

Brookville City Council  
Regular Meeting  
January 2, 2019

The Regular Meeting of the Brookville City Council was called to order by Mayor Seagraves at 7:30 p.m. on January 2, 2019 in the Brookville Council Chambers. The Pledge of Allegiance was recited. Members Kirklin, Letner, Schreier, Wilder and Zimmerlin; Fire Chief Fletcher, Law Director Stephan, City Manager Burkholder, Finance Director Keaton and Clerk Wheeler were present. Police Chief Jerome was absent.

Roll Call by Clerk Wheeler.

Law Director Stephan administered the Oath of Office to newly appointed Council Member, JD Fowler.

Motion by Kirklin, second by Schreier to approve the Agenda as presented. All yeas, motion carried.

Motion by Kirklin, second by Zimmerlin to approve the Regular Council Meeting Minutes of December 18, 2018 and the Special Meeting Budget Work Session Minutes of December 18, 2018. All yeas, motion carried.

Manager Burkholder reported the final Blue Ribbon Project report was received by the MPA students from Wright State University. He informed the report has been forward to Council Members and Staff recommends moving forward with establishing the committee.

Manager Burkholder informed he attended the fire pump test at the NorthBrook Industrial Park and the test was an overwhelming success. He informed Fire Chief Fletcher will cover the test in more details during his report tonight.

Manager Burkholder informed the Clay Township fire levy will expire at the end of 2019, collected in 2020. He informed Staff will begin meeting with both Clay and Perry Townships to discuss the renewal of our fire contracts since both contracts expire at the end of 2019.

Finance Director Keaton presented the December 31, 2018 Fund Balance.

Motion by Kirklin, second by Zimmerlin to approve the December 31, 2018 Fund Balance as presented. All yeas, motion carried.

Finance Director Keaton requested Council approval for the City's Membership with the Miami Valley Regional Planning Commission (MVRPC) for 2019, and to appoint Mayor Seagraves as Member and Manager Burkholder as Alternate to the MVRPC Board; and Manager Burkholder as Member and Mayor Seagraves as Alternate to the Technical Advisory Committee for 2019. She informed the dues are \$2,706.64 and are based on the 2010 census population figures and are computed at forty-six cents per capita. She provided Council a copy of the 2017 Benefits Report for the City of Brookville and the report shows Brookville received a \$19,183 or 609% return on investment.

Motion by Kirklin, second by Schreier to approve membership with the MVRPC for 2019, and to appoint Mayor Seagraves as Member and Manager Burkholder as Alternate to the MVRPC Board; and Manager Burkholder as Member and Mayor Seagraves as Alternate to the Technical Advisory Committee for 2019. Motion carried with 6 yeas and 1 abstention. Mayor Seagraves abstained.

Fire Chief Fletcher presented the December Operations Report.

Fire Chief Fletcher presented a Power Point Presentation on water flow and the recent pump test at the new water tower in the NorthBrook Industrial Park. Copy of presentation attached to Meeting Minutes.

Mayor Seagraves stated Police Chief Jerome is absent but did provide a report.

Law Director Stephan had no report.

Mayor Seagraves reminded his Annual Prayer Breakfast is scheduled for Thursday, January 10, 2019 at 7:30 a.m. at K's Restaurant. He stated everyone is welcome to attend.

In Old Business,

Motion by Kirklin, second by Zimmerlin to read proposed Ordinance No. 2018-15. All yeas, motion carried.

Motion by Kirklin, second by Zimmerlin to accept the second reading of Ordinance No. 2018-15 entitled, "AN ORDINANCE AMENDING THE CODE OF ORDINANCES PART 9, TITLE 3 SECTION 931.20(a) FIXING THE RATES AND CHARGES TO ALL WATER CUSTOMERS IN THE CITY OF BROOKVILLE, OHIO." All yeas, motion carried.

Motion by Schreier, second by Zimmerlin to read proposed Ordinance No. 2018-16. All yeas, motion carried.

Motion by Schreier, second by Fowler to accept the second reading of Ordinance No. 2018-16 entitled, "AN ORDINANCE AMENDING THE CODE OF ORDINANCES PART 9, TITLE 3, SECTION 935.14(c)(1) FIXING THE RATES AND CHARGES TO ALL SEWER CUSTOMERS IN THE CITY OF BROOKVILLE, OHIO." All yeas, motion carried.

Motion by Kirklin, second by Zimmerlin to read proposed Ordinance No. 2018-17. All yeas, motion carried.

Motion by Kirklin, second by Zimmerlin to accept the third reading of Ordinance No. 2018-17 entitled, "AN ORDINANCE AMENDING THE CODE OF ORDINANCES PART 9, TITLE 5, SECTION 957.06(a) AND ADDING SECTION 957.06(e) FIXING THE RATES AND CHARGES TO ALL REFUSE CUSTOMERS SERVICED BY THE CITY OF BROOKVILLE, OHIO." All yeas, motion carried.

In New Business,

Motion by Zimmerlin, second by Schreier to read proposed Ordinance No. 2019-01. All yeas, motion carried.

Member Schreier asked if this Ordinance is something done every year?

Mayor Seagraves informed yes.

Motion by Schreier, second by Kirklin to accept the first reading, dispense with the second and third reading and adopt Ordinance No. 2019-01 entitled, "AN ORDINANCE TO APPROVE AND ADOPT CURRENT REPLACEMENT PAGES TO THE CODIFIED ORDINANCES, AND DECLARING IT AN EMERGENCY." All yeas, motion carried.

Member Kirklin, Park Board Liaison, reported there are not any new updates for Park Board since there has not been a Park Board Meeting since the last Council Meeting. She informed the next Park Board Meeting is scheduled for Tuesday, January 8, 2019 at 7:30 p.m.

Member Schreier, Planning Commission Member, informed the next Planning Commission Meeting is scheduled for Thursday, January 17, 2019.

Mayor Seagraves thanked audience members for attending tonight's Meeting.

Bonnie Cordes, President of the Brookville Park Board, stated apparently there has recently been a change in communication between Park Board and City Staff. She stated she used to have direct communication with City Staff, but now she has to go through the Council Liaison. She asked when and why that came about?

Mayor Seagraves informed both liaisons for Park Board and Planning Commission would like to be the point of contact for Council and Council has identified them as the Liaisons. He recommended Ms. Cordes direct her questions or concerns to the Park Board Liaison instead of City Staff. He stated Council Liaison Kirklin is the Park Board's direct contact.

Ms. Cordes stated no one told her about the change.

Member Zimmerlin informed at the Council Retreat the idea was discussed of having the Council Liaisons for the various boards be the point of contact and then the Liaisons would also be able to report back to Council Members and keep everyone updated.

Mayor Seagraves stated this new process will help improve communication and limit how many people are involved.

Member Kirklin apologized the change was not made more clear. She stated she thought when they had recently met, she mentioned that she would be Park Board's main contact. She informed the purpose of this is to ensure we do not have multiple resources working on the same thing.

Ms. Cordes asked why Park Board was asked to remove the Christmas decorations from the Leiber Center two days after the event? She stated a lot of time and effort went into putting those decorations up and only having them up for two days after the event did not make a lot of sense to her. She stated she heard there was a complaint, but a lot of work went into decorating and she wondered why it had to be removed?

Mayor Seagraves explained regardless of the holidays, the shelters are rented out daily no matter the holiday and the people who rented it questioned why the Christmas decorations were still up.

Manager Burkholder informed the people who had rented the shelter wanted to decorate it their own way for an engagement party. He stated there was a complaint received from people who had rented the facility and wanted to decorate and did not want Christmas decorations up. He stated Staff was under the impression the decorations were going to be removed after the Christmas in the Park Event.

Ms. Cordes asked if next year something could be printed on the park permit that states the Leiber Center will be decorated for Christmas the entire month of December?

Mayor Seagraves stated that will have to be looked into and reviewed by the Law Director to make sure the City is following proper protocol. He stated once determined, an answer will be given back to Park Board.

Ms. Cordes stated the Event will not happen next year, if the decorations have to be removed after the event because too much work goes into decorating for the event to have to be removed right after the event.

Motion by Kirklin, second by Zimmerlin to enter into Executive Session per ORC 121.22 (G)(3) to conference with the attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action. All yeas, motion carried.

Motion by Zimmerlin, second by Fowler to enter into Executive Session per ORC 121.22 (G)(1) to consider the appointment of a public official. All yeas, motion carried.

Motion by Kirklin, second by Schreier to go back into Regular Session. All yeas, motion carried.

Mayor Seagraves informed there are several Board and Commission positions up for renewal for 2019. He informed Council would like to re-appoint Ryan Henderson, Ken Claggett to Planning Commission; Carolyn Haney to Park Board; and Joe Tobias to Records Commission.

Motion by Zimmerlin, second by Kirklin to re-appoint Ryan Henderson and Ken Claggett to a 3-year term on Planning Commission; Carolyn Haney to a 4-year term on Park Board and Joe Tobias to a 1-year term to Records Commission. All yeas, motion carried.

Mayor Seagraves informed there are currently openings on the Board of Zoning and Appeals, Park Board and Civil Service Commission and an advertisement will be published soon for these openings.

Motion by Kirklin, second by Zimmerlin to adjourn. All yeas, motion carried.



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Meghan Wheeler, Clerk of Council



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David Seagraves, Mayor