed traffic study equipment near Western Avenue and Westbrook Road and wondered if the study is already in progress.

Police Chief Jerome stated he will double check on the start of the traffic study and report back to Council.

Member Cantrell asked if there has been any recent news on the intersection at Route 49?

Fire Chief Fletcher informed it is still in a committee phase, there were three different potential options being discussed and evaluated for feasibility, cost etc.

Mayor Seagraves stated he was at ODOT recently and heard that is still the scenario and no decisions have been made.

Member Duncan asked since the new McDonald's will do away with the semi-truck parking, if the Police Department will be watching out for the semis parking in other areas where they shouldn't be?

Police Chief Jerome stated the Police Department will be on the lookout and will have to give out reminders of no parking. He is also working on the littering problem near the Speedway.

Law Director Stephan had no Report.

Mayor Seagraves recognized the Leaf and Blossom Club for their recent celebration of their 60th Anniversary. He thanked them for all of their work throughout town.

Mayor Seagraves informed anyone that would like to speak should stand, identify themselves with their name and address. He stated everyone who wishes to speak will have five minutes

each and Council and Staff will try to answer everyone's questions tonight and if a question cannot be answered, we will find out the answer and respond back at a later date.

Tom Brandt, of 183 Brooke Woode Drive, asked if there is an RV/boat parked on a street, how long can they be parked before they have to be removed?

Police Chief Jerome stated they should be removed after 48 hours and asked if there is one in particular he is questioning.

Mr. Brandt stated there was a boat parked on his street for almost two weeks, it is gone now, but he was just wondering.

Mr. Brandt asked Manager Burkholder if there are charges to the City from MKSK for meetings and designs done prior to the work on the bridge being done?

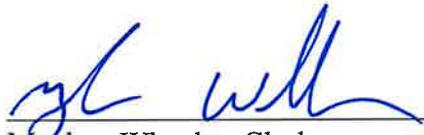
Manager Burkholder stated yes.

Mayor Seagraves informed there will be an Executive Session per Revised Code 121.22 (G) (8) to consider confidential information on the public infrastructure for an economic development transaction.

Motion by Apgar, second by Duncan to go into Executive Session. All yeas, motion carried.

Mayor Seagraves called Council back into Regular Session.

Motion by Duncan, second by Apgar to adjourn. All yeas, motion carried.



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Meghan Wheeler, Clerk



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David E. Seagraves, Mayor