

Brookville City Council  
Regular Meeting  
November 19, 2019

The Regular Meeting of the Brookville City Council was called to order by Mayor Letner at 7:30 p.m. on November 19, 2019 in the Brookville Council Chambers. The Pledge of Allegiance was recited. Members Crane, Fowler, Schreier, Swabb, Wilder and Zimmerlin; City Manager Keaton, Finance Director Brandt, Law Director Stephan, Clerk Wheeler, Fire Chief Fletcher, Police Chief Jerome and Service Superintendent Homan were present.

Roll Call by Clerk Wheeler.

Motion by Zimmerlin, second by Fowler to approve the Agenda as presented. All yeas, motion carried.

Motion by Zimmerlin, second by Fowler to approve the Regular Council Meeting Minutes of November 5, 2019. All yeas, motion carried.

Cindy Tietge, of the Brookville Historical Society, stated the Historical Society is grateful for everything Council and City Staff have done for them including the mowing, snow removal, Fire and Police services. She informed this year they moved 100 years of Brookville Stars into their archives. She informed they also have lots of photos that were displaced from the tornado that they are holding onto in hopes of locating the owners. She informed they participated in a few different events this year so far and will participate in the upcoming Christmas Tree Lighting and cover the cost of the electric for the Christmas tree as usual.

Ms. Tietge stated the problem is money, they are looking at maybe another 5-10 years. She stated they just haven't had a successful moneymaker. She described their projected projects include: an updated website, gutters, a taxidermist for the two headed cow, a new roof at the Exhibit Building. She stated what money is given from the City pays their bills and allows them to buy the things they need. She stated she is asking City Council for financial help from the City again this year to help preserve the City's history.

Mayor Letner stated in the past Council has approved \$7,500 to the Historical Society plus mowing and snow removal services. He stated 2020 will be tough on the City with the loss of Payless and IMI Norgren, but the Historical Society is preserving the City's history and is very important.

Motion by Schreier, second by Swabb to approve a \$7,500 grant to the Brookville Historical Society's operating expenses for 2020. All yeas, motion carried.

Mayor Letner thanked Cindy and Chris Tietge for all they do.

Council Liaison Fowler encouraged the Historical Society to reach out to the Chamber of Commerce for possible assistance.

City Manager Keaton reported she and Service Superintendent Homan recently met with FEMA representatives for our public assistance costs from the tornado and they have a followup meeting on November 20. She informed they also met with FEMA reps to review the damaged roadways in the Terrace Park and Wenger Woods Subdivisions. She informed she is waiting to hear back if we will receive assistance in repairing the damaged roadways.

City Manager Keaton provided a recap of recent work completed by the Service Department including the use of 60 tons of salt during the snowfall/ice on November 11; a water main break on Villa Drive on November 14; the winterization of all seasonal water meters, continuation of leaf pickup and the trimming of trees on Market Street in preparation for the upcoming Christmas Tree Lighting on December 4.

City Manager Keaton informed she applied for and received a \$1,500 Walmart Community Grant for the Brookville Park Board. The grant funds will be used for purchasing Christmas decorations and supplies for the Christmas in the Park Event that will be held on Friday, December 13 at Golden Gate Park from 6:00 to 9:00 p.m.

City Manager Keaton reported our Ohio Public Works Commission Hay Avenue Reconstruction Project did not score well to be funded. She informed 53 applications were submitted and only 16 projects were awarded.

City Manager Keaton requested Council approval to enter into a contract with the Montgomery County Public Defender for 2020. She informed this Agreement allows the County to provide legal representation to indigent adults charged with a violation of an ordinance of a municipal corporation. She informed the 2020 Agreement is the same as the 2019 Agreement with the exception of a 2.5% rate increase, which would make the 2020 rate \$179.02 per case. She informed in 2019 we had no cases and in 2018, we only had one case.

Motion by Fowler, second by Zimmerlin to enter into an Agreement with the Montgomery County Public Defender for 2020 at a 2.5% rate increase with a rate of \$179.02 per case. All yeas, motion carried.

City Manager Keaton reminded the Budget Work Session is scheduled for Tuesday, November 26 at 6:00 p.m.

Finance Director Brandt requested Council accept the the first reading of proposed Resolution No. 19-24, which allows an advance on taxes collected by the Montgomery County Treasurer in 2020 for tax year 2019. She informed this Resolution allows the City to receive weekly distributions once the real estate taxes are paid instead of waiting to receive lump sum payments in April and September.

Mayor Letner stated this is something approved each year.

Motion by Zimmerlin, second by Fowler to read proposed Resolution No. 19-24. All yeas, motion carried.

Motion by Fowler, second by Schreier to accept the first reading of proposed Resolution No. 19-24 entitled, "A RESOLUTION AUTHORIZING THE REQUEST FOR AN ADVANCE OF TAXES COLLECTED IN 2020 FOR TAX YEAR 2019." All yeas, motion carried.

Fire Chief Fletcher had no Report.

Police Chief Jerome reported the Brookville Police Department handled 603 Incidents year-to-date, compared to 643 during this same time last year. Police Chief Jerome reported Citations were down a total of 107 Citations year-to-date, for a total of 403 Citations issued year-to-date. There were 167 Traffic Stops for October compared to 159 during October 2018.

Police Chief Jerome informed the Police Department has a box of displaced items from the tornado, they have been trying to find the owners, but have had no luck. He stated if the Historical Society has items also then the Police Department could bring them what they have.

Police Chief Jerome informed he and Mayor Letner attended the viewing last week for the Dayton Officer killed and we sent a car to help support the UD Campus Police and two cruisers for the procession.

Police Chief Jerome informed the Officers have donated money for No Shave November and December and that money will be used to purchase food to be donated to Shepherds Hand Food Pantry and Fish.

Police Chief Jerome informed the Police Department provides the Turkey and serves Thanksgiving lunch for the annual Let's Eat, formerly Feed Brookville, which is scheduled at the Board Office on Saturday, November 23 from 11:30 a.m. to 12:30 p.m.

Police Chief Jerome reported the Toys for Tots boxes are out in the community. He informed he is still waiting to hear back from Wal-Mart on the grant applied for to help with the purchase of toys for Toys for Tots and our local families. He stated they usually try to wrap these project up by mid-December.

Mayor Letner stated Veteran's Day was amazing.

Chief Jerome informed they fed about 250-300 veterans at Rob's for lunch on Veteran's Day.

Mayor Letner stated the kids at the school did a great job and so did the CTC students.

Police Chief Jerome stated CTC always does a great job. He informed the event is all paid for by Clay Township businesses. He thanked Rob's Restaurant. He stated the elementary school did a great job with the assembly, all of the students were so well behaved and there was a huge turnout of veterans.

Law Director Stephan had no report.

Mayor Letner thanked Police Chief Jerome for escorting him to the viewing last week for Detective Del Rio. He stated it was very unfortunate circumstances.

Mayor Letner thanked Service Superintendent Homan for the great job treating the snow and ice last week. He stated the leaves are also being picked up and the Service Department is doing a great job.

Service Superintendent stated they are trying to stay on it, they have had decent weather so far, which helps. He stated keeping up on the leaves also helps the stormwater system.

There was no Old Business.

In New Business,

Manager Keaton requested Council accept the first reading, dispense with the second and third readings and adopt proposed Resolution No. 19-25, which amends the 2019 Appropriations and Estimated Resources. She stated this Resolution shall take effect immediately after passage as provided in Section 4.07 (A)(1) of the Charter of the City.

Motion by Wilder, second by Zimmerlin to read proposed Resolution No. 19-25. All yeas, motion carried.

Motion by Zimmerlin, second by Fowler to accept the first reading, dispense with the second and third reading and adopt Resolution No. 19-25 entitled, "A RESOLUTION AMENDING THE 2019 APPROPRIATIONS, AS SET FORTH BELOW, PURSUANT TO SECTION 5705.40 OF THE OHIO REVISED CODE, AND SECTION 12.35 OF THE OHIO ADMINISTRATIVE CODE AND APPROVING THE AMENDMENT TO THE CERTIFICATE OF ESTIMATED RESOURCES, AS SET FORTH BELOW." All yeas, motion carried.

JD Fowler, Park Board Liaison, reported Park Board has been very busy planning for the upcoming Christmas in the Park Event.

Bonnie Cordes, of the Brookville Park Board, stated they are still looking for volunteers to help with the event.

Mayor Letner informed he was recently at the Mayors and Managers dinner at Wright Patterson Air Force Base and at his table there was a discussion on what some communities were doing for the holidays. He informed when he was describing our Christmas in the Park event, people seemed to love the idea.

Ms. Cordes stated this is the third annual event and the event seems to be growing each year. She stated the Community Theatre is a great addition to the event. She thanked Clerk Wheeler for her help in sharing the event on Facebook.

Member Schreier informed the November 21, 2019 Planning Commission Meeting has been cancelled.

Motion by Fowler, second by Zimmerlin to adjourn. All yeas, motion carried.

  
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Meghan Wheeler, Clerk  
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Charles Letner, Mayor