

Brookville City Council  
Regular Meeting  
September 18, 2018

The Regular Meeting of the Brookville City Council was called to order by Mayor Seagraves at 7:30 p.m. on September 18, 2018 in the Brookville Council Chambers. The Pledge of Allegiance was recited. Members Cantrell, Kirklin, Letner, Schreier, Wilder and Zimmerlin; Fire Chief Fletcher, Police Chief Jerome, Finance Director Keaton, Law Director Stephan, City Manager Burkholder and Clerk Wheeler were present.

Mayor Seagraves welcomed everyone.

Roll Call by Clerk Wheeler.

Motion by Kirklin, second by Cantrell to approve the Agenda as presented. All yeas, motion carried.

Motion by Cantrell, second by Schreier to approve the Regular Council Meeting Minutes of September 4, 2018. Members Kirklin and Zimmerlin abstained. Motion carried with 5 yeas and 2 abstentions.

David Shipps, of Toole Design Group, informed his company has been working in coordination with the City of Brookville and the Ohio Department of Transportation (ODOT) on a Safe Routes to School Travel Plan. He explained in order to qualify for state funding, a Travel Plan must be developed first and then approved by ODOT. He informed the window of application for funding should open in the Spring of 2019.

David Shipps and Sally Sharrow, of Toole Design Group, gave a Power Point Presentation on the City of Brookville's draft Safe Routes To School Plan. Copy of Presentation attached to Meeting Minutes.

Tim Hopkins, Superintendent of Brookville Local Schools, provided a brief overview of the upcoming 2 mill Permanent Improvement Levy that will be on the November ballot. He informed because of the recent refinancing of Bonds, which reduced the current millage, passage of this Levy will not increase current taxes. He informed a 2 mill Permanent Improvement Levy will generate the resources to cover the identified capital needs and maintenance of the district now and in the future. He stated the last Permanent Improvement Levy was passed in 1988, 30 years ago. He stated this Levy will be on the November Ballot as Issue 4. He encouraged everyone to go online to the School's website or Facebook Page to view a video with more information on the Levy.

Mr. Hopkins stated Brookville Schools has really great students and staff who work very hard and the recent state test scores reflect it. He informed there is only one school district in the entire Montgomery County that has a lower property tax than Brookville.

Mayor Seagraves stated he thinks it is very important everyone knows that not only is Brookville Schools the second lowest in the County for property taxes, but Brookville Schools scored the second highest in the County for School Ratings.

Member Kirklin advised if you break the report down even further, the incoming Freshman class, who would have been 8th graders when tested, ranked #1 in Science and Math in Montgomery County.

Mayor Seagraves stated that is a critical selling point. He stated the City is behind Mr. Hopkins and the School District 100% on this upcoming Levy.

Motion by Schreier, second by Kirklin to support and endorse the Brookville Local School District on Issue 4, a 2 mill Permanent Improvement Levy on the November 2018 Ballot. All yeas, motion carried.

Mr. Hopkins thanked the City for their support. He thanked Manager Burkholder for taking the lead on the Safe Routes to School Project. He thanked Fire Chief Fletcher and Police Chief Jerome for their recent help and support with Walk to School Day. He stated it was an absolute joy to watch the event and everything during the event went safely and was a lot of fun for all of the students and their families.

Manager Burkholder informed he met today with the Brookville Park Board President and ARO Landscapers to finalize the location of the Grove Project. He informed he is awaiting a contract from the Landscaper to sign, once signed work should start in October.

Manager Burkholder informed proposed Resolution No. 18-15 is on tonight's Agenda and opposes the FCC's Proposed Declaratory ruling and streamlining of the next generation wireless infrastructure. He stated this legislation will help establish a national standard and give local control.

Motion by Zimmerlin, second by Kirklin to support the process of the Safe RoutesTo School Travel Plan. All yeas, motion carried.

Mayor Seagraves informed Staff is awaiting a contract from ARO Landscaping on the Grove Project. He asked for a vote of support from Council Members to support the Park Board in moving forward with the Grove Project in the specified location.

Motion by Zimmerlin, second by Kirklin to support the Park Board's Grove Project. All yeas, motion carried.

Mayor Seagraves thanked Park Board Members for their hard work. He thanked the Strausburg Foundation for their donation to make this Grove Project happen. He stated the Grove will be a wonderful addition to the park. He stated he wanted to clarify though, the walking bridge is not a part of the Grove Project. He stated the Grove will be done very soon and the walking bridge was closed and has been deemed unsafe. He stated he knows there has been some misunderstanding that by closing the walking bridge the City was not supportive of the parks and that is just not true. He advised the City is concerned with public safety, which is why the bridge has been closed. He informed Council has to determine what to do with the bridge and the final determination will come down to proper funding being lined up and the topic will be discussed in upcoming budget discussions. He stated Council and Staff are very supportive of the parks and the Park Board, the parks are at the highest level they have ever been. He stated Council will work to make sure something is done about the walking bridge in a timely manner, but it isn't in the current budget, so something else has to be figured out. He informed the City has had other unforeseen expenses this year that had to be addressed, so now Council will have to find a way to fix the bridge.

Member Letner asked the status of the Arlington Road pedestrian bridge?

Service Superintendent Homan informed the new pedestrian bridge on Arlington Road has a preliminary date scheduled for delivery for the week of September 24. He stated as soon as the final construction of the bridge is complete, he will be notified of a final delivery date.

Mayor Seagraves informed the pedestrian bridge on Arlington Road had to be closed per the Montgomery County Engineer because of safety issues. He informed the bridge also had to be made and we were told when we ordered it would take approximately 12 weeks for delivery.

Member Letner stated the new lights on the Arlington Road Bridge look beautiful.

Mayor Seagraves informed the amount of time for the stop light to change on Arlington Road and Triggs Road is being reviewed and the City has requested ODOT adjust the timing of the light changes because the current timing is too short.

Member Letner asked when the water tower will be completed and online?

Service Superintendent Homan informed the estimated completion date is the third week in November. He stated they have had a few delays due to rain.

Mayor Seagraves reminded the water tower is just one phase and just because the tower is painted and pretty doesn't mean all the technical stuff underground is all done. He informed the underground work will continue after the physical tower is up.

Member Letner asked if the City has access to the camera ODOT placed on the Arlington Road Bridge?

Manager Burkholder informed he is still working with ODOT on the details of access to the cameras. He stated he is hoping to have more specifics at the next meeting with ODOT the beginning of October. He informed cameras at the new firehouse were strategically placed when the building was built to be able to view the intersection of Market and Salem Street and also Upper Lewisburg Salem Road in the event something were to happen.

Mayor Seagraves informed there will be an official ODOT ribbon cutting for the Arlington Road Bridge on October 25, 2018. He stated once the time is determined it will be announced. He reminded final finishes are still being done on the Bridge and should be finished up in the next few weeks.

Member Wilder asked for an update on Vine Street.

Law Director Stephan informed the issue has been looked into and we are not able to issue an emergency order. He informed he has filed the paperwork with the Courts and once we have a Court Order we can move in and take the garage down.

Finance Director Keaton informed the City of Brookville is implementing a new online utility bill pay service beginning with the utility bills that will be mailed out in October. She informed the new utility bill pay service is user-friendly and has more features.

Finance Director Keaton reported the City's Annual Information Filing for fiscal year 2017 for our Fire Station Bonds, Series 2016 was filed with Electronic Municipal Market Access (EMMA) on September 4, 2018. She informed we are required to provide annual financial information and operating data agreed to be provided under our Continuing Disclosure Agreement entered into at the time of the primary offering for our Bonds.

Finance Director Keaton informed proposed Resolution No. 18-13 accepts the amounts and rates as determined by the Montgomery County Budget Commission. She informed the adoption of the Resolution is a formal approval of the rates and yields or the inside millage for the City and this authorization is required by the County Auditor in order to collect the City's real property tax. She informed the second and third readings will take place in October

Motion by Cantrell, second by Kirklin to read proposed Resolution No. 18-13. All yeas, motion carried.

Motion by Kirklin, second by Schreier to accept the first reading of proposed Resolution No. 18-13 entitled, "A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR." All yeas, motion carried.

Motion by Kirklin, second by Schreier to read proposed Resolution No. 18-14. All yeas, motion carried.

Finance Director Keaton requested Council accept the first reading and dispense with the second and third readings and adopt proposed Resolution No. 18-14, which amends the 2018 Estimated Resources and Appropriations.

Motion by Kirklin, second by Zimerlin to accept the first reading, dispense with the second and third reading and adopt Resolution No. 18-14 entitled, "A RESOLUTION AMENDING THE 2018 APPROPRIATIONS PURSUANT TO SECTION 5705.40 OF THE OHIO REVISED CODE AND SECTION 12.35 OF THE OHIO ADMINISTRATIVE CODE AND APPROVING THE AMENDMENT TO THE CERTIFICATE OF ESTIMATED RESOURCES." All yeas, motion carried.

Fire Chief Fletcher informed this Thursday, September 20 at 11:30 a.m. the Fire Station will be hosting the Chamber's Business Enrichment Luncheon. He informed it will last about an hour, and have a few guest speakers. He stated this is a great way for the Fire Department to interact with the Community's various businesses.

Fire Chief Fletcher reminded the Fire prevention Parade will be on Wednesday, October 3. He informed the route will be slightly different this year and will end at the new fire station with an open house.

Fire Chief Fletcher informed on October 23 the Fire Department will partner with a local pharmacy and the Chamber of Commerce to have a flu shot day where flu shots will be given at the fire station. He informed the Chamber is working on having a flyer out soon with more information.

Fire Chief Fletcher informed sometime in November, a date has not been finalized yet, there will be a family photo fundraiser scheduled by the Fire Association. He stated eventually he would also like to be able to hold a community blood drive.

Police Chief Jerome reported the Brookville Police Department handled 489 Incidents year-to-date, compared to 560 during this same time last year. Police Chief Jerome reported Citations are up a total of 47 Citations year-to-date, for a total of 419 Citations issued year-to-date. There were 215 traffic stops for August compared to 161 during August 2017.

Police Chief Jerome informed the Walk to School Event was held last Friday. He informed a lot of kids participated, the event went very well and was a lot of fun.

Police Chief Jerome reported the Elementary School has re-implemented the 3rd grade seatbelt program. He informed he helped out with the program the last two days. He informed the program is something the Police Department does independently because the state no longer does the program and it is an important program to do.

Police Chief Jerome reminded the Pink Ribbon Girls Breast Cancer 5K is scheduled for Saturday, September 29. He reminded everyone to watch their speed that morning, especially on Wolf Creek.

Police Chief Jerome informed next week is the Homecoming Parade and bonfire on Wednesday, the 26th and the Homecoming game on Thursday night, the 27th.

Police Chief Jerome reported Detective Swigart just completed a huge Neighborhood Watch Program at Brookhaven. He informed the Detective is currently working on signs to post and will also hand out certificates to those who participated.

Police Chief Jerome provided a crime update on the Clark's Pharmacy robbery that happened in November 2017. He reminded it was a violent robbery that included the tying up of employees. He stated the incident was not an isolated event and the main culprit in the robbery is now in jail in Indianapolis, Indiana. He reported a suspect involved in the Rite-Aid robbery that occurred July 5, 2017 is also now in custody and in jail on a federal warrant. He explained fingerprints were found on a note from the incident which helped authorities find the suspect who turned out to be a part of a much larger group. He informed the detective does a lot of legwork on these types of cases and works with detectives in other areas to solve the crimes.

Law Director Stephan had no report.

Mayor Seagraves thanked Council and Staff for participating in the recent Council Retreat. He thanked the Brookville Star for attending, as it was a public meeting. He informed he feels the retreat went very well and Council will be taking a hard look at capital improvements and the budget for the upcoming years. He stated he was very thankful Staff was able to participate and Council Members will continue to make every effort to ensure transparency.

In Old Business,

Motion by Kirklin, second by Cantrell to read proposed Resolution No. 18-12. All yeas, motion carried.

Motion by Kirklin, second by Schreier to accept the third reading and adopt Resolution No. 18-12 entitled, "A RESOLUTION ESTABLISHING THE COMPENSATION OF THE CLERK OF COUNCIL." All yeas, motion carried.

In New Business,

Motion by Zimmerlin, second by Kirklin to read proposed Resolution No. 18-15. All yeas, motion carried.

Motion by Schreier, second by Kirklin to accept the first reading, dispense with the second and third reading, declare an emergency and adopt Resolution No. 18-15 entitled, "A RESOLUTION EXPRESSING OPPOSITION TO THE FEDERAL COMMUNICATIONS COMMISSION'S PROPOSED DECLARATORY RULING AND THIRD REPORT AND ORDER: STREAMLINING DEPLOYMENT OF NEXT GENERATION WIRELESS INFRASTRUCTURE AND DECLARING IT AN EMERGENCY." All yeas, motion carried.

Bonnie Cordes, Park Board President, informed Park Board Members are currently working on Christmas in the Park Event and some upcoming Work Sessions are scheduled for planning of the event.

Mayor Seagraves welcomed new Park Board Member, JD Fowler. He informed Council recently interviewed three very well qualified applicants for the open position and JD Fowler was selected.

Motion by Cantrell, second by Schreier to adjourn. All yeas, motion carried.



Meghan Wheeler, Clerk of Council



David E. Seagraves, Mayor