

Brookville City Council
Regular Meeting
August 4, 2020

The Regular Meeting of the Brookville City Council was called to order by Mayor Letner at 7:30 p.m. on August 4, 2020. The meeting was held virtually using the Zoom web application. The Pledge of Allegiance was recited. Members Crane, Fowler, Schreier, Swabb, Wilder and Zimmerlin; Manager Keaton, Finance Director Brandt, Law Director Stephan, Clerk Duncan, Fire Chief Fletcher and Police Chief Jerome were present.

Roll Call by Clerk Duncan.

Motion by Swabb, second by Fowler to approve the Agenda as presented. All yeas, motion carried.

Motion by Fowler, second by Wilder to approve the Regular Council Meeting Minutes of July 21, 2020. All yeas, motion carried.

Manager Keaton reported since 2011, the City of Brookville has been participating in an Electric Generation Supply Agreement through the Miami Valley Communication Council (MVCC) for the City's electric accounts. Brookville participates with 26 other entities in an electric generation supply consortium. Our current Agreement expires in May of 2021. Manager Keaton advised a rate analysis was conducted early this year, prior to the COVID-19 pandemic, and a recommendation was made to hold off and to maintain the existing rate structure through the expiration of our current contract. With the financial devastation to the energy markets related to the pandemic, MVCC decided to revisit the rate structure and now recommends that we extend the current contract through May 2024. Our current rate is \$0.04699, the renewal rate is \$0.04387, which results in an annual savings of \$3,505.56, with a projected term savings of \$13,730.11. Manager Keaton requested that Council authorize the City Manager to sign Amendment No. 5 to the General Supply Agreement that will provide lower rates and extend the Agreement to May 2024.

Member Fowler inquired whether that is bid out to anyone else?

Manager Keaton replied you have to be a member or an affiliate member, which we have been for a number of years. This is only open to public entities.

Motion by Schreier, second by Zimmerlin to authorize the City Manager to sign Amendment No. 5 to the General Supply Agreement that will provide lower rates and extend the Agreement to May 2024. All yeas, motion carried.

Manager Keaton advised Southwest Ohio Purchasers for Government (SWOP4G) recently opened the 2020/2021 Rock Salt Bids and the lowest bidder for Brookville was Cargill, Inc. at a cost of \$48.16 per ton delivered price, from August 1, 2020 through July 31, 2021. This cost per ton is significantly less than what we paid over the last two years, which was \$85.12 per ton. The bid also included a 12-month option to renew from August 1, 2021 through July 31, 2022 at a cost of \$58.16 per ton. Manager Keaton requested Council approve the 2020/2021 Rock Salt Bid for the purchase of 350 tons at a cost of \$48.16 per ton from Cargill, Inc., and to approve the 2021/2022 Rock Salt Bid for the purchase of 500 tons at a cost of \$58.16.

Member Fowler asked if this is just an option and if the cost is actually less can we take advantage of it?

Manager Keaton responded this is the bid price put together by the SWOP4G and the City of Dayton. The spreadsheet provided shows all of the companies that bid. Manager Keaton advised she was shocked as she has not seen salt prices this low in a number of years.

Motion by Fowler, second by Schreier to approve the 2020/2021 Rock Salt Bid for the purchase of 350 tons of salt at a cost of \$48.16 per ton from Cargill, Inc., and to approve the 2021/2022 Rock Salt Bid for the purchase of 500 tons at a cost of \$58.16. All yeas, motion carried.

Manager Keaton reported Resolution No. 20-13 and Resolution No. 20-14 were filed with the Montgomery County Board of Elections on July 22, 2020. The Montgomery County Board of Elections forwarded the ballot language for both Resolutions to the Secretary of State's Office for their review and approval.

Manager Keaton reported work began on our 500,000-gallon water tank and welding and installation of cathodic clips were completed over the weekend. This week the contractor will be power washing then painting the exterior tank. Manager Keaton reported the interior work will begin once the exterior work is completed. The exterior lighting on the tank will be off during the project.

Manager Keaton reported the Contract and Notice to Proceed was signed for the Front Office Renovation Project. Materials have been ordered and work should begin in late August, or early September.

Manager Keaton reported she and Finance Director Brandt held a Zoom meeting with Karl Keith, Montgomery County Auditor, on the tentative results of the reappraisal that was done for Montgomery County. Overall, Brookville showed an increase of 6% in property values. Residential values increased 7.4% and Commercial values increased 4.0%. All new construction, including homes that were damaged or rebuilt following the tornado, will be evaluated later this year.

Manager Keaton reminded everyone that Barton Malow will be staining the exterior fence at the Castle Playground this Friday beginning at 8:00 a.m. Anyone who would like to assist on this project is more than welcome.

Manager Keaton reported we were outbid at the last moment by \$200 on the dump truck that Council authorized the City to bid on at the last Council Meeting. We will continue to look for a good used dump truck.

Manager Keaton reported the Service Department installed bollards at the WWTP, power washed the exterior fence at the Castle Playground, trimmed the McKinley Street alley, continued edging and mowing in our parks, repaired two water valve boxes on Salem Street, installed the Message Board and bike rack on Market Street, adjacent to the bikeway, repaired water service on Crosswell Avenue, and installed a new pump at the Mosier lift station.

Finance Director Brandt presented the July 31, 2020 Fund Balance.

Member Schreier inquired if we have receipted all of the first and second quarter income tax?

Finance Director Brandt replied this number includes the taxes from the July 15, 2020 filing deadline.

Member Schreier asked due to the high unemployment what is our overall deficit for the year after this payment?

Manager Keaton commented she reviewed the report that Finance Director Brandt received today and with the delay in the due date the City of Vandalia is still in the process of opening the tax returns. After the returns are open, they go through an auditing process which is delayed this year by about two months. Manager Keaton advised our largest payers report reflects we took a big hit in April and May when a lot of our businesses were closed due to the pandemic. When we receive our recap for the month of July we will be able to see where the break down of the deficit is and whether it is from individuals or businesses, or a combination of the two. Manager Keaton stated it will likely be worse next year for the business net profits.

Motion by Fowler, second by Swabb to accept the July 31, 2020 Fund Balance as presented. All yeas, motion carried.

Fire Chief Fletcher reported July was an extremely busy month for the Fire Department. They were just two incidents shy of setting a record. The Fire Department is seeing a high number of

illness calls, many COVID-19 related. Fire Chief Fletcher reported their PPE supply is still plentiful, and all crews are continuing to follow extra safety and sanitation protocol.

Fire Chief Fletcher reported two years ago we received a grant that added two tornado sirens to the City. We participated in a study that determined the optimum placement for the sirens, which was determined to be the four corners of the City. Two new sirens were placed and the two existing sirens were recently relocated. Fire Chief Fletcher reported this past weekend there was tornadic activity detected by the National Weather Service and the sirens were activated. Three of the four sirens were operational. We discovered one of them had been hit by lightning and was out of service. It has since been repaired. Even with one siren offline, three sirens were audible for residents who were outside during the warning.

Fire Chief Fletcher reported a water emergency yesterday moved along a water contingency project for us. One of those plans is to place our third pumper by the pond located next to LCNB at West Upper Lewisburg Salem and Arlington. Yesterday we put this plan into place as a back-up contingency plan should our water system not be able to provide the water it needs for firefighting.

Mayor Letner commented he was attending the Commander retirement recognition for John Childers at the AmVets Post 1789 on Saturday night when Fire Chief Fletcher called him to report he was on the back side of the storm that was moving through the area. Mayor Letner thanked Fire Chief Fletcher for calling him personally as it enabled him to make an announcement and quell a lot of fears.

Police Chief Jerome reported traffic stop activity is up quite a bit as he is still getting quite a few complaints. Citizens continue to complain about Westbrook Road and some complaints were about trucks on Westbrook Road. Police Chief Jerome advised traffic has increased with people back to work and construction activity has also increased. The Police Department will continue to step up their traffic enforcement.

Police Chief Jerome reported on July 8, 2020 the Police Department received an additional provisional certification for the Ohio Collaborative Law Enforcement Agency.

Police Chief Jerome reported the Police Department's Use of Force Policy is now on our website so the public can look at it at any time. Police Chief Jerome stated to further increase transparency, he will be adding a Proactive History of Criminal Justice Reform to the website.

Police Chief Jerome reported the Police Department has contracted with a nationally recognized training company, Randy Means & Associates, LLC in Norfolk, VA to provide our officers with state of the art Verbal De-Escalation Training also known as "Firearms Training for the Mouth." This training allows individual training, assessment and remediation for police interpersonal communication. It can be used for individual self-study or as an aid to live training and coaching. It involves thirty scenes, each 5 to 6 communicative junctures, officer responses at each juncture, and a tutorial after each officer response. All police officers will be required to complete and successfully pass all tested components of this training program before receiving final certification. Police Chief Jerome reported the entire I.M.P.A.C.T brochure can be viewed on our website.

Mayor Letner encouraged everyone to join Barton Malow this Saturday beginning at 8:00 a.m. to help with the fence painting at the Golden Gate Castle playground. This will be a significant cost savings for the City. Mayor Letner advised he is looking forward to hearing about Barton Malow's experiences as they have worked within our City.

Motion by Zimmerlin, second by Wilder to read Resolution 20-15. All yeas, motion carried.

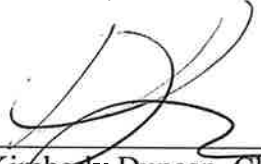
Motion by Crane, second by Fowler accept the second reading of proposed Resolution No. 20-15. All yeas, motion carried.

Law Director Stephan had no report.

Member Fowler had no report.

Member Schreier had no report.

Motion by Fowler, second by Wilder to adjourn. All yeas, motion carried.



Kimberly Duncan, Clerk

Charles Letner, Mayor