

BROOKVILLE CITY COUNCIL
REGULAR MEETING
JUNE 21, 2016

The Regular Meeting of the Brookville City Council was called to order by Mayor Seagraves at 6:30 p.m. on June 21, 2016 in the Brookville Council Chambers. The Pledge of Allegiance was recited. Members Apgar, Duncan, Henry, Kirklin and Letner; City Manager Burkholder, Finance Director Keaton, Clerk Wheeler, Public Service Director Williamson, Police Chief Jerome, Fire Chief Fletcher and Law Director Stephan were present. Member Cantrell was absent.

Roll Call by Clerk Wheeler.

Motion by Duncan, second by Henry to accept the Agenda as presented. All yeas, motion carried.

Motion by Duncan, second by Apgar to go into Executive Session on a Personnel Matter to interview applicants for the open Park Board Seat. All yeas, motion carried.

Mayor Seagraves informed Council will call the individual applicants back one at a time to interview.

Motion by Duncan, second by Kirklin to call Council back into Regular Session. All yeas, motion carried.

Mayor Seagraves called the meeting back into order at 7:34 p.m. and apologized for the delay in the start of the meeting due to the interviewing of applicants for the open position on Park Board.

Mayor Seagraves informed Member Cantrell is not present due to being out of town.

Motion by Apgar, second by Kirklin to table the approval of the minutes for the June 7, 2016 Regular Council Meeting until the July 5, 2016 Regular Council Meeting. Member Apgar stated Council received the minutes a little late and he has not had enough time to really read through all of the pages of the minutes. All yeas, motion carried.

Member Apgar stated he reviewed the sections of minutes of where he had spoken and he found a few errors. He had his thoughts typed up in order to read at the meeting.

Member Kirklin agreed she has not had a chance to physically read through the entire set of Minutes either. She stated she received the Minutes today and since Council had to arrive back early tonight to interview Park Board applicants, she just has not had the time.

Mayor Seagraves welcomed members of the audience.

Mayor Seagraves informed Council started at 6:30 p.m. in order to begin the interview process for the Park Board applicants but the Meeting is moving in line with the Agenda and called for Public Comments.

Mayor Seagraves stated anyone in the audience who speaks must identify themselves, their address and they are allowed five minutes to speak. He stated the Meeting is being recorded.

Heidi Imler, of 676 Vine Street, stated she and her neighbor, Jessica Hartman of 684 Vine Street, would like to bring the poor conditions of the property at 692 Vine Street before Council. She stated the property is located at the corner of Vine Street and Salem Street and has been unoccupied for approximately the last 12 to 18 months. Ms. Imler informed the resident moved into the home last February or March, and then shortly thereafter was moved into a Nursing Home. She stated the garage behind the home is falling apart and there are holes in the garage. She described a strong smell of skunk and animal feces coming from the house and garage area.

Ms. Imler stated her neighbor, Jessica Hartman, recently called and spoke with Zoning Officer Snedeker.

Ms. Imler stated her neighbor was informed by Zoning Officer Snedeker that he would try to contact the homeowner. She stated it seems the City does not bat an eye at sending out violations for tall grass and she feels the property at 692 Vine Street is an eyesore and she would like to keep her neighborhood looking nice.

Mayor Seagraves verified the location of the home she is describing is at 692 Vine Street.

Member Letner informed he has seen the property and has a picture of the garage with a large hole in the roof. He stated it is a safety and sanitary problem and he could smell the skunk and animal feces. He feels bad for the people that used to live there. Member Letner stated the property needs to be maintained and he will have the City Manager verify with Zoning Officer Snedeker, but he is under the impression that Zoning Officer Snedeker has started the process with what we can actually do. He informed the process can be a long process that can take 30, 60 or 90 days for each step. He understands what they are saying because he has walked the property, but even having walked the property, he didn't get a view as a whole until he was sent a picture but still the property is dilapidated and the odor of skunk is very strong. Member Letner asked Manager Burkholder to address the property of 692 Vine Street with Zoning Officer Snedeker.

Mayor Seagraves asked if they are sure the current resident is in a nursing home?

Ms. Imler stated yes and the resident has been in a nursing home for quite some time.

Member Duncan asked if we could contact the Health Department.

Manager Burkholder stated we can check with the Health Department to see if there is anything they can do. He agreed, if animals are occupying the garage, it is an issue. Manager Burkholder asked Ms. Imler for her contact information.

Dave Monnin, President of Brookville Park Board, informed GOBA will be in town Wednesday, June 22. He stated everything is in place, the showers are to arrive in town around 10:00 a.m. on the 22nd and we seem good to go.

Mr. Monnin informed 11 trees were recently planted at the park, four trees were donated by Park Board and the rest were from citizens. He stated the parks are looking good, the dead trees have been taken down, the stumps have been removed and he recently received a commitment from an organization for the painting of some of the open air shelters and ball diamonds at Golden Gate Park to be done prior to the Community Picnic. Mr. Monnin encouraged everyone to drive by not just Golden Gate Park but all of our parks because they are all looking very nice.

John Starr, of 539 Caleb Drive, asked what is the plan for Station #1 and #2 since the buildings are City owned, what is the plan for the current library since the new one will be done soon, the site of the old BP station on Arlington Road and he noticed the land behind the Holiday Inn advertised as being auctioned.

Fire Chief Fletcher stated he has made a recommendation for Fire Station #2, on the corner of Cusick and Albert Road, to keep the building as a City standing building. He informed that the Fire Department is not the only City Department with storage issues, for instance, the Service Department could use extra space to store equipment and vehicles. The Service Department currently has several vehicles that are kept outside due to lack of space. He informed as far as the building itself, we could not build a 75,000 square foot storage building for a fraction of the cost to maintain the current building.

Fire Chief Fletcher stated he has made no specific recommendation for Fire station #1.

Mayor Seagraves stated the new library hopes to be open the first of July and the current building will go up for sale. It is a Montgomery County building not a City owned building and it will go up for sale. He stated if anyone knows of anyone interested in the current Library building then they should contact the library for more information.

Law Director Stephan advised the City is currently addressing the former BP Station on Arlington Road with nuisance abatement and there have also been discussions with the owner on re-development plans for the site and hope to have an announcement soon. He stated we are working on both so that if the re-development does not work we can pursue through the nuisance abatement.

Manager Burkholder reported he recently hired two seasonal workers for the Service Department and they seem to be working out very well.

Manager Burkholder informed he attended a pre-construction meeting for Parker Avenue, now Sakura Drive, and the project is scheduled to have a kick off meeting June 22.

Manager Burkholder stated he originally informed the approximate cost for the main lift station repair would be \$158,000 but the actual estimate is \$154,000 and he has a memo from our Main Operator at the Wastewater Treatment Plant stating the issues on the main lift station to include a leak. He reported, this year alone the City has spent over \$69,000 in necessary repairs and that number includes the \$46,000 purchase to correct the UV lights that we had received an EPA violation on in 2014. He stated pumps and shafts can go out anytime and if they do they have to be replaced right away. He informed the \$69,000 that has been spent is all out of our funds and not grant money. It isn't usually possible to obtain a grant for items like repairs at a WWTP.

Manager Burkholder informed of the Park Board interviews that took place at tonight's meeting to find a replacement for the open Seat.

Manager Burkholder informed we have been submitting pictures and uploading information to Civic Plus and have received a projected timeline on our new website design.

Manager Burkholder described the Groundbreaking Ceremony for Green Tokai was a huge success and thanked the City staff for all of their hard work on the project. He informed it was a very positive event and the City was pleased to have former Governor Bob Taft present.

Manager Burkholder reported ventilation repairs were recently made to the City building.

Manager Burkholder informed of bid opening for the Handicap Sidewalk Ramp Replacement Program and half of the funds are to come from the Community Development Block Grant.

Manager Burkholder informed the Service Department continues with their comprehensive Sign Replacement Program and if anyone in the community sees a sign that is faded, missing, broken or damaged to please call the City Office. He stated several Stop signs have been recently replaced.

Manager Burkholder stated he recently toured the BMX Park and met with Bob Bruns, who runs the BMX program, and they identified the need to repair the water hydrant and the fence at the BMX Park.

Manager Burkholder stated the City recently purchased a new Batwing mower and will be selling the old mower as soon as the new one arrives.

Manager Burkholder reported he and Mayor Seagraves took a look at the drainage problems at the Meadows at Brookville Subdivision and it may have to be addressed via the nuisance abatement process. There are a lot of open spaces that the City maintains and we need to clarify who is responsible for the land, whether it is a private owner or if the City needs to maintain the area.

Manager Burkholder provided an update on the Fire House and informed Staff has met with Bond Counsel who is drafting the legislation necessary to issue bonds and he and the Fire Chief met with App Architecture regarding the time table for design and construction. He informed they also met with a prospective Construction Manager for the project. Manager Burkholder has contacted the Clay and Perry Township Trustees

regarding the collaborative application for the Public Safety Grant. He informed he and Chief Fletcher will be meeting again this week with App Architecture for a second time to review Room Data Sheets. He also reported the Soil boring results for the site have been located and are under review by the architect.

Manager Burkholder reminded of the upcoming Work Session on June 23, 2016 at 6:30 p.m. and will primarily be a Work Session for the Department Heads and Members of Council. Each Department will give a presentation on their completed, current and future projects for 2016 as well as possible upcoming projects for 2017.

Manager Burkholder informed we received an estimate for the construction of a sidewalk on Johnsville-Brookville Road from Blue Pride Drive to Westbrook Road. There are currently no sidewalks in that area and with the new Library being built in that area, sidewalks would be an added safety feature. He stated in the future he will be bringing forward a Resolution of Necessity in order to move forward with the project.

Manager Burkholder informed he recently attend the I70-75 breakfast meeting at Sinclair Community College with Zoning Officer Snedeker.

Manager Burkholder reported we are in the final stages of completing the Street Resurfacing Program for 2016.

Manager Burkholder reported he and Mayor Seagraves will be attending the Community Development Block Grant (CDBG) meeting on June 22. We submitted a CDBG application for the cost of the handicap restrooms for Shelter 2 at Golden Gate Park and are awaiting the results.

Member Letner asked for an update on the 269 Foothill project.

Manager Burkholder informed the electric is in and are working on a concrete contractor. He stated that honestly the project is not progressing as quickly as he would like for it to be. There have been some problems finding contractors with good pricing, availability and the ability to place sufficient equipment that we want in the home. He has been reviewing the HVAC quotes received, once the HVAC is in, then the plumbing and then the electrical. He has already met with Chase Electric on the electrical needs and they recommended having the HVAC and plumbing completed first. He reported he and Public Service Director Williamson met with representatives from Lowes and received an estimate to then do the finish work on the home, like trim work, and appliances. He stated no commitment has been made with Lowe's because he has some questions on their contract they provided and will hopefully receive answers soon. The house was in such bad shape when the project began that it had to be ripped down to bare bones. Manager Burkholder reported the window and door situations have been rectified and the building is secured. He stated the lawn will also eventually be done and he has spoken with the concrete company and informed them the driveway, sidewalk and apron of the home will need to be done in the next few weeks and will need to be a priority over the sidewalk ramps.

Member Letner asked if the concrete contract will be with Zimmerman Concrete.

Manager Burkholder informed we do have a purchase order with Zimmerman Concrete and they are the same company that did the sidewalk ramps last year.

Finance Director Keaton requested Council approval to accept our Commercial Property, Automobile and Liability Insurance coverage through the Ohio Plan at a rate of \$58,425, effective July 1, 2016 for a one year period. The renewal premium came in at \$58,425 which is a \$561 increase from last year. Our risk insurance includes Property, Equipment Breakdown, Special Property, Computer, Crime, Liability, Automobile, Cyber and Terrorism coverages. Our property values increased \$436,466 and scheduled equipment increased \$202,505 from last year. Our Ohio Plan Advantage credit totaled \$4,677 this year. Last year our credit was \$3,332. We received a perfect score on our Risk Management points and 57 out of 60 points on our loss ratio.

Motion by Kirklin, second by Apgar to approve our Commercial Property, Automobile and Liability Insurance coverage through the Ohio Plan at a rate of \$58,425, effective July 1, 2016 for a one year period. All yeas, motion carried.

Finance Director Keaton informed she recently received our health insurance renewal rates from Anthem and with some negotiation, Anthem is allowing us to renew our current dual health insurance plans, with slight modifications, at an overall 4.02% rate increase. She stated that four percent of all carrier premiums go to funding the Affordable Care Act reform and Council has been provided a Renewal History sheet from 2004 to the present. Finance Director Keaton reported that last year we locked into a two-year rate guarantee on our Dental Insurance, so there is no change to this insurance this year. There is no change in our Life & AD&D insurance premium.

Finance Director Keaton reported we offer Voluntary Vision Insurance, eight employees are currently enrolled, and there is a 5% rate increase in premiums.

Finance Director Keaton requested Council approval on the Health, Dental, Life and Vision Insurance Renewal this evening as we have open enrollment from July 1 - July 31, which allows the employees time to review the two health insurance plans and to give her their health insurance choice.

Member Kirklin asked what caused the initial rates to reflect an 11.05% increase?

Finance Director Keaton advised when the initial insurance came in, there were a few claims that were indicated to be high cost claims and when a breakdown of the claims were requested, it turned out to not be our claims at all. She informed the second reason were due to the Affordable Care Act. In the past you could renew in what was previously called a 50 and under or 100 and above Plan and due to a recent reform in the Affordable Care Act, there has been a new plan created for 51-99.

Motion by Apgar, second by Kirklin to approve that we renew the Anthem Lumenos 8.0 HSA Option E1 health insurance plan with the Rx-CE prescription plan and the Anthem Blue Access 8.0 Option 15 health insurance plan with the Rx-CD prescription plan, which allows the City to continue to offer dual health insurance plans, with the employee contributing 14% and the employer contributing 86% of the monthly rate. The City will contribute \$1,500 for each single employee and \$3,000 for an employee and dependent contract under the Lumenos HSA plan; and to continue our dental insurance through Dental Care Plus at a monthly rate of \$30.32 per single employee, \$60.60 per employee and one dependent and \$93.15 per employee and two or more dependents; and to continue our Life and AD&D insurance through United HealthCare at a monthly rate of \$11.20 per full-time employee with the dental and life insurance paid 100% by the employer and to offer Avesis Vision Care Plus as a voluntary vision plan through a Cafeteria 125 Plan. All yeas, motion carried.

Finance Director Keaton reported the City received one bid for the "2016 Sidewalk Ramp Improvements Project" and she is requesting that Council accept the lowest and responsible bid from Zimmerman Concrete Construction LLC in the amount of \$812 per ramp. This project involves the reconstruction of approximately 60-80 sidewalk ramps to the Americans with Disabilities Act (ADA) standards. She informed Zimmerman Concrete Construction was the contractor who worked on our ADA ramps last year and this is a CDBG Project that we were awarded last year with CDBG contributing \$40,000 and the City contributing \$40,000.

Finance Director Keaton stated the locations of the project include portions of Jefferson Street, Vine Street, Salem Street, Westbrook Road (between S. Hill Street and Rock Street), June Place, Bayview Avenue, Brookmoor Drive, Doyle Avenue, Crosswell Avenue, Foothill Drive, Brooke Woode Drive and Meadow Brooke Avenue and work should begin on the project on or around July 11, weather permitting.

Member Kirklin asked Manager Burkholder how this project aligns with the streets that have already been identified as needed to be re-paved.

Manager Burkholder informed he received the estimates for the re-paving today and based on the estimates the streets to be re-paved will be selected.

Member Kirklin clarified that the streets we do may be adjusted based upon on our plan for re-paving.

Manager Burkholder stated the Sidewalk Improvement Project will not interfere with the street re-paving.

Member Kirklin stated she didn't think it would make sense to replace a sidewalk ramp and then tear it out for the street to be re-paved.

Member Duncan stated \$812 per ramp seems to be a little expensive.

Finance Director Keaton advised \$812 per ramp is actually less than the cost spent last year per ramp.

Member Letner informed the price is on average and includes for the old ramp to be torn out.

Manager Burkholder stated the company is quite skilled to make sure when they tear up the ramp, they aren't tearing up the street also, and the company has done some quality work for us in the past.

Motion by Duncan, second by Henry to accept the bid for the "2016 Sidewalk Ramp Improvements Project" from Zimmerman Concrete Construction LLC in the amount of \$812 per ramp. All yeas, motion carried.

Finance Director Keaton informed bicyclists with the Great Ohio Bicycle Adventure (GOBA) will be arriving in Brookville Wednesday, June 22 between 9:00 a.m. and 4:00 p.m. and will be spending the night in Golden Gate Park and then leaving town Thursday morning between the hours of 6:00 to 9:00 a.m.

Mayor Seagraves asked about how many bicyclists are expected?

Finance Director Keaton stated about 1,600 bicyclists.

Finance Director Keaton informed the City's summer newsletter is scheduled to be mailed out this week.

Finance Director Keaton requested Executive Session on a Personnel Matter to consider the compensation of public employees.

Public Service Director Williamson reported the Theatre parking lot has been resealed and re-striped. He recently attended an American Public Works Association Traffic and Engineering Seminar. It was very informative and a great networking event.

Public Service Director Williamson informed he met with reps from Honeywell at the WWTP to look for opportunities on energy savings. He informed they looked at some of the operating perimeters and on a positive note most of our operating perimeters are within the recommendations. He reported that they will be looking into benchmarking our energy usage at the WWTP on a per gallon basis which will give us a good feel to see where we fall in comparison to other Wastewater Treatment Plants.

Public Service Director Williamson informed both refuse haulers passed annual inspection through the Montgomery County Health Department.

Public service Director Williamson informed the Maple Street Water Line Replacement Project bids are due later this week.

Member Kirklin asked if the upcoming bids are for the remainder of Maple Street.

Public service Director Williamson informed the bids are for the Maple Street Water Line Replacement Project that is to take place from Westbrook Road to McKinley Street.

Member Kirklin asked if this is for the portion that has not been addressed yet?

Public Service Director Williamson stated these bids are for the total replacement of waterlines on Maple Street.

Member Kirklin stated that these bids are for the same portion of Maple Street that Council has been discussing for quite some time.

Public Service Director Williamson agreed and stated the bids are just now coming in.

Member Letner asked if we can look into implementing our curb and sidewalk revitalization. He stated Member Kirklin has been proactive and Ms. Martin, of 3 Deger Court, has been very vocal of the need for certain areas needing the curbs and sidewalks done. He suggested since we will be doing the ADA ramps, it may be a good time to reinstate the program.

Public Service Director Williamson stated he will look into it.

Member Letner asked if the program could be looked into and then have an Ordinance prepared by the next meeting?

Manager Burkholder stated he has been back to the area Member Letner mentioned on almost a daily basis checking on the property at 269 Foothill Drive. He informed he had a meeting with our consulting paving engineer this week and we need testing and an engineer assessment to see how bad the sewer and water lines truly are underneath. He stated we will need to make a decision on how long it is going to take, how much money will it take and are we going to pave some roads as an interim solution? We are all in on the curb, sidewalks and gutter but that is an assessment program and residents will be assessed the charges for repairs. He stated this is why we need a City wide capital improvements program for water and sewer lines. He does not want to replace curbs and then have to tear them back up because the water and sewer lines are bad and need replaced underneath. Manager Burkholder informed he and Public Service Director Williamson discussed with the engineer a strategy of where to start, and how to define the problems and determine if the lines are good underground then could we start with curbs and streets? He stated these types of studies are essential because they are the foundation for your plan on how to spend the money and how much money to spend and is also very helpful when you go to apply for a CDBG or Ohio Public Works grants because then you have your plans all laid out for their review. He suggested even doing projects in phases, similiar to the two phases done at our WWTP. Manager Burkholder stated the last application done was for Terrace Park Boulevard for around \$900,000 which would have been a total street reconstruction including new water and sewer lines, street surfacing, curbs and gutters. It will be a long term project but the first step has to be to define the problem and where does the infrastructure have to be done, if it is good underground in some places, then we can start with the street and gutter and also the repaving program. He stated this needs to be done not just in Terrace Park but in all of the subdivisions and some preliminary work was done last summer when Fire Chief Fletcher and former Service Superintendent Brandt evaluated various water lines and rated the lines but we also need to look at the sanitary and storm water lines as well. He stated we need to assess inflow and infiltration, water that leaks into the WWTP through a variety of ways like cracked pipes or manholes can cost the City more money because that water is water that needs treated and shouldn't have been in the sanitary water system to begin with. He stated the City needs to implement some sort of program to do sump pump investigations and to check with homeowners to ensure they are not running their down spouts or sump pumps into the sanitary sewer but into the storm sewer. Manager Burkholder stated the City has a tremendous amount of infrastructure needs and he does agree with Member Letner about the possibility of re-starting the program to have the sidewalks and curbs done. Home owners can pay for the improvements or have the work assessed and the City pays for the work and then the cost is added to the homeowner's property tax and can be paid for over five years.

Manager Burkholder stated that the program takes cash flow from the City because we have to pay the costs upfront and need enough capital improvements funds to work with in the beginning until we can recoup our funds after a five year period. He stated the costs of streets and curbs in Terrace Park alone could total a few million dollars.

Member Letner stated the cost should depend on how extravagant we decide to go or if we only did one or two streets at a time. He informed it is a congested area and it would probably be easier on traffic to only do a few streets at a time.

Manager Burkholder agreed and stated he would recommend doing the re-pavement in phases. He stated a full assessment to include smoke and pressure tests needs done and that will help determine where to start.

Member Kirklin asked if there is any time frame for the engineer's report for the survey.

Manager Burkholder advised they just literally met with the engineer today and have not commissioned yet for the survey work to be done. He informed as he has previously reported we have commissioned for the study at the WWTP for rates and capital improvement needs.

Member Kirklin asked if Manager Burkholder can provide a time frame for the engineer's survey, costs, and other neighborhoods with similar conditions and are as dated as the roads in Terrace Park at the next Council Meeting.

Manager Burkholder stated he will obtain the information that was collected in the study done last year by Fire Chief Fletcher, any other plans as to when the infrastructure was installed, and a list of where we know there are known problem areas. He informed he is not sure if costs will be available by the next meeting because once all of the information is pulled it will take the engineer some time to review and then provide estimates.

Member Kirklin stated she is not looking for exact costs but more for a time frame, will this process take 60 or 90 days or more like 6 months?

Manager Burkholder stated based on the last project, it was estimated to take approximately 90 days and it has not been completed yet. He informed he would guess between 90 days to six months. At the WWTP we did not commission to have all the sanitary lines looked at, just the plant alone, and once we start looking at water, sewer and wastewater lines for the entire City it could take a while.

Member Kirklin asked if he will prioritize the areas that we want to have looked at and surveyed and then move on from there.

Manager Burkholder informed one of our biggest challenges is that we do not have this data already readily available, we do some, but a majority we have to pull together which takes time.

Chief Fletcher informed that in Terrace Park, that is a part of the City that was originally an unincorporated part of the municipality and brought into the City after it was developed and actually knowing what is underground is very important because there could be a lot surprises. When the homes were built the building standards were not the standards for Brookville because the building took place in most cases before the plat was a part of the City. He described it could be possible that more than one developer was brought in to build and most of these home were built back in the 1950's.

Tom Brandt, of 183 Brooke Woode, asked if there are any plans to widen Maple Street because when cars are parked on both side of Maple Street, the street is narrow and can be hard for cars to get through. He thought it may be a safety issue if fire trucks or school buses cannot get down the road and it doesn't appear to him, that this has been brought up.

Mayor Seagraves stated there is only parking on one side of Maple Street and it has been that way for years.

Fire Chief Fletcher reported there was a fire this morning in a book store in Tipp City which is very comparable to our Market Street in town. The fire threatened the book store and three lives who live in the apartments above the store. He stated a challenge for our Fire Department is the age of our existing buildings on Market Street and the items the tenants keep stored. Too much flammable storage could very well threaten the entire block. He reported on a recent new tenant inspection, which he always does himself, at

the old Brookville Aluminum Store at 227 Market Street. Chief Fletcher informed the new owner, Rocky Mays, would like to put in an antique store at that location. This is the first business for Mr. Mays in Brookville but he does also have interest in future businesses on Market Street in Brookville. Chief Fletcher informed that Mr. Mays has done a great job removing excess storage from the building. He reported that Zoning Officer Snedeker has approved the final occupancy information for Mr. Mays. Chief Fletcher informed we have lots of places on Market Street where there are apartments above a business and even if no apartment, the spacing of the buildings are so close on Market Street that a fire anywhere on Market Street could threaten a portion or all of the block. Chief Fletcher stated this is not the first business to work to make things better as requested, but it is a shining example of a very positive influence and wanted to bring it to Council's attention.

Fire Chief Fletcher stated any hopes of no storms during GOBA will probably be dashed; the event will be coming in 24 hours too late for good weather conditions. He informed that himself, the Fire Department Staff and the CERT team will all be present during the event and do have a contingency plan in the event of rain to provide shelter to the campers or if in an emergency situation was to arise. He stated maybe some may see the weather forecast and decide to not camp due to the possibility of rain. Police and Fire will both have a strong presence and will do their best to accommodate everyone and unfortunately, the strongest set of storms yet are predicted for our area the day of the GOBA event.

Member Duncan stated he read last week in the Brookville Star that Verona and Phillipsburg have requested a 3.5 mil levy. He asked if that is above what we currently pay and if our residents will be subsidizing the Township more and if Chief Fletcher has been invited to any meetings to discuss this?

Fire Chief Fletcher stated he has not been invited to any meetings to discuss a requested levy and that he was unaware that the Fire Chiefs or Mayors from Verona and Phillipsburg were going to be present at the last Clay Township Meeting to discuss this matter. He stated that during the contract meetings, it was discussed with Clay and Perry Townships that the levies that are currently collected for Fire and EMS have not been adjusted in years and as Brookville, we have no control over the levies that primarily fund our Fire Department. He stated that Brookville has made it clear to them over the last few months that the Townships need to address the situation and visit the levy issue and go back to the voters to re-determine the millage amount that was determined years ago. He stated he has no idea where the amount of 3.5 has come from and can only guess by the article in the newspaper that Trustee Vore has questioned, where did the 3.5 come from, what is the impact, and what kind of revenue will it bring in. Fire Chief Fletcher stated that Brookville has certainly not been involved in any conversations asking us what are our needs, and what amount of money do we need. He stated his recommendation has always been that it doesn't do them any good to ask how much money we need because they cannot go to the voters asking for a ridiculous amount of money to help fund all of the Fire Departments. He informed a determination should be made for a realistic adjustment to the millage.

Member Duncan stated he understands we cannot control the millage but we can control what we charge them to protect their area and try to make the 100% raised in Brookville, stay in Brookville and not subsidize the Townships.

Fire Chief Fletcher stated although we do subsidize a portion of those other operations, a change in that operation may end up costing us more in the long run because of the change in the relationship that it would take with the other two departments. He informed, by virtue of our Fire Contracts, the City Manager, Mayor and himself are scheduled to meet with the Trustees of both of the Townships on a quarterly basis to discuss any and all matters that pertain to Fire and EMS services.

Member Duncan stated he recently shared with the City Manager that he had re-done his homeowners insurance and the policy stated that if another community's Fire Department is involved, the insurance will pay for it.

Manager Burkholder stated he has a copy of the document that Member Duncan provided and has reviewed over it and will share with Chief Fletcher.

Member Duncan informed the document stated that if someone else like Phillipsburg etc. came into the community they would pay for up to \$1,000 toward the cost.

Fire Chief Fletcher informed his guess would be the insurance company is assuring him that if he would become subject to any billing, for instance if three Fire Departments came to assist Brookville on a fire at his property, Brookville does not bill for fire services but the other three departments would and if they did bill that is the insurance company stating they would pay up to a maximum amount. He advised that none of the departments within our region bill each other for assistance as stated in our Regional Mutual Aid Agreement.

Member Duncan asked how that might reflect with EMS billing.

Chief Fletcher advised with EMS billing if you are billed, your insurance covers it whether Brookville responds or mutual aid. He stated he feels the issue is more with fire protection where the sole way to pay for fire protection is through property taxes.

Manager Burkholder stated he has spoken with Trustee Vore and Trustee Winner and it is his understanding that the other two departments, Phillipsburg and Verona, had not brought up the 3.5 mil levy in advance, that those towns showed up at a Regularly scheduled Clay Township Meeting to present the levy and that is why we were not notified. He stated this is why in our Fire Contract we have scheduled quarterly meetings to get all of the Fire Departments and the Trustees together in order to have dialogue and discussion on challenges all of the communities face. Those meeting will be a positive move forward in working with our Townships and if further conversations take place on this levy then Brookville will need to be present.

Police Chief Jerome reported the Brookville Police Department handled 307 Reportable Incidents year-to-date, compared to 274 during this same time last year. Police Chief Jerome reported Citations are down a total of 51 Citations year-to-date, for a total of 244 Citations issued year-to-date. There were 123 traffic stops for May compared to 237 during May 2015.

Police Chief Jerome stated the change of weather always seems to keep them very busy.

Police Chief Jerome reported that Captain Isaacs has returned after completing 11 weeks of training and she will be at the next Council Meeting on July 5 to discuss her completion of the Public Safety Leadership Academy. He stated the Police Department is very happy to have her back.

Police Chief Jerome informed the Police Department passed their on-site visit from the State of Ohio for the Ohio Collaborative Enforcement Agency Certification. He informed he met with the inspector briefly and she asked some impromptu questions to some of our Officers to ensure they were on top of everything and they answered all questions correctly.

Police Chief Jerome advised the Police Department is ready for GOBA and will be out throughout the day and officers will be out at night also. He met with the school Superintendent about the facilities the school will provide for GOBA at the Board of Education building and then overflow at the Elementary School. He stated the Police Department will help coordinate if need be to help move people from the park to the school.

Police Chief Jerome reported the "Anglers Fishing for the Future" will be Sunday, June 26 from 9:00 a.m. to 3:00 p.m. at Golden Gate Park. The event is sponsored by Anglers in Englewood and they have asked that the Police Department make an appearance during the event for public relations. He informed the Police Department did this last year and will do again this year.

Mayor Seagraves gave his condolences for the loss of Police Chief Jerome's father.

Law Director Stephan presented Council a copy of an Agreement for the resurfacing of Johnsville-Brookville Pike from Brookville-Pyrmont Road to Westbrook Road between the City of Brookville and the Board of Montgomery County Commissioners. He informed the total project costs are estimated at \$68,866 and the City was selected to receive \$43,990 in federal funds through the Miami Valley Regional Planning Commission. Montgomery County has agreed to contribute \$12,448 for the project, which equals to 50% of the local share for the federal funding application. The agreement provides the City to be the lead agent for the design and construction of the project and pay the remainder of the local share and will coordinate with the Montgomery County Engineers on the project. Law Director Stephan requested Council approval to authorize the City Manager to enter into an Agreement for the resurfacing of Johnsville-Brookville Pike from Brookville-Pyrmont Road to Westbrook Road between the City of Brookville and the Board of Montgomery County Commissioners.

Motion by Kirklin, second by Apgar to authorize the City Manager to enter into Agreement for the resurfacing of Johnsville-Brookville Pike from Brookville-Pyrmont Road to Westbrook Road between the City of Brookville and the Board of Montgomery County Commissioners. All yeas, motion carried.

Law Director Stephan requested an Executive Session on two matters: the purchase of real property for public purpose and to discuss imminent court action.

Mayor Seagraves thanked Staff for all of their efforts in planning the Green Tokai Ground Breaking Ceremony, it was a fantastic celebration.

Mayor Seagraves stated for everyone to be careful driving during GOBA, especially if the weather is bad. We will have a lot of bicycles riding through town that we normally don't have.

Mayor Seagraves informed he will be attending CDBG function on June 22 and hopefully will have good news to bring home regarding some funding to help allow us to continue to do the developments we need throughout town.

Mayor Seagraves stated he wanted to thank everyone who took the time to attend the June 7th Council Meeting. He stated that it is a good sign when citizens want to involve themselves in the legislative process. Mayor Seagraves thanked School Superintendent, Tim Hopkins, for making the cafeteria available and his staff for all of their support before and during the meeting. He thanked the City Staff for their excellent job in explaining the City's many capital improvement needs as well as our City finances. He also thanked his City Council colleagues for passing the legislation which will fund Brookville's future.

Mayor Seagraves stated our City infrastructure is crumbling and this new legislation will enable us to reinvest in our City and we have always been proud, but once again we can say we are progressive.

Mayor Seagraves stated the City is launching many new and exciting projects for the betterment of the City and reminded of the 90 minute Work Session scheduled on Thursday, June 23 at 6:30 p.m. The Meeting will be open to the Public and the Staff will be presenting on their departments to give Council a capital improvement update.

Mayor Seagraves stated it is time for all of us to unite behind these many positive changes and by working together, we can make Brookville an even better place to live and work.

There was no Old Business.

There was no New Business.

Mayor Seagraves asked Law Director Stephan to clarify the reason for Executive Session.

Law Director Stephan stated the four reasons for Executive Session: A Personnel Matter to continue the discussion of selecting a new Park Board Member, as requested by Finance Director Keaton on a Personnel Matter to consider compensation of employees, and as requested by Law Director Stephan on the purchase of real property and on an imminent court action.


Motion by Apgar, second by Duncan to go into Executive Session. All yeas, motion carried.

Mayor Seagraves called Council back into Regular Session.

Motion by Duncan, second by Apgar to adjourn. All yeas, motion carried.



Meghan Wheeler, Clerk



David E. Seagraves, Mayor