

Brookville City Council  
Regular Meeting  
October 15, 2019

The Regular Meeting of the Brookville City Council was called to order by Mayor Letner at 7:30 p.m. on October 15, 2019 in the Brookville Council Chambers. The Pledge of Allegiance was recited. Members Crane, Fowler, Schreier, Swabb, Wilder and Zimmerlin; City Manager/Interim Finance Director Keaton, Law Director Stephan, Clerk Wheeler, Fire Chief Fletcher, Police Chief Jerome and Service Superintendent Homan were present.

Roll Call by Clerk Wheeler.

Motion by Zimmerlin, second by Fowler to approve the Agenda as presented. All yeas, motion carried.

Motion by Zimmerlin, second by Swabb to approve the Regular Council Meeting Minutes of October 1, 2019. Motion carried with 6 yeas and 1 abstention. Mayor Letner abstained.

Mayor Letner introduced John Ritter, owner of Ritter Plumbing and Pipeline. Mayor Letner recognized Mr. Ritter as being instrumental in the cleanup of our City after the Memorial Day tornado. Mayor Letner presented a plaque to Mr. Ritter to honor and thank him. He thanked Mr. Ritter for his "all in" response to our request for assistance and stated words cannot express our gratitude for what he has done for this City.

Mr. Ritter stated he isn't sure he deserves an award. He stated he was actually out of town when Fire Chief Fletcher called to tell him about the tornado. He stated he knew once he returned how substantial the damage was. He thanked the whole community for all of their work in the cleanup efforts after the tornado. He stated the community deserves this just as much as him.

City Manager/Interim Finance Director Keaton reported a new Westbrook Park sign was installed at the dead end of Cherry Street. She stated all three entrance signs now have hours listed, "Open from 8:00 a.m. to dark."

City Manager/Interim Finance Director Keaton informed the Service Department will begin our annual leaf program on Tuesday, October 15 and continue through Friday, December 6, 2019. She described pickup days will vary; however, it is the City's goal to pick up leaves throughout the entire city at least once a week. She informed a leaf pickup guide has been posted on the City's website.

City Manager/Interim Finance Director Keaton informed the Service Department completed the Sycamore Street storm repair in only a day and a half.

City Manager/Interim Finance Director Keaton reported she received word that the Community Development Block Grants (CDBG) that were submitted in May will not be approved this year unless a grant was submitted for demolition. She informed the CDBG Committee decided those federal funds will be utilized to assist households and businesses that were impacted by the Memorial Day tornados.

City Manager/Interim Finance Director Keaton thanked the Park Board, Service Groups and the public for assistance in painting five open-air shelters at Golden Gate Park. She informed our Service Department also repaired some of the open-air shelters that needed extensive work.

City Manager/Interim Finance Director Keaton informed she was notified that a \$66,355 income tax refund check will be issued this month to a former business who overpaid on their return. She stated this compiled with the closure of Payless, will put a large dent in our projected Income Tax Revenue.

City Manager/Interim Finance Director Keaton reported she has a conference call scheduled tomorrow with FEMA to go over our public assistance requests we submitted. She will update Council as the project moves forward.

City Manager/Interim Finance Director Keaton informed our STP application for the resurfacing of Westbrook Road was submitted last week. She informed after the last Council Meeting, she requested a Resolution be passed by Montgomery County to be included in our application, which they did. She explained this will score us a few additional points on our application because it is a joint project. She informed the Engineers Office asked if they could contribute funding that equals their 23.4% portion of Westbrook Road under our 30% local share, which is estimated at approximately \$60,700. She stated she felt it was fair that the County pay their percentage of the 30% local share. She informed they had previously stated they would pay \$75,000, which they calculated was their share if we resurfaced Westbrook Road without seeking additional funding. She informed the MVRPC Board will vote on all applications submitted at their March 2020 Board Meeting. She informed the project submitted is for state fiscal funding in 2022 to coordinate with our Safe Routes to School (SRTS) Project. She informed she does have a meeting scheduled with ODOT for later this month on the SRTS Project.

City Manager/Interim Finance Director Keaton requested Council approval for the City to pay the \$55.00 registration fee for those on Council, Planning Commission, BZA and Staff who are interested in attending the 33rd Annual Miami Valley Planning and Zoning Workshop that will be held on Friday, December 6, 2019 at Sinclair Community College.

Motion by Zimmerlin, second by Fowler to allow the City to pay the \$55 registration fee for those on Council, Planning Commission, BZA and Staff who are interested in attending the 33rd Annual Miami Valley Planning and Zoning Workshop that will be held on Friday, December 6, 2019 at Sinclair Community College. All yeas, motion carried.

City Manager/Interim Finance Director Keaton informed we are required to have Mutual Aid Agreements in place in order to reimburse the public entities that assisted us with tornado cleanup. She requested Council authorization to allow the City Manager to sign a Memorandum of Understanding for mutual aid between the City of Brookville and the Board of Montgomery County Commissioners and the office of the Montgomery County Engineer. She provided Council with a copy of the Memorandum of Understanding. She informed she received today an invoice from the Montgomery County Engineer's Office for \$14,095.56 for their labor and equipment costs to help remove the limb and debris from the creek adjacent to our WWTP. She stated we do need to have this Mutual Aid Agreement approved.

Motion by Fowler, second by Zimmerlin to authorize the City Manager to sign a Memorandum of Understanding for mutual aid between the City of Brookville and the Board of Montgomery County Commissioners and the office of the Montgomery County Engineer. All yeas, motion carried.

City Manager/Interim Finance Director Keaton provided Council a memorandum from Zoning Officer Snedeker with a tornado update.

City Manager/Interim Finance Director Keaton provided Council with a copy of the newest Rumpke flyer mailed out as a part of our Annual Agreement.

Mayor Letner stated on the Sycamore Street Project, it was originally going to be subcontracted out for next spring and the quote we received for the project was \$30,000. He informed the reason subcontracting it out was being considered was because the trench is 12 feet deep. He stated once again, our Service Department stepped up and did it themselves for only \$5,000.

Fire Chief Fletcher stated he would like to thank Phil Ritter of Ritter Plumbing. He informed Phil has been with Ritter Plumbing for a very long time and works closely with Vectren on gas line repairs. He stated we really needed Phil's expertise after the tornado with the amount of gas

lines in Terrace Park that needed turned off. He described they actually had to dig up part of Westbrook Road to install a lever that had never existed before to be able to turn off all the gas in the plat at once. He stated Ritter Plumbing has always been a resource he could call on at a moments notice and it is not just the instance of the tornado that we see Ritter Plumbing make a difference, it is all the time. He thanked John Ritter for all his company does.

Police Chief Jerome stated there is no way we could have been back in operation within a week after the tornado without John Ritter, his family and his church. He thanked Mr. Ritter for always being so generous and stated we do truly appreciate him.

Police Chief Jerome reported the Brookville Police Department handled 545 Incidents year-to-date, compared to 554 during this same time last year. Police Chief Jerome reported Citations were down a total of 105 Citations year-to-date, for a total of 353 Citations issued year-to-date. There were 133 Traffic Stops for September compared to 221 during September 2018.

Police Chief Jerome informed the project of new outer vest carriers for the Officers is almost complete. He informed he has received two of the four grants he applied for and received a donation of \$1,500 from the VFW towards the vests. He described they are currently working on a design for the patch on the back of the vests. He informed the new vests should be seen in the next 60 days. He stated a lot of work has gone into getting these done.

Police Chief Jerome reminded Ghostly Night Out is October 26, 2019. He stated they do still need donations and candy. He informed other local Agencies have been invited to join them for Trunk or Treat.

Law Director Stephan had no report.

Mayor Letner thanked Vice-Mayor Zimmerlin for filling in for him at the last Council Meeting.

Mayor Letner reminded Trick-or-Treat is scheduled for Thursday, October 31 from 6:00 to 7:30 p.m.

Mayor Letner encouraged everyone to vote on November 5, 2019.

In Old Business,

Motion by Zimmerlin, second by Schreier to read proposed Resolution No. 19-19. All yeas, motion carried.

Motion by Zimmerlin, second by Swabb to accept the third reading and adopt Resolution No. 19-19 entitled, "A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR." All yeas, motion carried.

Motion by Fowler, second by Wilder to read proposed Resolution No. 19-20. All yeas, motion carried.

Motion by Zimmerlin, second by Fowler to accept the third reading and adopt Resolution No. 19-20 entitled, "A RESOLUTION ESTABLISHING THE COMPENSATION OF THE CLERK OF COUNCIL." All yeas, motion carried.

There was no New Business.

JD Fowler, Park Board Liaison, reported Park Board has begun planning for the Christmas in the Park event. He informed the Community Theatre will be participating again this year and will have three showings again of their Christmas play the night of the event. He invited Council Members to the dress rehearsal on Thursday, December 12.

Bonnie Cordes, Park Board President, encouraged Council Members to come to the dress rehearsal on Thursday night to help the actors practice in front of a live audience.

Mayor Letner asked if they will be using school buses again this year?

Ms. Cordes stated yes.

Mayor Letner asked why not the new pedestrian bridge?

Ms. Cordes stated the bridge was originally to have a path, but there is no path, so they will use the buses again this year to avoid tracking mud or snow into the Community Theatre.

Service Superintendent Homan asked if Park Board would like the gate for the Service Garage open again this year?

Ms. Cordes stated yes, it worked out very well last year.

Member Fowler informed the Caretaker cabin will not be open to the public this year.

Ms. Cordes stated if anyone has any ideas for something new to please call her.

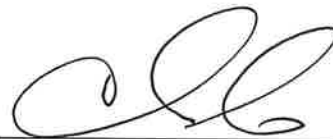
Member Schreier reported the Planning Commission has not had a meeting since the last Council Meeting. He informed the next Planning Commission Meeting is scheduled for October 17.

Mike Henne, of 8447 Diamond Mill Road, stated he wanted to introduce himself. He informed he has been the State Representative for northern Montgomery County for the last eight years. He informed he is running for Clay Township Trustee. He stated he moved to Clay Township in 2000 and owns an insurance agency in Englewood. He stated as a State Representative, when he went to Columbus for the first time he had no political experience and he feels it wasn't until his third term before he really became effective. He described how he has worked with both sides to bring people together and he is proud of his time he has served as State Representative. Mr. Henne stated he looks forward to hopefully working with City Council Members in the future.

Motion by Zimmerlin, second by Swabb to adjourn. All yeas, motion carried.



Meghan Wheeler, Clerk



Charles Letner, Mayor