

Brookville City Council
Regular Meeting
October 2, 2018

The Regular Meeting of the Brookville City Council was called to order by Member Cantrell at 7:30 p.m. on October 2, 2018 in the Brookville Council Chambers. The Pledge of Allegiance was recited. Members Kirklin, Schreier, Wilder and Zimmerlin; Fire Chief Fletcher, Police Chief Jerome, Finance Director Keaton, Law Director Stephan, City Manager Burkholder and Clerk Wheeler were present. Mayor Seagraves and Vice-Mayor Letner were absent.

Member Cantrell welcomed everyone. She informed Mayor Seagraves and Vice-Mayor Letner are absent tonight.

Roll Call by Clerk Wheeler.

Motion by Zimmerlin, second by Kirklin to approve the Agenda as presented. All yeas, motion carried.

Motion by Zimmerlin, second by Schreier to approve the Regular Council Meeting Minutes of September 18, 2018. All yeas, motion carried.

John Minear, of Montgomery County Environmental Services, presented a Power Point Presentation on the Solid Waste District Plan for Montgomery County. Copy of Power Point Presentation attached to Meeting Minutes.

Manager Burkholder reported he recently attended the International City/County Management Association's 104th Annual Conference in Baltimore, Maryland. He informed over 2,600 Members attended with a lot of great keynote speakers. He provided Council Members a copy of some training materials titled, Leading Together, A New Model for Governing and Managing your Community. He informed this document covers strategic planning and governing the horizon as well as a Budget Option Based System for the budgeting process. He requested Council review the materials as they prepare for up upcoming Budget Work Sessions.

Manager Burkholder reported painting is underway at the Community Theatre.

Manager Burkholder informed construction on the Arlington Road Water Loop Project is complete.

Manager Burkholder stated Staff is awaiting the final report of the details from the City Council Retreat which took place at Wright State University on September 15. He informed Staff will also be reaching out to the graduate students who attended are interested in assisting the City.

Manager Burkholder reported the pedestrian bridge on Arlington Road has been removed and the new bridge is scheduled for installation on October 16, 2018.

Manager Burkholder informed he received the estimate from ARO Landscaping to construct the Grove Project at Golden Gate Park and the tentative start date is October 13, 2018.

Manager Burkholder reported he attended the Brookville Area Chamber of Commerce business luncheon in the training room at Fire Station 76. He informed he spoke briefly during the luncheon on the Safe Routes to School Program; announced the City is now using the Montgomery County Building Department for building inspections; and announced City Council has endorsed the school levy.

Manager Burkholder informed the Open House for the public and area contractors with the Montgomery County Building Department is scheduled for October 24 from 4:00 to 6:00 p.m.

Member Zimmerlin asked if there is a report that displays recent large projects and the total costs for those projects?

Manager Burkholder informed some projects are still being closed up, but as soon as the final numbers are in, Staff will provide Council Members with a document of final costs.

Member Zimmerlin asked if the trash situation has improved at Speedway since posting no parking?

Police Chief Jerome reported the curbs have been painted bright yellow, which has helped. He informed he met with ODOT recently and was told the signs for no parking along the on and off ramps to I-70 should be coming soon.

Manager Burkholder informed the situation has improved some with the new yellow curbs.

Fire Chief Fletcher informed he checks the fire hydrant in that area five to six times a week to make sure it is not struck again. He reminded the last time it was struck and damaged, it emptied our water tower, which put us in a critical position and we absolutely have to protect it. He stated these most recent efforts have lessened the amount of trucks there.

Manager Burkholder informed he will be sending Speedway a letter to update them on the situation and the steps the City is taking to resolve the situation.

Manager Burkholder informed Resolution No. 18-16 is before Council tonight for approval. He informed the Resolution is to allow the submittal of a grant application for Surface Transportation Program (STP) funding through the Miami Valley Regional Planning Commission (MVRPC) for the resurfacing of Arlington Road at the intersection of Triggs and Upper Lewisburg Salem Roads. He requested proposed Resolution No. 18-16 be passed as an emergency since the application deadline is October 10, 2018 at 1:00 p.m.

Member Zimmerlin asked what year's budget will this project come from?

Finance Keaton informed the end of 2019 or early 2020.

Motion by Schreier, second by Zimmerlin to read proposed Resolution No. 18-16. All yeas, motion carried.

Motion by Kirklin, second by Schreier to accept the first reading, dispense with second and third readings, declare an emergency and adopt Resolution No. 18-16. All yeas, motion carried.

Finance Director Keaton presented the September 30, 2018 Fund Balance.

Motion by Zimmerlin, second by Kirklin to approve the September 30, 2018 Fund Balance. All yeas, motion carried.

Finance Director Keaton requested Council approval to pay the \$55.00 registration fee for those on Council, Planning Commission, BZA and Staff who are interested in attending the 32nd Annual Miami Valley Planning and Zoning Workshop that will be held on Friday, December 7, 2018.

Motion by Schreier, second by Kirklin to allow the City to pay the \$55.00 registration fee for those on Council, Planning Commission, BZA and Staff who are interested in attending the 32nd Annual Miami Valley Planning and Zoning Workshop that will be held on Friday, December 7, 2018. All yeas, motion carried.

Finance Director Keaton informed the City received one bid for the 2018 Sidewalk Ramp Improvements Project. She recommended Council accept the lowest and responsible bid from Zimmerman Concrete Construction, LLC in the amount of \$1,110 per ramp. She described this project involves the reconstruction of approximately 60-80 sidewalk ramps to the Americans with Disabilities Act (ADA) standards. She informed Zimmerman Concrete Construction was the contractor who worked on our SFS ramps in 2015 and 2016. Finance Director Keaton stated this is a CDBG Project that we were awarded last year and the total project cost is estimated at \$95,401 with CDBG funds totaling \$57,241, or 60% of the total project cost.

Finance Director Keaton informed the locations of the project include portions of Church Street, Cherry Drive, Brookside Drive, Mound Street, Flanders Avenue, Kimmel Trail, Coronado Drive, Meadow Glen Avenue, Terri Drive and Wolf Creek at Arlington. She stated work should begin on this project very soon.

Motion by Zimmerlin, second by Schreier to accept the lowest bid received from Zimmerman Concrete Construction, LLC in the amount of \$1,110 per ramp. All yeas, motion carried.

Fire Chief Fletcher presented the Operations Report for September 2018.

Fire Chief Fletcher reminded the Fire Prevention Parade is tomorrow, October 3 at 6:30 p.m. and the parade will be followed by an Open House at the new fire station.

Fire Chief Fletcher informed a flu shot clinic is scheduled for October 23 at the fire station. He informed the event is in partnership with the Chamber of Commerce and Reed's Pharmacy.

Discussion on EMS billing.

Police Chief Jerome reported the Brookville Police Department handled 526 Incidents year-to-date, compared to 581 during this same time last year. Police Chief Jerome reported Citations are up a total of 50 Citations year-to-date, for a total of 440 Citations issued year-to-date. There were 220 traffic stops for September compared to 169 during September 2017.

Police Chief Jerome informed the pink ribbons are now on the Police Cruisers for the month of October in support of Breast Cancer Awareness month. He thanked the Colston's for their generous donation to pay for this to be done.

Police Chief Jerome reported the Police Department is still waiting on the new cruiser to be finished.

Police Chief Jerome informed he sat on a panel today at Miami Valley CTC that included the Ohio Department of Education, academy commanders and law enforcement instructors from all over the state of Ohio asking questions to Police Chiefs on what they need as Chiefs from the students and areas that need changed in the curriculum to be more practical.

Police Chief Jerome reminded Coffee with a Cop is scheduled for tomorrow morning, October 3 at Brookhaven.

Police Chief Jerome reminded Ghostly Night Out is scheduled for October 27, 2018.

Member Wilder asked if there is anything that can be done about cars trying to turn onto Arlington Road from the I70 Ramp that when trying to turn are creating an extra lane of traffic?

Police Chief Jerome informed in a lot of other similar areas, this happens. He informed cars wanting to turn end up turning a single lane into a double lane. He stated he doesn't condone it but in some cases if cars didn't do it, there would be quite the backup. He stated unfortunately something like this can't be enforced, because there is not enough manpower and this happens at almost every intersection.

Fire Chief Fletcher stated the lane has to be a certain width to allow turning for the semi trucks.

Law Director Stephan had no report.

In Old Business,

Motion by Zimmerlin, second by Kirklin to read proposed Resolution No. 18-13. All yeas, motion carried.

Motion by Kirklin, second by Schreier to accept the second reading of proposed Resolution No. 18-13 entitled, "A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR." All yeas, motion carried.

Member Cantrell stated New Business was already covered in Manager Burkholder's report.

Member Cantrell informed it was recently discussed by Council at the recent Council Retreat to have the liaison on each Board to present at Council Meetings instead of the Board Members in the event the Board Members are not always able to attend Council Meetings.

Member Schreier, Park Board Liaison, reported at the last Park Board Meeting on September 11 the Grove Project was discussed. He informed plans for the Christmas in the Park Event are well underway. He informed there are upcoming Work Sessions scheduled for additional planning for the Event.

Law Director Stephan reported at the last Planning Commission Meeting, a Special Use Application was approved for Ritter Plumbing on Westbrook Road, across from Mosier Drive. He informed the application was approved for top soil processing. He informed Ritter Plumbing has also acquired the building on the site and will be storing vehicles for Ritter Plumbing because their site in the Industrial Park is full.

Mike Duncan, of 879 Dorothy Lane, stated he doesn't think the traffic lights on Upper Lewisburg Salem Road and Arlington Road are coordinated right. He stated the timing does not seem to be correct on these stop lights and is worried it could cause a problem for emergency crews.

Member Cantrell informed this issue was discussed at the last Council Meeting and the Service Superintendent explained somethings that may have happened to cause damage to the sensors when the road was resurfaced.

Manager Burkholder stated the issue is being worked on.

Mr. Duncan stated years ago, Council gave Majestic Nursery approval to place a sign in the island at Wolf Creek and Arlington Road each year for maintaining the area. He asked who decided that he could no longer place a sign in that island?

Member Cantrell informed there is a new Sign Ordinance that prohibits signs in the right-of-ways.

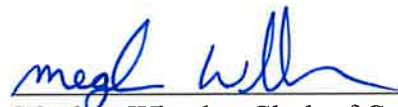
Manager Burkholder explained the issue arose last week and Zoning Officer Snedeker made him aware of the issue because the sign is in conflict with the Sign Ordinance that City Council recently passed. He stated this is still an open item and is being reviewed.

Law Director Stephan advised the Sign Code Council passed eliminated any type of temporary signs to be placed in the right-of-way and all signs placed in the right-of-way will be removed. He stated he understands there is a conflicting issue with this, but once we start to allow one sign in the right-of-way, we have to allow others. He informed Zoning Officer Snedeker has been working very hard to move signs out of the right-of-way and meet with individuals to explain the signs need to be on private property. He stated it is a major education issue with the public because there has been many years of allowing signs in the right-of-ways.

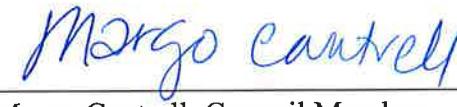
Further discussion on the placement of signs and educating the public on the rules.

Kevin O' Boyle, of the Brookville Star, informed as of today, the Brookville Star has a new owner. He informed the same owner for the Englewood Independent and other local area newspapers has purchased the Brookville Star. He stated he is unsure what will happen under the new ownership, but they are still in place and continuing to operate.

Motion by Kirklin, second by Schreier to adjourn. All yeas, motion carried.



Meghan Wheeler, Clerk of Council



Margo Cantrell, Council Member