

RECORD OF ORDINANCES

Ordinance No. 1983-22

Passed December 20, 1983

AN ORDINANCE AMENDING SECTIONS 35.02, 35.03, 35.04, AND 35.05 OF THE CODE OF ORDINANCES OF THE MUNICIPALITY OF BROOKVILLE, OHIO, AND DECLARING AN EMERGENCY.

BE IT ORDAINED BY THE COUNCIL OF THE MUNICIPALITY OF BROOKVILLE, OHIO, THAT:

SECTION I:

Section 35.02 shall be amended to read as follows:

All public employees shall be compensated for their services provided by ordinance or resolution.

SECTION II:

Section 35.03 (A) shall be ordered amended to read as follows:

(A) All full-time employees including department heads shall be paid a bi-weekly salary. Department heads shall not receive pay for any additional work of any kind.

SECTION III:

Section 35.04 of the Code of Ordinances shall be amended to read as follows:

All municipal employees employed on a full-time basis shall receive the following paid holidays: New Years Day (8 hours), Good Friday (8 hours), Memorial Day (8 hours), Independence Day (8 hours), Labor Day (8 hours), Thanksgiving Day (8 hours), Christmas Day (8 hours), a one-half day on Christmas Eve (4 hours), and a one-half day on New Years Eve (4 hours). All municipal employees employed by the Municipality pursuant to the terms of any union contract shall be excepted from this Ordinance, and shall be allowed only those holidays as provided under the terms of the union contract.

All employees scheduled or required to work on a holiday shall be compensated at straight time rates for time worked in addition to all holiday pay.

In addition to those holidays listed above, all municipal employees, excepting municipal employees under union contract, shall receive three days (8 hours per day) of personal leave with pay upon request to and approval by

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the employee's supervisor, provided that the request for personal time is received by the supervisor at least twenty-four hours in advance of the date requested. In the case of an employee employed pursuant to the terms of union contract, the terms of that contract shall be applied to any such personal days so allowed.

SECTION IV:

Section 35.05 shall be amended to read as follows:

All full-time municipal employees shall be eligible for the following schedule of paid vacations according to the years of service.

1. Five working days (40 hours) after one full year of service (3.33 hours per month).
2. Ten working days (80 hours) after two full years of service (6.67 hours per month).
3. Thirteen working days (104 hours) after five full years of service (8.67 hours per month).
4. Fifteen working days (120 hours) after ten full years of service (10 hours per month).
5. Twenty working days (160 hours) after fifteen full years of service (13.33 hours per month).

All new employees shall be eligible to take a vacation after one year of employment with the Municipality. Each year of service shall be completed on the anniversary date of the hiring for full-time employment. No more than five (5) days vacation may be carried over into a new year except for inability to schedule vacation due to illness, injury or for the Municipality's convenience.

Vacations shall be scheduled subject to the manning requirements of the City as determined by the Municipal Manager.

Vacation requests must be made in writing at least two weeks before the start of such proposed vacation. In case of conflicting requests and subject to manning requirements, vacations shall be scheduled on the basis of seniority.

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SECTION V:

This Ordinance shall rescind any and all ordinances or resolutions or any parts thereof that may be in conflict herewith.

SECTION VI:

This Ordinance is hereby declared to be an emergency ordinance, the reason for the emergency being the proper employment of its municipal employees to preserve the public health, safety and welfare of the citizens of the Municipality and therefore this Ordinance shall take effect and be in force from and after its passage, provided passage is by at least two-third of the members of council.

Passed this 20th day of December, 1983.

ATTEST:


E. EUGENE ROESER, Clerk


ROBERT N. APGAR, Mayor


CERTIFICATE

The undersigned, Clerk of the Municipality of Brookville, Ohio, does hereby certify that the foregoing is a true and correct copy of Ordinance No. 1983-22 passed by the Council of said Municipality on the 20th day of December, 1983.


E. Eugene Roeser, Clerk of Council

CERTIFICATION OF POSTING

The undersigned, Clerk of Council of the Municipality of Brookville, Ohio, hereby certifies that the foregoing Ordinance No. 1983-22 was posted at the Municipal Building, U. S. Post Office and the Brookville National Bank, Brookville, Ohio on the 22nd day of December, 1983 to the 20th day of January, 1984 both days inclusive.


E. Eugene Roeser, Clerk of Council