

Brookville City Council
Regular Meeting
January 16, 2018

The Regular Meeting of the Brookville City Council was called to order by Mayor Seagraves at 7:30 p.m. on January 16, 2018 in the Brookville Council Chambers. The Pledge of Allegiance was recited. Members Cantrell, Kirklin, Schreier, Wilder and Zimmerlin; City Manager Burkholder, Finance Director Keaton, Fire Chief Fletcher, Police Chief Jerome, Law Director Stephan and Clerk Wheeler were present. Member Letner was absent.

Mayor Seagraves welcomed everyone.

Mayor Seagraves informed Member Letner is out of town and will be absent tonight.

Roll Call by Clerk Wheeler.

Motion by Cantrell, second by Kirklin to approve the Agenda as presented. All yeas, motion carried.

Motion by Cantrell, second by Schreier to approve the Regular Council Meeting Minutes of January 2, 2018. All yeas, motion carried.

Police Chief Jerome presented the 2017 Police Officer of the Year Award.

Police Chief Jerome informed he wanted to do things a little differently this year and present the Officer of the Year award right off the bat in January before getting halfway through 2018. He stated it was a unanimous decision among the Command Staff. He described that the and his Command Staff are always looking for someone who goes way above and beyond the call of duty. He stated he has a great staff and his Department continues to do more and more in the community but 2017 was a challenging year. When he became Chief five years ago, he had a lengthy list of items he wanted to accomplish in five years. He informed his five year goal was to take the cars and technology to the next level. He stated he wasn't sure if he was going to get it all accomplished but at the end of the five years, it all came together with the help of Officer Zach Snell. He reported his Department had three big projects for 2017. The first one was to be able to do electronic tickets from the car. He stated a lot of people have great ideas but it takes someone to implement the ideas. In order to do the electronic tickets from the cruisers, it takes someone to coordinate with several different organizations to make it actually work. He stated the E-Citations was a huge project to take on. Chief Jerome informed the second project for 2017 was the in-car printers. He informed the printers were received with a grant in 2017 and they needed to be installed and connected into the cruisers. He stated it has been proved time after time how beneficial to the community these printers are and how much time it saves being able to print documents from the cruisers. Chief Jerome informed the third project for 2017 was to be able to do reports in the field that link back to the Police Station. He stated that project was a big deal to complete and even the IT company said it would be a big project because of the need to make sure there was a secure connection between the cars and the Police Station. He stated it was a big project and took several months to complete, but now the Officers can go anywhere in the City and be able to link into the reporting system that now connects to the server at the Police Station, file their reports and even hit print and then the report will be printed and waiting on them when they get back to the Station. He stated Officer Snell was instrumental in making this happen. Chief Jerome stated he is proud to say Brookville is one of the first Agencies to do all of these things collectively in a 12 month time frame. He stated his goal is that they are always great.

Police Chief Jerome introduced Officer Zach Snell and stated he has the drive, the energy, never says no and is tech savvy. He stated Officer Snell made the time to do these things that needed to be done and made them happen. He stated his goal is to keep the Officers on the street. He

stated calls increased by 500 in 2017 and foot patrols decreased by 300. He stated these things help to keep the officers out on the road more, which is where they want to be.

Police Chief presented the 2017 Officer of Year Award to Officer Zach Snell.

Fire Chief Fletcher stated we are at a point where he needs to share some information on the Clay and Perry Township Fire Contracts and Fire Levies. He reported he and Manager Burkholder attended the most recent Perry Township Trustee Meeting. He informed them the City of Brookville is currently on a 90 day grace period that is built into the Fire Contract. He stated the contract expired December 31, 2017. Chief Fletcher explained that we are in a situation with both of the townships, where the money that comes in from the Townships to support our fire operations only covers about 80% leaving the General Fund to cover the remaining costs. He stated we are in the process of renewing the Contract with Perry Township as we recently renewed with Clay Township. He informed there are some changes taking place in Perry Township and their Trustees are currently only meeting once a month. He stated unless they hold some Special Meetings they may or not make the deadline for a Levy to be placed on the May Ballot.

Fire Chief Fletcher informed the Clay Township Trustees elected last night to place a fire levy back on the May Ballot. He stated he was informed by the Trustees that the Levy on the May Ballot would be for a similar amount that was listed on the ballot last fall, which failed by 65 votes. He stated his recommendation would be for Council to support to pass this levy in Clay Township. Chief Fletcher stated just because the levy failed this past fall doesn't mean the needs went away. He informed the goal would be for the Fire Department to be self sufficient on the levies and not have to depend on the General Fund for support. However, there are two other Fire Departments that are supported on the Clay Township Fire Levy as well and monies are extremely tight for those other two Fire Departments according to their Mayors and Fire Chiefs. He stated there is absolutely a need in both Townships for these Fire Levies.

Mayor Seagraves clarified Fire Chief Fletcher was asking for a Motion of support for the Clay Township Fire Levy.

Fire Chief Fletcher stated that is correct. He suggested Council encourage the Perry Township Trustees to place a levy on the ballot as soon as possible. Chief Fletcher explained residents north of Westbrook Road that are in the City limits are also in Clay Township and get to vote for Clay Township Trustees and this Fire Levy effects those people even though they are in the City. He explained if a resident is on the southside of Westbrook Road then they are also in Perry Township. He state the importance of these levies passing are not only to have the revenue to support operations without the General Fund but also there could be residents who pay property and income taxes and could be paying for Fire and EMS Service twice. He stated the fact the levies should support operations without the General Fund should be a long term goal. He is concerned as money gets tight with the General Fund, it may not be able to support the remaining 20% of operations for the Fire Department year after year. Chief Fletcher suggested that we should be looking to minimize how much support is needed from the General Fund.

Member Zimmerlin asked how much revenue is the levy expected to bring in?

Fire Chief Fletcher informed Clay Township has not yet submitted to the Board of Elections for that valuation and return of millage to put on the ballot. They only voted to put it on the ballot about 24 hours ago, so at this time he does not have the exact numbers.

Member Cantrell asked what was it last time?

Fire Chief Fletcher does not want to misquote because he does not have the exact numbers in front of him but he believed it was a 3.5 mil levy.

Manager Burkholder agreed the last one was a 3.5 mil levy.

Discussion on approximate costs for homeowners per year on a 3.5 mil levy.

Manager Burkholder informed he provided Council Members tonight with some information on the levy process and a quick reference guide on the two step process. He informed Perry Township still has time to place a levy on the May Ballot, if they were to hold a few Special Meetings. He stated the last time they put a levy on the ballot, they held Special Meetings to make the deadline.

Member Zimmerlin stated Chief Fletcher's earlier comments reflect that he would like to have the Fire Department Budget sustained without General Fund revenue. He asked if that was correct?

Fire Chief Fletcher stated that is correct. He truly thinks that should be normal.

Member Zimmerlin stated if this levy were to pass it would free up money, so would the expectation be to increase the Fire Department Budget proportional to whatever the amount generated from the levy would be, or would it just free up money in the General Fund for other things?

Fire Chief Fletcher stated that would be a decision above his pay grade. He informed they currently cannot fund their capital improvement plan as it states now. As far as the additional revenue, whether their budget would increase or the support from the General Fund would decrease he has not been in the decision making process of how the 20% that comes from the General Fund was established. He stated Finance Director Keaton might be able to explain how long it has been this way, but the bottom line is when he looks at his budget, he can see that 20% of his budget comes from the General Fund.

Manager Burkholder suggested that Council determine in the budgeting process if they would like to continue to take some of the General Fund to supplement the Fire Department Capital Improvement Budget. He stated now that we have a 5-year Capital Improvement Plan, which the Fire Chief has already presented as a part of the budgeting process, Council could definitely weigh in on what we want to do each year. He stated the main thing about Capital Improvements is, you can have a list of what you want to do but without the funding those things are never going to be realized and you obviously don't wait until year three or five to say we really need that new fire truck or ambulance but we haven't saved any money. He informed usually you continue to save and accrue money into the Capital Improvement Fund until such time when the item on the list is due and the trigger can be pulled to go ahead and do. Manager Burkholder stated he feels Council should weigh in on the question during the budgeting process.

Member Kirklin reminded one of the points called out when our Financial Health Assessment was done over a year ago, was that we needed to be more diverse with our revenue that drives our Police and Fire Departments.

Finance Director Keaton informed that was brought up in our Assessment.

Member Kirklin stated that was suggested by Moody's not by a Council or Staff Member, but a third party assessment of our financial health.

Member Zimmerlin stated from his support perspective, he thinks it's imperative that they communicate ahead of time what Council supports and what is being done with the money before Council lends any support towards a levy and if that can't be done than in his opinion, the levy should not be supported.

Fire Chief Fletcher stated his one concern with levies is that there is a mixture of levies, some are continuous and some renew every five years. He stated his concern is with the five-year levies because basically every five years we are asking the people, do you want to have Fire and EMS Services? He stated at any point the community could say no, let's not have those services and

in all reality, the money that keeps the lights on and the ambulances rolling down the road comes from asking the community that question every five years. Chief Fletcher stated the better way to set that up would be to identify how much money it takes to operate and that amount should be continuous money, no questions asked. He stated if we are going to the citizens every five years asking for money then that money should be for things like capital improvements, which he thinks would be an easier sell and easier for people to understand. He stated we are rolling the dice every few years on is the community going to say yes to keeping the lights on and the doors open. He reported the Clay Township Levy proposed last night is a continuous levy.

Member Cantrell asked Member Zimmerlin if he is saying that he will not support the levy unless he knows what the money is going to be used for?

Member Zimmerlin stated that is correct.

Member Cantrell asked which money, the levy money or the money left over in the General Fund?

Member Zimmerlin stated the money left over in the General Fund.

Member Cantrell stated he is an elected Member of Council and Council has the option of how to decide to use that money.

Member Zimmerlin stated that is correct but he thinks Council should be transparent with the public before they support anything and tell them what the money will be spent on.

Member Cantrell stated if the budgeting is done once a year and we don't know if we are going to have the money or not, how are we going to tell the public what we are going to do?

Member Zimmerlin stated if voting is in May and the budgeting is done at the end of the year that doesn't make any sense. He stated if you are going to support a levy or put a levy on the ballot then you should understand what you are trying to spend it on. He asked what will the money be used for?

Member Cantrell asked Member Zimmerlin what he would like to see the money used for?

Member Zimmerlin stated he would love to have that discussion as to what to use the money for or would the Fire Department Budget be increased or would it be used for other Capital Improvements?

Member Cantrell stated then they should have that discussion now. She asked him what he would like to see the money used for?

Member Zimmerlin stated he does not know, that's a discussion for everyone, not just him.

Member Cantrell asked Member Zimmerlin to weigh in and everyone else can add in also.

Member Zimmerlin stated he will have to think about it and bring some thoughts back.

Member Cantrell stated since he was here for the last Budget Meeting, he saw all the items the City would like to do.

Member Zimmerlin stated he does not know how much money is even possible so he doesn't want to make generalizations.

Manager Burkholder informed if the Fire Levy passes, some of the money could be used for capital improvements as well. He informed it can cover the operational costs but also equipment needed.

Finance Director Keaton informed the current levy revenue is split between the General Fund and the Fire Capital Improvement Fund, which is how we were able to build it up and purchase medics and equipment needed.

Discussion followed on increasing the Fire Department Budget or using additional levy money for capital improvements.

Fire Chief Fletcher stated we are talking about a levy that could potentially pass in May but would not be collected in 2019. He stated it has yet to be discussed the operational costs and prospects for 2019. He stated it is extremely difficult in January of 2018 to talk operations for 2019.

Mayor Seagraves asked if Member Zimmerlin is comfortable understanding that if passed, the levy money does not kick in until 2019 and Council can make the decision in the fall to determine what to do with the money?

Member Zimmerlin stated no, he will not support something unless it is communicated to the public.

Mayor Seagraves stated we know there will be a shortfall of about 20%.

Manager Burkholder wanted to clarify that the money from the fire levy can only be spent in the Fire Department. He reminded the Capital Improvement Plan is a public document and really is the plan as to how money as it comes available is spent above and beyond operations. He stated if you look at the vote totals from the last election, the Townships were supportive of the levy and it was basically the City of Brookville that was not supportive. He stated the good news with that would be at least the Townships recognize the need and support it.

Mayor Seagraves stated getting back to Fire Chief Fletcher's initial request for Council to support Clay Township in putting their Fire Levy back on the ballot in May and to encourage Perry Township to do the same.

Fire Chief Fletcher stated Council also did something similar back in the fall.

Member Wilder stated when she first moved to Brookville, the Fire Department used to do fundraisers like family pictures and chicken dinners. She asked if the Fire Department still does any fundraisers?

Fire Chief Fletcher informed those type of fundraisers are being incorporated into the plan of use of the new fire station. He informed there are a significant number of things the firefighters have identified as a list of things they would like to raise the money for and pay for themselves. He stated honestly, the current facility is not up to par for those type of events. He described as of right now, the current fire station has about three inches of water standing in the middle of the bay from a clogged drain that is frozen and you have to walk through that water because when you put five pieces of equipment into a building that is designed for four because of the outside temperatures, Staff has to walk through where the drain and the water stands. He stated to say the facility doesn't bring itself to bringing the public in is an understatement. Chief Fletcher informed the current firehouse doesn't properly ventilate so whenever anyone uses the restroom facility, everyone in the fire station knows it. He stated those type of fundraising events Member Wilder mentioned are absolutely on the radar once the new firehouse is completed.

Member Wilder asked if there is a charge to those that have a fire and a fire truck responds, similar to an ambulance charge?

Fire Chief Fletcher explained the only thing in this region that a Fire Department will bill for that is fire related is if anything is involving a hazardous material. For instance, a truck accident or a commercial building. If hazardous material contaminates their fire protective gear, Ohio Law

allows them to immediately bill for gear to be replaced. He stated as far as a user fee they do not have one and that would be Council's decision. He stated that is normally not for a Municipal Fire Department but a private fire company.

Fire Chief Fletcher informed if this levy passes and money is collected in 2019, that would be the first time in over 10 years, there has been new money to become available to the Fire Departments in the area. He informed the reason this area has been able to go that long without the need for more money even though the costs for everything increase each year is due to EMS Billing, it has offset growing costs as much as it can. He stated now some insurances are forwarding the charge of an ambulance transport to the patient and if they do not pay then we do not receive the EMS revenue. He stated EMS billing revenue is on a decline nationally due to Health Savings Accounts (HSA). He stated changes in insurance philosophies could have a drastic effect on EMS billing and is why it is important to make good solid decisions about how our revenue streams are and the continuous form of levies to meet our operations.

Member Cantrell suggested everyone should check their own personal property tax record on Montgomery County's website to see exactly what it is they are paying. She stated it is very helpful to see the actual breakdown of where her tax dollars are going and how much actually goes to the schools, the City etc.

Motion by Cantrell, second by Kirklin to support the Clay Township Fire Levy on the May 2018 Ballot and to encourage Perry Township to place a Fire Levy on the May 2018 Ballot. Motion carried with 4 yeas and 2 nays. Wilder and Zimmerlin voted nay.

Manager Burkholder provided a firehouse update. He informed he attended the Update Meeting on January 11, 2018. The Installation of the steel roof has resumed, contingent on the weather. Drywall is complete and painting has begun, windows are installed. He informed the information technology and wiring will continue to be worked on throughout the building.

Manager Burkholder informed the ribbon cutting for Market Street is set for Wednesday, January 24, 2018. He stated Staff is working on the street light proposal for the street.

Manager Burkholder informed a Safe Routes to School Committee is being assembled.

Manager Burkholder informed he attended Mayor Seagraves Prayer Breakfast with great attendance and a wonderful message.

Manager Burkholder reported he attended the Perry Township Trustee Meeting with Fire Chief Fletcher and inquired about the status of our proposed Fire/EMS contract. The Trustees have not made a decision on the contract and have changed their Meeting schedules to one Meeting per month.

Manager Burkholder informed RTA Officials will attend Council's first Meeting in February to present on the bus line changes for Brookville.

Manager Burkholder reported he recently met with ProStratus again regarding the firehouse IT items.

Manager Burkholder informed the Service Staff is implementing the Mobile 311 work order system.

Manager Burkholder reported the City received notification from Ohio Public Works (OPWC) that the City has been awarded financial assistance in the amount of \$182,861 for the Arlington Road Water Loop Project scheduled for 2018. He informed Finance Director Keaton will have more information on this.

Finance Director Keaton reported she recently received notification from the Ohio Public Works Commission that the Arlington Road Waterman Loop Application that was submitted in August 2017 has received approval. She informed the total project cost is \$199,112 and the City received \$36,572 in grant funding and \$146,289 in a 20-year zero percent loan. She informed Community Development Block Grant (CDBG) funding will pick up the \$16,251 balance.

Fire Chief Fletcher reported the two warning sirens awarded to us as part of the regional grant through Montgomery County EMA have been installed. He informed electrical connections and testing shall occur within the next week or so and then will be completely operational. He informed the two new sirens are located along the bike path at West Upper Lewisburg Salem Road near Meadow Glen Avenue and at Mosier Parkway near Westbrook Road. He stated this will place sirens at the northwest and southeast corners of the City, with overlap into Clay and Perry Townships. Chief Fletcher stated when weather permits, one of the two older, existing sirens will be relocated from Hill Street to the Land Lab at the Brookville Local Schools Campus. He informed as the fire station construction project nears completion in late spring 2018, the siren located near the base of the water tower in Golden Gate Park will be relocated to the fire station property. This will place sirens in the northeast and southwest corners of the City and will also provide overlap into Clay and Perry Townships. He stated this positioning will properly cover the entire City for years to come.

Police Chief Jerome reported the Brookville Police Department handled 17 Reportable Incidents year-to-date, compared to 21 during this same time last year. Chief Jerome reported Citations were down a total of 13 Citations year-to-date, for a total of 10 Citations issued year-to-date. He reported 220 Traffic Stops year-to-date for 2017.

Police Chief Jerome reported there was an unfortunate event in front of the Lamplighter involving an assault with a knife. He informed the person was quickly taken into custody and there were quite a few witnesses to the incident. Chief Jerome informed the guy is in jail where he belongs and they are hoping for a quick prosecution.

Police Chief Jerome reported last week, someone that had threatened to kill one of our officers in 2017, was recently sentenced to 174 days. He stated his Department is excited the Courts are doing such a great job.

Police Chief Jerome informed January 5th he ordered their new Police Cruiser. He stated he likes to do it well in advance and be one of the first to order so that we get it much sooner in the year. He stated he is hoping the new cruiser will be done by the end of February. He thanked Finance Director Keaton for her help with getting the new cruiser ordered.

Police Chief Jerome informed January 9-11, the Brookville Police Department hosted a mobile training session for the Ohio Peace Officers Training Academy. He informed the training session was a portable firearms training facility with simulation guns. He described they took their garage and turned it into a shoot house, set up with walls. They hosted five other Police Departments for this free training course. He stated the training was very successful and worked out very well.

Police Chief Jerome reported on January 11, he and Fire Chief Fletcher wrapped up with the schools in working on the school district's Strategic Plan. He informed the school created three committees to help them with their Strategic Planning and to give suggestions as to what they would like to see in the schools. He stated they will receive a draft of what was discussed and the results from those Committee Meetings. He stated it was humbling for him and Fire Chief to hear others comment on the great services that both of their Departments offer.

Police Chief Jerome informed the Police Department has recently had five employees out with the Flu.

Police Chief Jerome informed he is wrapping up the 2017 inventory list, evaluations and Annual Report. He stated 2017 was one of the most robust years they have had in the Police Department and they couldn't have done without the hard work and dedication of his Staff.

Law Director Stephan had no report.

Mayor Seagraves thanked those that attended the Prayer Breakfast. He stated it was one of the largest groups in attendance. He stated all of the presenters did very well. He thanked Kevin O'Boyle, of the Brookville Star, for being a speaker at the Prayer Breakfast and doing a phenomenal job with his prayer.

Mayor Seagraves reminded there will be a Council Work Session on January 30th at 6:30 p.m. to discuss Storm Water.

Mayor Seagraves reminded the Annual Business Breakfast on Friday, January 19 at 7:30 a.m. He informed Randy Chevalley, Deputy Director for ODOT will be speaking on the upcoming Arlington Road Bridge Project.

There was no Old Business.

In New Business,

Motion by Kirklin, second by Cantrell to read proposed Resolution No. 18-01. All yeas, motion carried.

Motion by Kirklin, second by Schreier to accept the first reading of proposed Resolution No. 18-01 entitled, "A RESOLUTION AUTHORIZING THE CITY MANAGER TO DISPOSE OF SURPLUS PROPERTY EITHER AT A PUBLIC AUCTION, PRIVATE SALE, OR BY INTERNET AUCTION." All yeas, motion carried.

Motion by Cantrell, second by Schreier to read proposed Ordinance No. 2018-01. All yeas, motion carried.

Motion by Kirklin, second by Cantrell to accept the first reading of proposed Ordinance No. Ordinance No. 2018-01 entitled, "AN ORDINANCE LEVYING ASSESSMENTS FOR THE CUTTING AND REMOVAL OF WEEDS, VINES, GRASS AND OR OTHER VEGETATION DURING THE YEAR 2017 FOR CERTAIN PROPERTIES IN THE CITY OF BROOKVILLE." All yeas, motion carried.

Motion by Kirklin, second by Schreier to read proposed Ordinance No. 2018-02. All yeas, motion carried.

Motion by Cantrell, second by Kirklin to accept the first reading of proposed Ordinance No. 2018-02 entitled, "AN ORDINANCE LEVYING ASSESSMENTS OF DELINQUENT UTILITY BILLS IN THE CITY OF BROCKVILLE." All yeas, motion carried.

Motion by Kirklin, second by Schreier to read proposed Ordinance No. 2018-03. All yeas, motion carried.

Motion by Schreier, second by Kirklin to accept the first reading of proposed Ordinance No. 2018-03 entitled, "AN ORDINANCE LEVYING ASSESSMENTS FOR THE CONSTRUCTION OF SIDEWALKS, CURBS AND GUTTERS IN THE CITY OF BROOKVILLE." All yeas, motion carried.

Member Cantrell suggested Council Members could come with ideas of what extra money could be spent and bring them to the upcoming Storm Water Work Session since it will be a Public Meeting and ideas would be part of the public record.

Law Director Stephan advised since the Storm Water Work Session is a Special Meeting if an additional discussion is going to be added, it needs to be added to the purpose of the Special Meeting.

Member Cantrell suggested discussing it at the next Regular Council Meeting then, the first Meeting in February. She stated it will give everyone time to come up with ideas and then everything will be documented in the minutes, which will address the issue of transparency.

Member Zimmerlin stated he would prefer the Manager and both Chiefs have a conversation and discuss what those funds should be used for and then make suggestions to Council and not necessarily all of Council making suggestions. He stated Chief Fletcher indicated he would like to replace funding from the General Fund. He stated the public needs to know that they are voting on a fire levy that may or may not increase the Fire Department Budget. He stated if there are things needed in the Fire Department then an open conversation should be had on how to use the funds.

Member Cantrell asked if some of that money was already a part of the Fire Department's 5-year capital improvement plan?

Fire Chief Fletcher stated he would have no problem matching need to revenue but with that being said, the decision on how much of his budget comes from the General Fund, his pure point was the more his Department can be supported by levies, the more it would free up funds in the General Fund because there are a lot of infrasture needs in the City that needs to be taken care of. He stated he would like the fire levies to meet the needs of the Fire Department and let the General Fund take care of the general needs of the City.

Member Kirklin stated there could be a potential of approximately a \$96,000 relief to the General Fund, if the levy were to pass, and Council needs to determine from a strategic point, ideas of how they could leverage that money based on the needs of the City. She stated any ideas would be very beneficial to discuss at the Regular Meeting in February.

Member Cantrell stated the idea of discussing ideas would be helpful to address the transparency issue Member Zimmerlin is bringing up. She stated if there is extra money coming in, it isn't going to go to just whatever, it will go towards specific plans in place.

Member Zimmerlin stated Council needs to be specific on what those plans are.

Mayor Seagraves stated the Staff could come up with lists and provide to Council.

Manager Burkholder stated as we get closer to the end of the 2018, we will have a better handle, as we do every year, on what our operations cost were. He stated there is already a 5-year capital improvement plan for the Fire Department and it has been distributed. He stated if anyone needs a copy to let him know. He stated then based on how those revenues come in and if operational costs are stable then Council can determine in the budgeting process at the end of 2018 what they want to approve for capital improvements in 2019. He stated he wants to make it clear the 5-year capital improvements for both Police and Fire have been determined and the first step in the process should really be reviewing those documents and then it is up to Council on how much is spent and on what. He stated it is always an open discussion with Council and Staff at the end of each year because that's when you have a good idea of what your revenue stream is.

He stated another impact on the General Fund was in 2015 when we lost two major employers. He stated no one planned on that happening and it impacted the General Fund over \$200,000 and ate into the total amount anticipated in receiving with the .25% tax increase.

Manager Burkholder stated the Capital Improvement Plan presented for the Fire Department is very detailed.

Member Schreier stated we should look at what the levy actually would bring in and what is the 2018 potential shortfall with the capital and General Fund and at least know what the number will be and start communicating to the citizens where the money could go. He stated Council can support and endorse the levy but it's the citizens that have to vote on it.

Member Kirklin stated Council can project a figure, but it may end up being different when all is finalized. She stated Council has to start thinking about 2019, 2020, and 2021 yesterday. She stated Council has to be far more strategic about the way they tee things up and the way to go about doing it is to begin having discussions and to consider options as to what it could potentially be and then make potential plans. She stated to the City Manager's point, we do have to see how everything shakes at the end of the year but we need to balance and do both.

Mayor Seagraves informed the January 18th Planning Commission Meeting has been cancelled.

Dave Monnin, President of the Brookville Park Board, thanked Council Member Schreier for being the new Park Board Liaison. He informed Park Board Members will be promoting the Memorial Tree Program. He provided Council Members with a flyer they will be handing out to help promote the program.

Member Kirklin asked the price for a tree.

Mr. Monnin informed Clerk Wheeler has a list of trees and prices.

Mayor Seagraves commended the Service Department for their work in this extreme cold and their work on recent water main breaks and snow removal.

Manager Burkholder agreed. He stated Staff is working on the final numbers of total water main breaks for each of the last few years. He reported in 2017, there were six water main breaks and already for 2018, we have had five. He reported the other day they had a problem with a water main break and once they fixed it, there was another break in another section of the pipe. He stated the Service Department is working hard on the water main breaks and snow removal and are doing a great job.

Manager Burkholder stated if anyone hears of any issues with the trash service, to please let the City Office know.

Member Cantrell asked if there have been any?

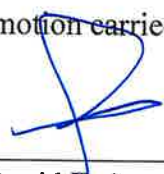
Manager Burkholder informed he personally spoke with the route foreman and was told to let Rumpke know about any issues and they will get them taken care of right of way. He stated we had two holidays in a row, so if there is any confusion on collection days, let the City office know because if there is any major issue, the City will help if needed with our trash truck in order to maintain a high level of service. He stated he welcomes comments and feedback in order to relay back to Rumpke.

Member Kirklin informed there is a great article on the City's website listing Rumpke's holiday schedule and is a great reference to have.

Mayor Seagraves reminded of the upcoming Council Work Session on January 30th at 6:30 p.m. to discuss Storm Water.

Motion by Cantrell, second by Kirklin to adjourn. All yeas, motion carried.


Meghan Wheeler, Clerk


David E. Seagraves, Mayor